

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Tuesday, 9 June 2009  
1:00 – 2:00 p.m.  
141 Schrenk Hall

Those in boldface were present at the meeting:

**Frank Blum, Douglas Carroll, Michael Schulz, K. M. Isaac, Neil Book, Lance Haynes, Mariesa Crow, Barbara Hale, Don Wunsch, Keith Nisbett, Klaus Woelk, Dan Tauritz, Lia Sotiriou-Leventis, David Westenberg, Steve Raper, Joseph Newkirk, Gerry Cohen, Shriram Gadekar, Paul Voss**

1. Approval of 9 June 2009 RP&A Agenda  
Approved
2. Approval of Minutes from 12 May 2009 RP&A Meeting  
Approved
3. Agenda for 18 June 2009 FS Meeting  
(Potential Item for Meeting: BS Mining Engineering)<sup>1</sup>  
(Potential Item for Meeting: Awards)<sup>2</sup>  
The Mining and Nuclear Engineering Department request was discussed. No action was taken pending recommendation from Campus Curriculum Committee. The Faculty Bylaws require that the Curriculum Committee review curriculum change proposals and make a recommendation to the Faculty Senate. The Curriculum Committee just received the proposal from the DSCC, and there is no time for them to distribute the information to all departments on campus, give departments an opportunity to review the proposal, review the department comments and the proposal and make a recommendation to the Faculty Senate at the June 18 meeting. The Faculty Senate will not act on this issue at the June 18 meeting. RP&A made the decision that acting on a curriculum change proposal without a recommendation from the Curriculum Committee would be in violation of the Bylaws.  
Revised agenda was approved.
4. Review of Bylaws issues/vote (?)  
The revised bylaws were passed by the faculty by an overwhelming majority.
5. Potential referral to AF&S (Blum)

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<sup>1</sup> Issue – Does this need to go through the Curriculum Committee? From Sam Frimpong: "The Discipline Specific Curriculum Committee has just approved a revised curriculum for the BS Mining Engineering program, which is scheduled to start in Fall 2009. Ordinarily, it should have gone to the Campus Committee but it is late. We want to have the Faculty Senate consider the item during its June 18, 2009 meeting."

<sup>2</sup> Issue – Does the Awards Proposal need to be referred to a Standing Committee?

*Referral to the Academic Freedom and Standards Committee (AF&S) AF&S is requested to consider the processes for assessment of student learning outcomes, specifically aimed towards approval of processes of the assessment plan associated with the 7 learning objectives on page 19 of the "Campus Assessment Plan."*

The referral was approved and assigned to Academic Freedom and Standards Committee for recommendation .

6. Discussion of Awards Committee recommendation.  
The Committee has submitted its report. It includes recommendations for restructuring campus-wide awards. Lance Haynes and Barbara Hale stated that there is not sufficient student input in the new procedures for selecting campus-wide teaching award recipients. Klaus Woelk, K. M. Isaac and Steve Raper disagreed and expressed the opinion that the new selection procedures are an improvement over giving "Outstanding Teaching Awards" based solely on the teaching evaluations conducted by the Committee on Effective Teaching (CET). A Committee representative will be invited to present a summary of the Committee's recommendations and rationale for them at the 18 June 2009 Faculty Senate meeting. The Committee's draft report will be published on the FS web site and a link to it will be included in the FS meeting agenda.
6. Review Referrals, Monitoring, and Other Items (as appropriate, see next page)  
This month (June 2009), Mitsy Daniels will take over from Dedie Wilson as the administrative associate for the Faculty Senate.
7. Next Meeting – Doug Carroll will schedule the meeting and prepare the agenda.
8. Adjourn

#### **Referrals Ongoing**

1. FS0708ref-5 Graduate Student Stipend/Fees (Grad. Council)
2. FS0708ref-8 Spousal Actions (Personnel)

#### **Ongoing Monitoring (Review as necessary)**

1. Revising Tenure Regulations (G. Cohen)
2. Supplementary/Soft Money Raises (B. Hale)
3. Emergency Preparedness (K. Woelk)
4. VPAA SB 389 Committee (D. Carroll and L. Haynes)
5. Provost's web site. (G. Cohen)
6. Archiving FS data (Isaac and Blum)

#### **Other Committee Items (Review as necessary)**

1. Budgetary Planning, Start-up Packages (Budgetary Affairs)
2. Best Practices for forming dept. tenure committees (Ten. Comm. Declined)
3. Academic Dishonesty (Academic Freedom & Standards) (Waiting for IFC progress)

#### **Special Programs (Potential and Kinetic)**

1. Residential College

2. Aerospace Studies
3. Military Science
4. Physical Education
5. Freshman Engineering