

**Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday, June 10, 2008
1:00 – 3:00 PM
Electrical Engineering Room 236**

Attendance: Dick Brow, Dick DuBroff, Lance Haynes, Kurt Kosbar, Bruce McMillin, Don Myers, Eun Soo Park

1. Approval of June 10, 2008 RP&A Agenda. The agenda was approved.
2. Approval of Minutes from April 22, 2008 RP&A Meeting. The minutes were approved.
3. Approval of Minutes from May 6, 2008 RP&A Meeting. The minutes were approved.
4. Missouri S&T Branding / Historical use of UMR. It was noted that RP&A has taken a stand that historically accurate names should be used when referring to the university. Some individuals not on RP&A may wish to visit with us, but since there was no new information on this topic available, it was tabled.
5. Faculty Senate Agenda for June 19, 2008. The item on the draft agenda concerning the Faculty Standing Committee on Intellectual Property was removed at the request of D. Myers. It is anticipated this will be taken up as part of the "phase II" faculty bylaws revision anticipated for fall 2008. Budgetary Affairs requested time to discuss recent changes to the salary adjustment numbers which were reported on in the April Faculty Senate meeting. The modified agenda was approved.
6. Faculty Senate Officer nominations for 2008-09 (E.S. Park and D. Carroll). A discussion was held.
7. Faculty Standing Committee Elections for 2008-09. A brief discussion was held. It was suggested that the Faculty Senate President should take the lead in either populating these committees, or seeing that the administration knows that they must populate these committees.
8. Election of representatives to Strategic Planning Committee. Current representatives are Doug Carroll, Lance Haynes, and Don Myers. There was general agreement that Budgetary Affairs should nominate an individual for the committee, although this nomination may not take place until after the 08-09 Budgetary Affairs Committee is populated. Lance Haynes expressed interest in continuing to serve on the committee. It was agreed that RP&A should nominate/elect representatives to the committee – but wait until after the start of

the fall semester to do so. The current representatives were asked to continue serving until the new members are elected.

9. Conflict of Interest Committee (D. Myers). See discussion under item 5, above.
10. Revised Residential College Proposal (Curricula and Student Affairs). The latest proposal does not appear to have much support among the Faculty Standing committees which had reviewed it. There appears to be discussions continuing on this topic, and for the time being, RP&A will not take action. Eventually something will have to be resolved, since some of the Res. College courses are not being offered in a manner consistent with the bylaws (which require all courses to be taught by academic departments or Special Programs).
11. Confidentiality of Form used by Chairs to evaluate faculty (F. Blum). This item was tabled.
12. Supplementary/Soft Money Raises. Budgetary Affairs reported that last year approximately 12% of faculty received some sort of soft money, with the other 88% supported solely on General Operating budget funds. Approximately 3% of the salary pool came from soft money, the other 97% from G.O. funds. The new policy of allowing faculty to match raises with soft money is on the agenda for Budgetary Affairs for next week. The administration reports that it should have no negative impact on the solvency of the retirement program. It may help Budgetary Affairs if RP&A could give it a more specific charge in this area.
13. Library Switch from Web of Science to Scopus (F. Blum). This item was tabled.
14. Cost of Name Change (F. Blum). There was general agreement that the cost of the name change has been substantial, especially if one counts the amount of faculty, staff and student time devoted to it. However it was unclear why it would be helpful to quantify it at this time. The item was tabled.
15. Annual P&T Area Membership Report (Tenure). The tenure committee reported on a number of changes to the P&T policy, and submitted reports to be forwarded to the faculty and discussed at the next Faculty Senate meeting. The Tenure Committee unanimously supports the proposed changes, and considers them time-critical.
16. Election of Representatives to Global Studies Spec. Prog. One member of RP&A had questioned if the faculty were allowed to vote on the membership of this committee. More than one member of RP&A reported that they had received such ballots, so the question was withdrawn.
17. Other Old Business with Faculty Standing Committees. Essentially all items listed below were tabled. The Graduate Faculty had some questions about item g. It was pointed out that the Graduate Faculty does not report to, or through, the

Faculty Senate. However since this is an important item for many faculty, it would be helpful if RP&A and the Faculty Senate were kept in the loop on these discussions. The president of the Graduate Faculty agreed to report back to RP&A on the campus discussions which are held in this area.

- a. Budgetary Planning, Start-up Packages (Budgetary Affairs)
 - b. NTT Campus Implementation (Personnel)
 - c. Best Practices for forming dept. tenure committees (Tenure)
 - d. Campus Policy on Handling Student Concerns about Instructors (AF&S, Student Affairs)
 - e. Monitor progress of new P&T procedures (Tenure)
 - f. Emergency Preparedness (Facilities)
 - g. Graduate Student Support (Grad. Faculty)
 - h. Conflict of Interest Ad-Hoc Committee
 - i. VPAA SB 389 Committee (D. Carroll and L. Haynes)
 - j. Academic Dishonesty (Academic Freedom & Standards)
 - k. Spousal Actions (Personnel)
18. Postponed Items
- a. Post Tenure Review Procedures (Personnel), waiting for annual Tenure Committee elections. This item was tabled.
19. Adjourn. The meeting was adjourned at 1:59 PM.