



**MEMORANDUM**

To: Frank Blum, President, Faculty Senate

From: Richard K. Brow, Chair  
Budgetary Affairs Committee

Date: September 15, 2008

Re: 2007-2008 Annual Report, Budgetary Affairs Committee

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The faculty members of the 2007/2008 Budgetary Affairs Committee (BAC) were Joe Bradley, Richard Brow (chair), Al Crosbie, Lokesh Dharani, Mark Fitch, Barbara Hale, Matt Insall, and Jim Martin. Steve Malott represented the administration. Representatives of the undergraduate student council (Beth Groenke, then Andrew Ronchetto) and the council of graduate students (Sean Mickey) were also members of the committee.

The committee met monthly to review budget projections provided by Steve Malott and to act on referrals from the Faculty Senate. In addition, an executive committee, consisting of Richard Brow, Al Crosbie Barbara Hale, and Steve Malott, met weekly to discuss budgetary issues and to set the agenda for the full committee.

The committee was involved with a number of significant activities in 2007/2008.

**Faculty Salary Process and Timeline**

In November, the BAC received a referral (AC0708ref-5) from the Academic Council to ‘analyze the development of salary increases for faculty and administration and determine and establish a mechanism for reporting to faculty the annual salary raises for faculty and administration’. The BAC met with the Provost to discuss this referral, and then provided the Faculty Senate with information about the strategies and timelines for faculty raise decisions in 2007 and in 2008, and about relative raises for administrators and faculty. Status: Referral Closed

**Soft Money Raises**

In May 2008, the BAC received a referral (AC0708ref-7) from the Faculty Senate to ‘to review the procedures, practices, benefits and detriments relative to the use of "soft money" to supplement the Academic Year salaries of faculty members.’ The BAC received and analyzed summaries of the fraction of “soft money” used for faculty salaries. The trends are up over the past several years, but the overall fraction (<4%) is still low. The committee has not yet collected information on the procedures and practices followed by different departments in determining “soft money” raises for faculty. Status: Referral Open.

**Indirect Recovery**

The BAC collected information about indirect recovery distribution rates over the past ten years. The BAC was not involved in direct discussions with administration about current or future indirect recovery distribution rates.

**Panel of Peers**

The panel of peers was created by Provost Wray as a means to evaluate proposals submitted from academic units to fund new positions and programs. The BAC provided three members (Brow, Fitch and Hale) to sit on the eight-member panel, chaired by Russ Buhite. The Panel developed guidelines and procedures for reviewing over 60 submissions and provided program recommendations to the Provost.

**Strategic Planning**

Barbara Hale represented the BAC at meetings of the Strategic Planning Committee/

**Budgetary Planning**

Richard Brow represented the BAC in one 'campus budget planning' meeting chaired by Chancellor Carney (May 16, 2008).

**Faculty Start-Up Packages**

The BAC initiated discussions with administration representatives about how start-up packages for new faculty are developed. This remains an open question.

**New Program Reviews**

The BAC began collecting information about new academic programs to compare with projections made in the original program applications. This remains an open question.