Faculty Senate Meeting
October 19, 2017
I. Call to Order and Roll Call
S. Corns, Secretary
II. Approval of Minutes

September 14, 2017
III. President’s Report
S. Sedigh Sarvestani
Intercampus Faculty Council

> Met today, Oct. 19

> IFC will be provided with a specific time slot during the December meeting of the Board of Curators
  – We are soliciting examples of outstanding research and teaching
  – Ten examples from each campus will be shared with Curators
Intercampus Faculty Council

Key issues discussed:

- Coordination of policies related to NTT faculty
- Coordination of policies related to teaching evaluation
- Role of UM System
  > Consultants have been retained to review administrative procedures and operations – not including grants and intellectual property
  > Campus representatives reiterated importance of retaining independent identity of each campus
- UM Research Board
- Hiring of Junior Lobbyist for UM System
- Affordable and open educational resources
HR policies under review:

- Tuition assistance for dependents
- Donated leave
- System-wide coordination of staff leave policy for interval between Christmas and New Year
- Title IX
Strategic planning is underway
> Search committee for Vice Chancellor for Research and Graduate Studies has been assembled
> President Choi will visit on Oct. 31
Referrals

> Regular reporting by Budgetary Affairs Committee
> Review of Disability Support policies and practices
> Review of bylaws
> Other initiatives will be presented in RP&A report
College of Engineering and Computing Meeting and Awards Recognition

> Wednesday, November 8 from 2:30-4pm in 125 Butler-Carlton Hall, with refreshments to follow in the Butler-Carlton Hall atrium
IV. Unfinished Business

• [Creation of Teacher Education and Certification Department]
Proposal for Establishment of Department of Teacher Education and Certification

Goal: To establish a Department of Teacher Education and Certification within the College of Arts, Sciences, and Business. This department, led by a tenured department chair, would oversee the secondary and primary teacher education programs at S&T, including managing and hiring faculty; recruiting and advising students; and developing, scheduling, and teaching all EDUC courses.
V. Reports of Standing Committees

A. Rules, Procedures & Agenda

T. Schuman

- 1988 Faculty Conduct Committee
- CRR 330.110
RULES, PROCEDURES, AND AGENDA
NEW MEETING FORMAT

> RP&A has created a new meeting agenda format
  – A change was requested by several Senators
  – Places business prior to informational reports
  – Attempt to better manage meeting time

> Robert’s Rules
  – States that “Old Business” is incorrect and improperly used
  – Removed “Old Business” agenda item
  – Correct term is “Unfinished Business”
    > Allows continuation of uncompleted business due to failed quorum call, etc.
    > Can be placed at different points in the agenda as needed

> Leave President’s Report at beginning to open meeting
COMMITTEE ON FACULTY CONDUCT

> Created in 1988 by Chancellor and Faculty Senate
  – States code of conduct for then-Faculty Handbook
  – Faculty Handbook is being rewritten
  – Provides for ‘special’ judicial committee and process to prosecute claims of misconduct
  – Committee being populated but is inactive
  – Committee is in violation of faculty bylaws (300.030)

> New CR&R 330.110 enacted in April 2017
  – Code of Faculty Conduct
  – Includes new process for dealing with Faculty Conduct
RP&A moves that the Faculty Senate disband the current Committee on Faculty Conduct

- The current process violates special committee faculty bylaws
- There is a new process prescribed in CR&R 330.110
- However, solely disbanding of the old committee without a new process is not recommended

Thus, RP&A suggests a referral be made to establish a new process for adjudicating claims of faculty misconduct, in accordance with CR&R 330.110

- Need to determine structure of Faculty Panel who will review cases where a sanction of paid or unpaid suspension has been recommended by the Dean
DEPARTMENT CREATION/REALIGNMENT PROCESS

> RP&A moves:

“Create an ad hoc “Special Committee” to examine the process needed for creation or realignment of a departmental unit.”
DEPARTMENT CREATION/REALIGNMENT PROCESS

> RP&A recommends/nominates the following as members (affiliation) of the ad hoc committee:
  – Jeff Winiarz (Graduate Faculty)
  – Steve Raper (CCC)
  – Gearoid MacSithigh (CCC, FS)
  – Kurt Kosbar (FS)
  – Levent Acar (RP&A, FS)

> RP&A recommends that the ad hoc committee work with the Provost’s office to develop a working procedure
V. Reports of Standing Committees

B. Curricula, T. Schuman
• CCC Meetings
  – 3 October
  – 24 October (upcoming)

• Committee Activity
  – 0 Degree change requests (DC forms)
  – 16 Course change requests (CC forms)
  – 8 Experimental course requests (EC forms)
• Degree Changes Requested
  – N/A

• Course Changes Requested:
  – File: 1680.5  CER ENG 4220: Mechanical Properties Of Ceramics
  – File: 174.2  CHEM ENG 4320: Corrosion And Its Prevention
  – File: 2375.3  COMP ENG 5450: Digital Image Processing
  – File: 180.4  COMP ENG 5460: Machine Vision
  – File: 4097.2  COMP SCI 5402: Introduction to Data Mining
  – File: 1530.1  ELEC ENG 5120: Communication Circuits
  – File: 958.3  ELEC ENG 5400: Digital Signal Processing II
  – File: 273.1  ELEC ENG 5420: Communications Systems II
  – File: 1237.1  ELEC ENG 5430: Wireless Networks
  – File: 202.1  HISTORY 3762: American Foreign Policy Since 1945
• Course Changes Requested:
  – File: 925.5 IS&T 4641: Digital Commerce and the Internet of Things
  – File: 4364.4 IS&T 5131: Foundations of Computer Architecture
  – File: 4352.4 IS&T 5423: Foundations of Data Management
  – File: 961.3 IS&T 6641: Advanced Digital Commerce and the Internet of Things
  – File: 431.1 MIN ENG 4412: Aggregate Materials Characterization, Sizing and Dimension Stone
  – File: 805.1 SYS ENG 6213: Deep Learning and Advanced Neural Networks
• Curriculum committee moves for FS to approve the DC and CC form actions
• Discussion: Questions or comments?
• Experimental Courses Approved to be Scheduled

  – File: 4440  CHEM ENG 4001.001: Introduction to Phase Equilibrium
  – File: 4442  CHEM ENG 5001.003: Introduction to Pharmaceutical Engineering
  – File: 4475  CHEM ENG 6001.001: Advanced Pharmaceutical Engineering
  – File: 4473  ENGLISH 3001.005: Language in Society
  – File: 4477  ENGLISH 3001.006: Sustainable Foods in Latin American Literature
  – File: 4472  GEO ENG 6001.001: Advanced Engineering Geology & Geotechnics
  – File: 4439  PET ENG 4001.003: Safety Systems Management in Drilling
  – File: 4438  PSYCH 3001.002: Positive Psychology
V. Reports of Standing Committees

C. Information Tech/Computing

J. Singler
Officers for 2017/18 academic year

Chair – John Singler
(Thomas Vojta stepped down after serving as chair since 9/2013)
Vice Chair – Andreas Eckert
Research Computing Subcommittee – Richard Dawes
eLearning Subcommittee – Jeff Schramm, Matt Sauer
Computer Security Subcommittee – Daniel Tauritz

Research computing

• Campus invested $500k in high-performance computing equipment
• Upgrades to the Forge cluster are complete and in use
• Result of an initiative lead by Richard Dawes, chair of the research computing subcommittee of ITCC

Computer security

• Two-factor authentication is now available
  • http://it.mst.edu/services/account-password/passwords/
• Currently optional
ITCC Report to Faculty Senate, October 2017

IT updates

- GRA funding: Overall reduction of $1.5M since FY16
- Funds taken out of student IT fee to cover salaries
- More people and machines on campus; less IT support resources
- Expect reduction of services
V. Reports of Standing Committees
   D. Budgetary Affairs, B. Hale
Budgetary Affairs Committee (BAC) Budget Task Force helped propose FY18 Budget Reductions totaling $6,881,762 to cover a $4.6M projected shortfall last semester.

Present FY18 Reductions totaling $6,902,000 include modifications for about six units. More details are in web BAC Report.
Issues/Concerns:

Budget Reduction Scenario

• $20M is “set aside” (financial/campus)
• KMST termination: no public notice/consideration particularly to patrons
• Revised reductions leave larger balance?
• Detailed account comparisons essential!
• Some “reductions” are “realignments”
For more information contact bhale@mst.edu

Thank you!
V. Reports of Standing Committees

E. Administrative Review

A. Hurson
Administrative Review Committee

• 2017-2018 members:
  • Ali Hurson, Chair
  • Bih-Ru Lea
  • Kelly Liu
  • V.A. Samaranayake
• **Outline**
  • Faculty bylaws
  • Who will be reviewed
  • Who will review
  • Use/disclosure of Results
  • Next steps
• Faculty Bylaws (300.030 D.6.b)
https://www.umsystem.edu/ums/rules/collected_rules/faculty/ch300/300.030_faculty_bylaws_missouri_university_of_science_technology

• “Administrative Review Committee
(1) This committee sets policies and procedures for review of campus administrators. The committee recommends the evaluation questionnaires and a plan/schedule for conducting reviews to the Faculty Senate. The committee conducts the reviews; oversees the sending of the evaluation forms to the evaluating persons; oversees the collection and collation of the resulting evaluations; and, along with the officers of the Faculty Senate, reviews and forwards the results of the evaluation.

• (2) The committee consists of four (4) representatives nominated by the Rules, Procedures and Agenda Committee (with the possibility of nominations from the floor) and elected by a vote of the Faculty Senate. Committee members serve for two (2) years, terms to be staggered with the election of two faculty members each year, and shall be full-time, tenured faculty members with an administrative component of 50% or less.”
• Who will be reviewed

• Provost’s direct reports: refer to the organizational chart:
  • Associate Provost for Administration
  • Associate Provost for Faculty Affairs
  • Assistant Vice Provost Institutional Research and Assessment
  • Chief Information Officer*
  • Vice Provost and Dean of CASB
  • Vice Provost and Dean CEC
  • Vice Provost and Dean Enrollment Management
  • Vice Provost Academic Support
  • Vice Provost Global Learning
  • Vice Provost Research, and
  • Vice Provost Graduate Studies

Reviewed last year
Re-organization
In office since July 2017
• **Who will be reviewed**
  
  • The committee moves that the following individuals be reviewed in this academic year:
    
    • Associate Provost for Faculty Affairs
    • Assistant Vice Provost Institutional Research and Assessment
    • Vice Provost Academic Support
    • Vice Provost Global Learning
    • Vice Provost Research, and
    • Vice Provost Graduate Studies
• **Who will review***

  • Tenured/tenure-track, and non-tenure track full-time faculty members holding the rank of instructor or above, which includes full-time, ranked, non-regular faculty (non-tenure track (NTT) faculty) and full-time, unranked, non-regular faculty.

• **Individuals who will not review:**

  • Visiting professors; Appointments to positions involving duties substantially different from those of regular appointees, such as academic field staff appointments in Extension; Lecturer, Assistant Instructor, Instructor, Research Assistant, Research Associate, Graduate Research Assistant, Graduate Teaching Assistant, Extension Assistant, Extension Associate, Student Assistant, and others of like nature; coaches of intercollegiate athletics. Titles in this category shall not include Professor, Associate Professor, and Assistant Professor, but may be modifications thereof

• *Descriptions of faculty from [300.030 Faculty Bylaws of the Missouri University of Science and Technology](#) and [310.035 Non-Tenure Track Faculty](#) and [310.020 Regulations Governing Application of Tenure](#)
• **Use/disclosure of results**
  
  • The results will be shared with the faculty senate officers, the individual reviewed and his or her immediate supervisor.
    
    • Beyond these recipients of the results, the Administrative Review Committee members will maintain confidentiality of the results.
    
    • The Administrative Review Committee cannot guarantee confidentiality of respondents’ individual written comments, as the Faculty Senate may choose to disclose individual comments at some later time.
• Next steps
  • Time table
  • The process
V. Reports of Standing Committees

F. Public Occasions

S. Sedigh Sarvestani
The Public Occasions Committee moves that Saturday, October 13 be adopted as the date of the 2018 Homecoming celebration.
VI. Administrative Reports

A. Chancellor’s Report

C. Maples
VI. Administrative Reports

B. Provost’s Report, R. Marley
Faculty Senate
October 19, 2017

Dr. Robert J. Marley
Provost and Executive Vice Chancellor for Academic Affairs
Outline

- Strategic Planning Update
- New Faculty Support Distribution
- Division Updates
- Question
## Strategic Planning Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept.</th>
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<tbody>
<tr>
<td>Robert Marley, Chair</td>
<td>Provost</td>
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<tr>
<td>Barb Prewett</td>
<td>Student Affairs</td>
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<tr>
<td>Edna Grover-Bisker</td>
<td>Student Affairs</td>
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<tr>
<td>Cheryl McKay</td>
<td>Univ Comm</td>
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<td>Darlene Ramsay</td>
<td>Univ Advancement</td>
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<tr>
<td>Elizabeth Smith</td>
<td>Gov Relations</td>
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<tr>
<td>Chris Ramsay</td>
<td>Academic Support</td>
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<tr>
<td>Anthony Petroy</td>
<td>Dist/Global</td>
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<td>Ben White</td>
<td>CDO</td>
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<td>Anas Massri</td>
<td>Finance</td>
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<tr>
<td>Lucretia Eaton</td>
<td>Finance/Staff</td>
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<tr>
<td>Mariesa Crow</td>
<td>Research/OSP</td>
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<td>Kate Drowne</td>
<td>VP-Dean CASB</td>
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<tr>
<td>Bruce McMillin</td>
<td>VP-Dean CEC</td>
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<td>Richard Dawes</td>
<td>Chemistry/Faculty Senate</td>
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<td>Sahra Sedighsarvestani</td>
<td>ECE/Faculty Senate</td>
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<td>VA Samaranayake</td>
<td>Math/Stat</td>
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<td>Susan Murray, Co-Chair- CASB</td>
<td>Psych Sci</td>
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<tr>
<td>Doug Bristow</td>
<td>MAE</td>
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<tr>
<td>Franca Oboh-Ikuenobe</td>
<td>GGPE</td>
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<tr>
<td>Jeanne Stanley</td>
<td>ALP</td>
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<td>Braden Lusk, Co-Chair- CEC</td>
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<tr>
<td>Matt Thimgan</td>
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<tr>
<td>Stuart Baur</td>
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<tr>
<td>Scottie Thomas</td>
<td>Undergrad student</td>
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<tr>
<td>Palash K. Bhowmik</td>
<td>Graduate student</td>
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<tr>
<td>Rose Horton, Ex-Officio</td>
<td>Planning</td>
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<td>Lisa Cerney, Ex-Officio</td>
<td>Finance</td>
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<tr>
<td>Krista Chambers, Ex-Officio</td>
<td>Scheduling/Deadlines</td>
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- **Chair:** Robert Marley
- **Co-Chairs:** Susan Murray, Doug Bristow
- **Ex-Officio Members:** Lucretia Eaton, Krista Chambers
Strategic Planning Timeline

- **October 1**
  - SPC Named by Chancellor

- **December 1**
  - First draft presented by SPC to Chancellor
  - Open forums December 5th and 6th for feedback
  - Copy provided to System Review Team

- **January 1 (2018)**
  - Feedback from System Review Team and constituents provided to SPC

- **February 1**
  - Second draft due to System Review Team
  - Ongoing input and revisions through March

- **April 1**
  - Final drafts submitted to System

- **April 13**
  - Review and approval by Board of Curators
# Distribution of New Faculty Support Funds

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<th>ITEM</th>
<th>AMOUNT</th>
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<tr>
<td><strong>Centrally Distributed</strong></td>
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<tr>
<td>Faculty Awards</td>
<td>$25,000</td>
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<tr>
<td>Pre-Med Advisor (1 mo. Sum)</td>
<td>$13,537</td>
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<tr>
<td>HPC Technician (Salary &amp; Benefits)</td>
<td>$67,685</td>
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<tr>
<td>Sub-Total</td>
<td>$106,222 10.6%</td>
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<td><strong>CASB</strong></td>
<td></td>
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<tr>
<td>New Faculty</td>
<td></td>
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<tr>
<td>Astrophysics, Rhetoric of Science, Bio/Ecology-Director Field Station</td>
<td>$300,000</td>
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<tr>
<td>Sub-Total</td>
<td>$300,000 30.0%</td>
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<td><strong>CEC</strong></td>
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<tr>
<td>New Faculty</td>
<td></td>
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<tr>
<td>Biomaterials, Geotechnical Engr., CS NTT</td>
<td>$382,380</td>
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<tr>
<td>Returning Administrator to Faculty</td>
<td>$211,398</td>
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<td>Sub-Total</td>
<td>$593,778 59.4%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$1,000,000 100.0%</td>
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</table>
QUESTIONS?
> The Public Occasions Committee moves that Saturday, October 13 be adopted as the date of the 2018 Homecoming celebration.
VII. Campus Reports

A. Staff Council, S. Dees
Staff Council Report
October 19, 2017

- Annual Fall Staff Appreciation Day @ the Puck 9:30-11:00 October 31, 2017
- Chili Cook Off- 11am-1pm @ EMGT 2nd floor- October 31, 2017
- Staff Scholarship Deadline- November 1, 2017
- GRACE-Non-perishable food and new toy drive- November 1- 27, 2017
- Donated Leave Pool
- Suggestions for mandatory training for supervisors/managers/360 evaluations
VII. Campus Reports

B. Student Council, S. Thomas
Student Council
October 19, 2017

- We are down to five finalists for the Student Curator Position
  - Names will be sent to the Governor’s office the second week of November.
- The preliminary design concepts for the fitness center will be completed next week
  - I will pass along the sketches once we receive them
- Student Council is working on increasing transparency and representation in the departments that receive direct student funding from the activity fee
  - A student wellness committee was created and had its inaugural meeting last week.
VII. Campus Reports

C. Council of Graduate Students

P. Bhowmik
Council of Graduate Students
Missouri S&T
CGS Initiatives...

CGS Election Going on

Office (Primarily approved)

Grievance System (Approved, Available)

Dept. Representative Selection Done!!

GTA & GRA certification (Approved, Ongoing)

Safe Campus Safer Lab

CGS Alumni Activities (Discussed)

Open Education Resource (Discussed, Ongoing)
CGS Initiatives...

Student Research Collaboration Fund

Summer Fellowship

Family Programs

Cultural and Sports events

Diversity Support Fund

International Night

Celebrating Arts & Culture

Language Club
CGS Initiatives...

Affordable Housing

PhD with Master
(Non-thesis/ Course-based)

Country Representative

Council of Graduate Students

Ignite Rolla

A showcase of the various passions among the faculty, staff, students, residents and community members of the city of Rolla!

November 9, 2017

Havener Center/ Carver/ Turner Room
6:00 - 8:00 p.m.

Interested in being a speaker?
Submit a title and abstract of 150 words or less to cgs@mst.edu by October 30!

Speakers will have the opportunity to practice before the event on November 7th.

Fall 2017’s Theme: “Exploring Opportunities”
Agenda

VIII. New Business
Agenda

IX. Adjourn