

# AGENDA

## **Committee for Effective Teaching Meeting**

Nov. 7, 2011 2:00 PM

305 McNutt

### **Agenda Items:**

#### **I. Review and Approve Minutes**

From 10/10 meeting

#### **II. New Business:**

- 1. Discuss timeline for emails and conducting online teaching evaluations*
- 2. Update on Fall 2011 evaluations on mobile devices*
- 3. Discuss ways to keep students and instructors aware of the online evaluation process*

#### **III. Announcements**

#### **IV. Next Meeting: ???**