Agenda of the Library and Learning Resources Committee (LLRC) Meeting
November 7, 2008 4:00-5:00 PM / Room 204, Curtis Laws Wilson Library

I. Call to Order, Roll, and Approval of Minutes

II. Strategic & Tactical Plans for the Library
   a. Continual Assessment of Campus Needs
      i. Internal assessment tools (e.g., collecting & analyzing usage data)
      ii. External assessment tools (e.g., departmental feedback & profiles)
   b. Library Decision Making: Transparency & Faculty Input
      i. Publicizing library decision making processes (e.g., LLRC agendas & minutes, expenditure formulas)
      ii. Publicizing library feedback loops (e.g., departmental liaisons to the library and library liaisons to the departments)
      iii. Keeping departmental liaisons informed (e.g., budget statements and deadlines)
      iv. Ensuring faculty input in time-critical decision processes (e.g., consulting LLRC)
   c. Ensuring Sufficiency of Library Budget to meet Campus Needs
      i. Reducing spending on underutilized resources (e.g., thesis binding)
      ii. Increasing efficiency (e.g., can we reduce ILL fees and/or increase ILL fee income?)
      iii. Obtaining increased budget from current funding sources (e.g., collecting the $200K listed in the campus tactical plan)
      iv. Developing new funding mechanisms (e.g., collecting promised share of grant and new degree program funds)
   d. Keeping the Library Relevant in the 21st Century
      i. Inform campus community of accomplishments (e.g., percentage of customer demands met broken down by department)
      ii. Make library website a preferred starting place for information gathering (e.g., add new features like searching by acquisition date)
      iii. Keep up with technology changes (e.g., replacing VHS tapes with DVDs)

III. Items from the Floor

IV. Review Action Items

V. Adjourn