

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Thursday, August 28, 2008
1:30 – 3:30 p.m.
141 Schrenk Hall

Attendees: Frank Blum, Dick Brow, Doug Carroll, Lance Haynes, Kurt Kosbar, Dianna Meyers, Partho Neogi, Keith Nisbett, Michael Schulz, Jeff Smith, Klaus Woelk

1. Approval of August 28, 2008 RP&A Agenda. The agenda was approved.
2. Approval of Minutes from June 10, 2008 RP&A Meeting. The minutes were approved.
3. Resignation of E.S. Park from RP&A. Dr. Park informed RP&A one year ago that he planned to resign at the end of the 2007-2008 academic year, and he recently confirmed that he wishes to resign. He has resigned as an officer of the Faculty Senate and also as a member of RP&A. His position will remain open until the elections at the September 18th Faculty Senate meeting.
4. Discuss date for next RP&A meeting. The next RP&A meeting will be September 9th at 1:30 pm in the Chemistry conference room, 141 Schrenk Hall.
5. Staggering Terms of General Faculty and Faculty Senate Nominees to Faculty Standing Committees. Many of the positions for standing committees serve a two year term. It was suggested that the elections be staged so that half of the positions are filled each year, so there is more continuity on the committees. To facilitate that objective, half of the candidates this year will serve 1 year terms and half will serve two year terms.
6. Slate of Candidates for Faculty Standing Committees, to be voted on at Sept. 2 General Faculty Meeting
 - a. Public Occasions
 - 11 positions on committee
 - 6 controlled by GF
 - Everyone eligible (all 6 vacant).

It was decided that three would be elected for 1 year terms, and three for two year terms. A list of possible candidates was developed. The candidates will be contacted to determine their willingness to serve.

- b. Student Awards & Financial Assistance
 - 11 positions on committee
 - 2 controlled by GF

2 elected from & by GF (both vacant)

A list of possible candidates was developed. The candidates will be contacted to determine their willingness to serve.

- c. Student Scholastic Appeals
 - 8 positions on committee
 - 2 controlled by GF
 - 2 elected from & by GF (both vacant)

- 7. Renaming Dean of Enrollment Management and Dean of Extended Learning Positions. There was considerable discussion as to whether it is appropriate to use the title of Dean for administrative positions such as Enrollment Management. Dean is an academic title. At UMC, the top administrator for enrollment management is titled Vice Provost. At UMKC the title is Vice Chancellor, and at UMSL the title is Vice Provost. The title of Vice Provost seemed appropriate, but the title of Dean seemed inappropriate.

RP&A passed the following resolution: **RP&A believes that the combined title of Vice Provost and Dean is inconsistent with our current structure.**

- 8. Slate of Candidates for Faculty Standing Committees, to be voted on at Sept. 18 Faculty Senate Meeting
 - a. FS President
 - Traditionally sitting FS President-Elect
 - Considering sitting FS Secretary this year

 - b. FS President-Elect
 - Traditionally sitting FS Secretary
 - Considering sitting FS Parliamentarian this year

 - c. FS Secretary
 - Traditionally sitting FS Parliamentarian
 - Considering new nominee this year

 - d. FS Parliamentarian

RP&A will propose a slate of officers at the September 18th Faculty Senate meeting. Development of the slate was tabled until the September 9th RP&A meeting.

- e. Intercampus Faculty Council Representatives
 - 3 of 3 positions

Traditionally 3 most senior FS officers

The slate of representatives to be proposed at the September 18th Faculty Senate meeting will be Frank Blum, Michael Schulz and Doug Carroll.

- f. MO Assoc. of Faculty Senate Representatives
 - 1 or 2 positions
 - Traditionally incoming FS President-Elect

This item was tabled.

- g. Academic Freedom & Standards
 - 8 positions on committee
 - All elected by FS from dept. nominations
 - 3 positions vacant

This item was tabled.

- h. Administrative Review
 - 4 positions on committee
 - All elected by FS from full-time tenured faculty
 - 2 positions vacant

President Blum had composed a letter to the faculty announcing the results of the administrative reviews that were completed during the Spring 2008 semester. RP&A approved the letter and recommended that it be sent to the faculty. Faculty will be given access to the ratings of the administrators, but not the written comments. The ratings and written comments will be sent to the administrator's supervisor.

The meeting was Adjourned at this point. The items below will be discussed at the September 9th RP&A meeting.

There was a closed meeting of FS officers, to discuss administrative review results.

Membership and discussion of the committees below were tabled until the September 9th RP&A meeting.

- i. Budgetary Affairs
 - 11 positions on committee
 - 6 controlled by FS
 - 4 elected from dept. nominations (all 4 vacant)
 - 2 elected from & by FS (1 currently vacant)

- j. Information Technology / Computing
 - Currently 29 positions on committee
 - None controlled by FS
- k. Discipline Specific Curricula Committees
 - Membership not directly controlled by FS
- l. Curricula
 - Currently 7 positions on committee
 - 2 controlled by FS
 - elected from & by FS (1 currently vacant)
- m. Facilities Planning
 - 10 positions on committee
 - 7 controlled by FS
 - 4 elected from dept. nominations (3 vacant)
 - 3 elected from & by FS (none vacant)
- n. Honorary Degrees
 - 5 positions on committee
 - 4 controlled by FS
 - 4 elected from dept. nominations (2 vacant)
- o. Library and Learning Resources
 - 11 positions on committee
 - 8 controlled by FS
 - elected from dept. nominations (4 vacant)
- p. Personnel
 - 9 positions on committee
 - 6 controlled by FS
 - 4 elected from dept. nominations (3 vacant)
 - 2 elected from & by FS (none vacant)
- q. Public Occasions
 - None controlled by FS
- r. RP&A
 - All ex-officio
- s. Student Affairs
 - 10 positions on committee
 - 5 controlled by FS
 - 4 elected from dept. nominations (3 vacant)
 - 1 elected from & by FS (position vacant)

- t. Student Awards and Financial Aids
 - 11 positions on committee
 - 3 positions controlled by FS
 - 3 elected from & by FS (none vacant)
- u. Tenure
 - 20 positions on committee
 - None controlled by FS
- v. Grievance Hearing Panel
 - 30 positions on committee
 - 15 controlled by FS
 - All faculty eligible to serve (4 vacancies)
- w. Parking, Security and Traffic
 - 18 positions on committee
 - 12 controlled by FS
 - 12 elected from dept. nominations (5 vacant)
- x. Student Conduct
 - 16 positions on committee
 - None controlled by FS
- y. Student Scholastic Appeals
 - 8 positions on committee
 - 3 controlled by FS
 - 3 elected from & by FS (none vacant)
- z. Tuition and Residence
 - 6 positions on committee
 - None controlled by FS
- 9. Nominations to other committees
 - a. Strategic Planning
- 10. Revising/re-titling Tenure Regulations
- 11. Faculty Senate Agenda for September 18, 2008
- 12. Missouri S&T Branding / Historical use of UMR
- 13. Phase II of bylaws revision - Conflict of Interest Committee
- 14. Revised Residential College Proposal (Curricula and Student Affairs)

15. Confidentiality of Form used by Chairs to evaluate faculty (F. Blum)
16. Supplementary/Soft Money Raises
17. Library Switch from Web of Science to Scopus (F. Blum)
18. Cost of Name Change (F. Blum)
19. Annual P&T Area Membership Report & other stuff (Tenure)
20. Other Old Business with Faculty Standing Committees
 - a. Budgetary Planning, Start-up Packages (Budgetary Affairs)
 - b. NTT Campus Implementation (Personnel)
 - c. Best Practices for forming dept. tenure committees (Tenure)
 - d. Campus Policy on Handling Student Concerns about Instructors (AF&S, Student Affairs)
 - e. Monitor progress of new P&T procedures (Tenure)
 - f. Emergency Preparedness (Facilities)
 - g. Graduate Student Support (Grad. Faculty)
 - h. Conflict of Interest Ad-Hoc Committee
 - i. VPAA SB 389 Committee (D. Carroll and L. Haynes)
 - j. Academic Dishonesty (Academic Freedom & Standards)
 - k. Spousal Actions (Personnel)
21. Postponed Items
 - a. Post Tenure Review Procedures (Personnel), waiting for annual Tenure Committee elections
22. Adjourn

Closed meeting of FS officers will follow RP&A, to discuss administrative review results.