ADMINISTRATIVE REVIEW

2017-2018

**Vice Provost for Graduate Studies**

**Dr. Venkata Allada**

Please evaluate the performance of **Dr. Allada** as **Vice Provost for Graduate Studies** in each of the following areas of responsibility.

You do not have to respond to any item; however, you will be notified if you miss an item. If Qualtrics notifies you that you did not respond to any item, you may continue if you intended not to answer any item. Not responding to any items will not affect your responses to other items. If you do not have sufficient information or are unsure how to respond, please mark the “insufficient information/unsure” option.

**University Mission/Vision and Strategic Plan**

1. Develops and implements effectively the Missouri S&T graduate studies strategic plan that aligns with the University’s missions and strategic plan.
2. Analyzes market conditions and monitors national and international trends in graduate education to create and maintain a vibrant graduate culture at the University.

*Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure*

**Leadership**

1. Provides effective leadership to seek funding opportunities to offer competitive financial packages for our graduate students.
2. Effectively serves as the principal administrative officer for all graduate programs at Missouri S&T.

*Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure*

**Planning, Organization, and Management**

1. Takes responsibility for and effectively oversees Vice Provost for Graduate Studies’ office staff.
2. Advocates for graduate students on issues that impact their well-being such as mentorship, workload, funding, safety, diversity and inclusion, student outcomes, and professional development.
3. Establishes and maintains collaborative relationships across the University and with external organizations.

*Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure*

**Communication**

1. Works effectively with the academic units, college deans, Council of Graduate Students, Graduate Council and Faculty, and other non-academic units on various graduate studies topics.
2. Works collaboratively with the academic and other units on campus to increase graduate enrollment by recruiting and retaining high quality graduate students.
3. Interacts effectively in a collegial manner with faculty, staff, students, and on and off-campus constituents.

*Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure*

**Professionalism**

1. Committed to enhancing inclusion and diversity.
2. Assumes responsibility for his actions.
3. Demonstrates high standards of personal and professional integrity.
4. Completes tasks on time.
5. Willing to accept constructive criticism.

*Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure*

**Overall Performance**

Dr. Allada should be retained in his position as Vice Provost for Graduate Studies

* Yes
* No

In the space below, please add any comments you wish regarding the performance of Dr. Allada.