

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday, December 2, 2008
1:00 – 3:00 p.m.
141 Schrenk Hall

Those in boldface were present at the meeting

Frank Blum, Douglas Carroll, Michael Schulz, K. M. Isaac, Neil Book, Lance Haynes, Mariesa Crow, Barbara Hale, Don Wunsch, Keith Nisbett, Klaus Woelk, Dan Tauritz, Lia Sotiriou-Leventis, David Westenberg, Jeff Smith, Joseph Newkirk, Gerry Cohen, Shriram Gadekar, Dianna Meyers

1. Approval of December 2, 2008 RP&A Agenda
The agenda were approved.
2. Approval of Minutes from November 11, 2008 RP&A Meeting
The minutes were approved.
- 3a. Faculty Awards Committee (Carroll)
Doug Carroll will recommend FS representatives to serve on the committee.
- 3b. Ad-Hoc faculty committee to review and recommend to the Faculty Senate improvements to the current teaching evaluation system as the committee may find appropriate (Carroll).
Potential members of the committee were identified. Doug Carroll will name the committee members.
4. Tenure Update – Meeting with department chairs on tenure rule changes (Cohen)
The committee transacted business by email. A final draft of the report has been prepared. It will be presented to the Faculty Senate. Some problems with the current procedures related to the appeal process were noted.

The following motion was approved.

RP&A endorses representatives of the Tenure and Promotion Committee initiating discussions with the Provost regarding promotion and tenure procedures.

The P&T Committee welcomes input via email.

5. Revised Residential College Proposal
Doug Carroll will meet with Harvest Collier and report back to RP&A.
6. Personnel Committee Member on Campus T&P Committee (Sotiriou-Leventis)
Personnel Committee and Promotion and Tenure Committee will meet or discuss by email issues related to having a Personnel Committee representative on the Promotion and Tenure Committee.
7. Annual P&T Area Membership Report & other stuff (Tenure)
The P&T Committee welcomes input on the composition of the committee.
8. Budgetary Affairs - Raise amounts, Sources, and Soft Money (B. Hale)
Impact of soft money raises is under discussion. The Committee's main concern now is the budget cuts. FS officers and Budgetary Affairs representatives will meet with the Chancellor on Dec. 3 to discuss the budget.

9. Review Referrals, Monitoring, and Other Items (as appropriate, see next page)
Dianna Meyers reported on Student Council activities. Student Council is considering a resolution on academic dishonesty.
10. Next Meeting – 13 Jan. 2009
11. Adjourn

Referrals Ongoing

1. FS0708ref-5 Graduate Student Stipend/Fees (Grad. Council)
2. FS0708ref-6 Annual Faculty Review Format (Personnel)
3. FS0708ref-7 Soft Money Raises (Budgetary Affairs)
4. FS0708ref-8 Spousal Actions (Personnel)

Ongoing Monitoring (Review as necessary)

1. Dean of Enrollment Management and Dean of Extended Learning Positions
2. Revising/re-titling Tenure Regulations (G. Cohen)
3. Supplementary/Soft Money Raises (B. Hale)
4. Emergency Preparedness (Facilities)
5. VPAA SB 389 Committee (D. Carroll and L. Haynes)
6. Provost's web site. (G. Cohen)

Other Committee Items (Review as necessary)

- a. Budgetary Planning, Start-up Packages (Budgetary Affairs)
- b. Best Practices for forming dept. tenure committees (Tenure)
- c. Monitor progress of new P&T procedures (Tenure)
- d. Academic Dishonesty (Academic Freedom & Standards)

Special Programs

- a. Residential College
- b. Aerospace Studies
- c. Military Science
- d. Physical Education
- e. Freshman Engineering

Recently Closed Referrals (information only)

Closed Items (information only)