Administrative Committee Review

- 2017-2018 members:
  - Ali Hurson, Chair
  - Bih-Ru Lea
  - Kelly Liu
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  [https://www.umsystem.edu/ums/rules/collection_rules/faculty/ch300/300.030_faculty_bylaws_missouri_university_of_science_technology](https://www.umsystem.edu/ums/rules/collection_rules/faculty/ch300/300.030_faculty_bylaws_missouri_university_of_science_technology)

  • **“Administrative Review Committee**
    (1) This committee sets policies and procedures for review of campus administrators. The committee recommends the evaluation questionnaires and a plan/schedule for conducting reviews to the Faculty Senate. The committee conducts the reviews; oversees the sending of the evaluation forms to the evaluating persons; oversees the collection and collation of the resulting evaluations; and, along with the officers of the Faculty Senate, reviews and forwards the results of the evaluation.

  • (2) The committee consists of four (4) representatives nominated by the Rules, Procedures and Agenda Committee (with the possibility of nominations from the floor) and elected by a vote of the Faculty Senate. Committee members serve for two (2) years, terms to be staggered with the election of two faculty members each year, and shall be full-time, tenured faculty members with an administrative component of 50% or less.”
• Who Will be reviewed

• Provost’s direct reports: refer to the organizational chart:
  • Associate Provost for Administration
  • Associate Provost for Faculty Affairs
  • Assistant Vice Provost Institutional Research and Assessment
  • Chief Information Officer*
  • Vice Provost and Dean of CASB
  • Vice Provost and Dean CEC
  • Vice Provost and Dean Enrollment Management
  • Vice Provost Academic Support
  • Vice Provost Global Learning
  • Vice Provost Research, and
  • Vice Provost Graduate Studies

* Reviewed last year
* Re-organization
* In office since July 2017
• Who Will be reviewed
  • The committee moves that the following be reviewed in this academic year:
    • Associate Provost for Faculty Affairs
    • Assistant Vice Provost Institutional Research and Assessment
    • Vice Provost Academic Support
    • Vice Provost Global Learning
    • Vice Provost Research, and
    • Vice Provost Graduate Studies
• Who will review*
  • Tenured/tenure-track, and non-tenure track full-time faculty members holding the rank of instructor or above, which includes full-time, ranked, non-regular faculty (non-tenure track (NTT) faculty) and full-time, unranked, non-regular faculty.

• Individuals who will not review:
  • Visiting professors; Appointments to positions involving duties substantially different from those of regular appointees, such as academic field staff appointments in Extension; Lecturer, Assistant Instructor, Instructor, Research Assistant, Research Associate, Graduate Research Assistant, Graduate Teaching Assistant, Extension Assistant, Extension Associate, Student Assistant, and others of like nature; coaches of intercollegiate athletics. Titles in this category shall not include Professor, Associate Professor, and Assistant Professor, but may be modifications thereof

• *Descriptions of faculty from 300.030 Faculty Bylaws of the Missouri University of Science and Technology and 310.035 Non-Tenure Track Faculty and 310.020 Regulations Governing Application of Tenure
• Use/Disclosure of Results

  • The results will be shared with the individual reviewed, then the immediate supervisor, and then the faculty senate officers.

    • Beyond these recipients of the results, the Administrative Review Committee members will maintain confidentiality of the results.

    • The Administrative Review Committee cannot guarantee respondents confidentiality of individual comments, if the Faculty Senate chooses to disclose individual comments at some later time.
• Next steps
  • Time table
  • The process