

**Volume VII, Number 4  
Minutes of the Faculty Senate Meeting  
January 23, 2014**

**I. Call to Order and Roll Call**

The meeting was called to order at 1:30 by President Mark Fitch and roll was taken.

Those whose names are **grayed** out below were absent.

S.N. Balakrishnan, Martin Bohner, Michael Davis, **Joel Dittmer**, Cassie Elrod, Bill Fahrenholtz, Mark Fitch, Daniel Forciniti, Ron Frank, Matt Goldberg, Abhijit Gosavi, Steve Grant, **Katie Grantham**, **Barbara Hale**, Lance Haynes, Amber Henslee, Wayne Huebner, Ali Hurson, Ulrich Jentschura, **Kurt Kosbar**, **Bih-Ru Lea**, Ronaldo Luna, Gearoid MacSithigh, **Michael Meagher**, **Mark Mullin**, **Daniel Oerther**, Anthony Okafor, Robert Paige, Ted Read, Tom Schuman, **Benjamin Seabough**, Pericles Stavropoulos, Daniel Tauritz, Shoaib Usman, Paul Worsey, Chengshan Xiao, Wan Yang

**II. Approval of November 14, 2013 meeting minutes**

The November 14, 2013 meeting minutes were **approved** as submitted.

**III. Campus Reports and Responses**

**A. President's Report – Mark Fitch**

Dr. Fitch reported on Intercampus Faculty Council. An IFC Task Force is looking at faculty workload policy. PeopleSoft is not likely what will be used in a few years as our enterprise software and a Task Force will be looking at alternatives. Faculty will be required to do a five year retention on their grade books for compliance purposes.

The next items reported on were campus issues: experiential learning proposed as HLC Quality Initiative, and Dean search committees include nominees by FS President. The Provost has pointed out that extensive Bylaw revision is going to be necessary to accommodate the reappearance of Deans. Dr. Fitch asked if the Body had a strong preference, if the Bylaw revision were to happen, for an ad hoc committee to look at the Bylaws and suggest changes or for this to be distributed to the various Standing Committees, many of which officially in the rules have the responsibility to look at policy. Some discussion ensued.

J. Werner is working on archiving resolutions.

At this point, Dr. Fitch requested a motion to suspend the order of the day in order to include a report by the Student Affairs Committee in the Committee Reports.

Motion was made and a second was given. No opposition. **Motion passed.**

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campussupport/facultysenate/documents/presidentreports/2014/FS\\_Slides\\_Jan\\_2014\\_Pres.pptx](http://facultysenate.mst.edu/media/campussupport/facultysenate/documents/presidentreports/2014/FS_Slides_Jan_2014_Pres.pptx)

## **B. Administrative Reports**

### **i. Walt Branson for Chancellor Schrader**

Mr. Branson first reported on the position searches. The search firm Isaacson, Miller was on campus on January 15<sup>th</sup>. They held two open forums and met with the committees for the Vice Provosts and Deans positions. Kate Drowne from English & Technical Communications will serve as the Chair of the College of Arts, Sciences and Business Dean search committee. Bruce McMillin from Computer Science will serve as Chair of the College of Engineering and Computing Dean search committee. Melanie Mormile from Biological Sciences is serving as Chair of the Provost search committee. There will be open forums with candidates for all of these positions when we get to the finalist stage. A complete list of committee members is available at [chancellor.mst.edu/search](http://chancellor.mst.edu/search). Nominations for candidates may also be placed there.

The University of Missouri System and Missouri S&T have developed and implemented a new staff compensation structure for employees. All staff employees were evaluated and reviewed. The positions were graded and placed into compensation ranges consistent with the duties and responsibilities. More than 100 S&T employees were found to be below the minimums for their range. The original plan had been to bring employees up to the minimum range over three years, but because of budget issues and because of the value of the employees, the Chancellor and the campus leadership decided to move ahead with making those pay increases. The pay increases were effective this January. It is planned to begin a similar process for the faculty next year. Note that beginning this year higher promotional salary increments for faculty moving from Assistant to Associate and Associate to full Professor are being implemented.

S&T made significant headway in implementing the Strategic Plan by naming two of the four Best in Class or Signature Areas. The two named were Advance Manufacturing and Advance Materials for Sustainable Infrastructures. They were selected from 15 proposals using an inclusive process by a representative committee. As outlined in Lever 2.1 of the Strategic Plan, we will employ employee transformative and focused hiring including cluster hires in these selected areas of expertise to support Best in Class achievements.

The second round of selecting the two remaining Best in Class or Signature Areas is now underway and will be announced at the end of the summer. The Chancellor really encourages faculty to reach out to their department Chair for assistance in putting forth ideas and proposals for those remaining two Signature Areas.

The Chancellor wanted to mention that Rose Horton joined S&T as a Strategic Planning Progress Manager earlier in January. This position was developed to help lead implementation of the new Strategic Plan. The position was established through Strategic Plan Action 2.7.2 which calls on the University to address administrative structural changes to facilitate the Strategic Plan's implementation and enhance national visibility. Rose has 11 years of experience in higher education, 7 years of corporate management experience, and 10 years of sales experience in various organizations. Rose will be very helpful as final adjustments are made to the departments' strategic plans as we move forward with implementation of the campus plan.

**ii. Jeffrey Cawfield for Provost Wray**

Dr. Cawfield reported on Enrollment Management which included freshman PRO registration, the new "Smart Card" which will be replacing the current ID card, and course renumbering. The Chancellor's Scholarship recipients for Fall 2014 have been identified and Financial Aid has secured an \$80,000 grant for an Institutional Work Study program to target low-income freshmen.

Global Learning: Psychology received approval for their new MS degree in Industrial/Organizational Psychology. Enrollment in distance courses continues to increase.

Office of Graduate Studies: Vicki Hudgins celebrated 41 years at Missouri S&T, number of documents submitted for technical editing increased, unofficial fall 2013 graduation numbers presented.

Office of Sponsored Programs: Summary of FY14 activities through the end of November.

That ended the Provost's report.

Dr. Cawfield noted that Dedie Wilson has replaced Melissa Hutton in the Office of Undergraduate Studies. She is currently organizing the annual trip for their outstanding undergraduates doing research. They are planning to take 16 or 17 students to the Capitol for Capitol Day. Missouri S&T generally has the largest number of students there. It is an

opportunity to show off our undergraduate research and our campus in general. Dr. Cawlfeld thanked all that help with building up the undergraduate research program.

Some discussion followed regarding the slides which had been presented.

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campussupport/facultysenate/document/s/provost/2014/January\\_2014\\_Faculty\\_Senate\\_Positive\\_Happenings\\_from\\_Provost.ppt](http://facultysenate.mst.edu/media/campussupport/facultysenate/document/s/provost/2014/January_2014_Faculty_Senate_Positive_Happenings_from_Provost.ppt)

**C. Staff Council Report – Nathan Weaver – no report**

**D. Student Council – Ashley Koesterer**

Ashley reported on the upcoming Winter Retreat which is scheduled for January 26<sup>th</sup>. They will be highlighting past accomplishments and brainstorming what needs to be improved on for future executive members. She followed up with some information regarding the Strengths Quest leadership questionnaire and the student survey which will be sent out in the near future.

Ashley has been working with the Records Department and presented a slide of the draft letter which will be sent to alums regarding the Turf Campaign. It provides details of the project and explains how the students are supporting 75% of the project. It requests donations – which will be matched by some alums who have been very impressed with how determined the students were with the project, until they reach their goal.

The Student Body President Packet was available on January 21<sup>st</sup>. It will close and campaigning will begin on February 3<sup>rd</sup>. The Presidential Debate is February 11<sup>th</sup>. Campus voting begins on February 24<sup>th</sup> and ends on February 28<sup>th</sup>.

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campussupport/facultysenate/documents/studentcouncil/2014/Faculty\\_Senate\\_1\\_22\\_14\\_Koesterer.pptx](http://facultysenate.mst.edu/media/campussupport/facultysenate/documents/studentcouncil/2014/Faculty_Senate_1_22_14_Koesterer.pptx)

**E. Council of Graduate Students – Krista Limmer**

Krista presented information regarding Ignite Rolla which is scheduled for Wednesday, February 26<sup>th</sup>, at 6:00 PM. This is open to students, faculty, staff, and community members. It is intended to be an open event to get ideas about research, hobbies, passions, and share some of what we do here in Rolla.

Graduate Education Week in Missouri will be April 5 – 12, 2014. The Graduate Research Showcase, which is the poster presentation, will be on April 10<sup>th</sup>. They are requesting faculty judges for this event.

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/cgs/2013/Jan\\_2014\\_Faculty\\_Senate.pptx](http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/cgs/2013/Jan_2014_Faculty_Senate.pptx)

#### **IV. Reports of Standing and Special Committees**

##### **A. Rules, Procedures and Agenda – S. N. Balakrishnan**

Dr. Balakrishnan reported on the following three referrals:

- Experiential learning (info shared by VPUS) to CCC asking their opinion about implementation
  - Motion to seek input from the Campus Curriculum Committee (CCC) in regards to their opinion about implementing experiential learning into the undergraduate curriculum was passed.
  
- Experiential learning (info shared by VPUS) to AF&S asking their opinion about standards
  - Motion that the Academic Freedoms and Standards (AF&S) Committee establish the standards involved in experiential learning passed. This would set the basis of what would define experiential learning.
  
- Rule Changes on Deans to RP&A
  - Motion was made to refer the revision of the CRR in regards to the role of Deans in the promotion and tenure process to the Tenure Committee. The revisions would be due in April 2014.

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/rpa/reports/2014/RPA\\_slides\\_for\\_september\\_19\\_2013.pptx](http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/rpa/reports/2014/RPA_slides_for_september_19_2013.pptx)

##### **B. Curricula – Daniel Tauritz**

Dr. Tauritz reported on the Course Renumbering Initiative: CC form freeze terminated, all new DC/CC/EC forms submitted effective FS2014 or thereafter should solely use 4-digit numbers, all graduate degree programs need to update 3-digit references ASAP.

Departments need to submit DC forms as appropriate in light of the policy change from the motion approved by Graduate Faculty regarding the 6 credit hour limit of 3000 level courses.

The Campus Curricula Committee moves for the approval of the report's DC and CC forms. This includes 35 Degree Change (DC) forms, 7 Course Change (CC) forms, and 13 Experimental Course (EC) forms (*informational only*).

**The motion passes unanimously.**

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/curricula/2014/CampusCurriculaCommitteeReport\\_1\\_23\\_2014.pptx](http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/curricula/2014/CampusCurriculaCommitteeReport_1_23_2014.pptx)

### **C. Student Affairs – Allan Pringle**

Dr. Pringle presented a brief summary of common exams SP2013 and FS2013.

This issue was referred to the Student Affairs Committee and the department Chairs were asked to look into it also. Dr. Pringle reviewed the summary of recommendations which were presented to FS in September 2013.

The SAC submits the following motion:

1. The period from 5:00 – 6:00 PM daily be reserved for common exams.
2. If a class or other required academic activity is scheduled during common exam time, the instructor of the class that conflicts with the common exam will provide accommodations for the students taking the common exam.

A lengthy discussion ensued.

Motion to postpone was made and received a second.

**Motion to postpone passes with one opposed.**

Details may be found at the following link:

[http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/studentaffairs/2013/student\\_affairs\\_committee\\_23\\_january\\_2014.pptx](http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/studentaffairs/2013/student_affairs_committee_23_january_2014.pptx)

## **V. Old Business**

### **A. Report on Current Referrals and Actionable Items**

No report.

## **VI. New Business and Announcements**

Dr. Worsey posed a question to the Registrar's Office. He has a number of students that have been unable to get classes which are required classes and would like to know how that is being handled.

Deanne Jackson, Registrar, noted that it depended on each department and what their policies are on letting students in. She indicated that the Registrar's Office is continually working with students and adjusting class sizes and rooms. They are striving to make accommodations; however, the student may have to take an alternate class.

Dr. Fitch noted that at the last Board of Curators meeting Hank Foley from System commented that in terms of enrollment Missouri S&T is at or beyond capacity which our own Chancellor wanted to revise to some programs are at capacity. There is knowledge that certain areas, such as mathematics, and possibly English, are bulging beyond what their resources are able to deliver.

Some discussion ensued.

## **VII. Adjourn**

The meeting was adjourned at 2:40 PM.

Respectfully submitted,  
Melanie Mormile, Secretary