

**ITCC Meeting Minutes**  
**April 12, 2017**

**Attendees:** Thomas Vojta, Dan Uetrecht, Lauren Costoplos, A. Ricardo Morales, John Singler, Richard Dawes, Angie Hammons, Andy Eckert, Barry Flachsbart, Abhijit Gosavi, Al Crosbie

Meeting called to order at 4:02pm

1. Approval of minutes: Vojta, unanimous
2. Budget situation- (Dr. Vojta) Summarized the special ITCC budget meeting. Provost gave an overview of the entire university's budget situation at last week's IT Budget meeting. There was very little focus on IT in particular. They admitted that the budget cuts are higher than actually needed and the reason for that is to redistribute some of the overage for strategic initiatives. (Dan Uetrecht) An 8.3% cut in IT has been assigned. However, at this week's Provost Leadership Cabinet meeting, the Provost announced that an additional 2% will be added on top of the original cut amount. This is for all the Provost's direct report departments, not just IT. The Provost did recognize that the cuts to IT are extensive.
3. Personnel changes- (Dan Uetrecht) Michael Baxter is our only cognos specialist on campus and has announced that he is resigning to take another job elsewhere. The Provost has approved the reposting of that position.  
The two positions that IT had approval to hire for have not been filled. Both positions have had offers made to candidates but both offers were rejected. One will not be reposted, the other one is in limbo.
4. Service reduction items-(Dan Uetrecht) IT has a list of roughly 20 service reduction items. The list is not being provided at this meeting because IT still needs to prioritize the list. IT will provide the list prior to the next ITCC meeting.
5. Mercy move- (Dan Uetrecht) The furniture order will be placed next week and the lead time for that order will be 6-8 weeks which puts our move to the end of May- mid June.
6. Google two- factor authentication- (Dan Uetrecht) IT is wanting to turn this on quickly and will do so soon. Once it's announced, it'll be turned on. Looking at the end of May to avoid causing any issues at the end of the semester. It's not required, but optional. This is totally independent of SecureAuth.
7. Charge for moving staff equipment- (Dan Uetrecht) Physical facilities moves everything when faculty and staff move offices/locations except for computers, which IT takes care of. It takes up a lot of time for IT because they are moving people constantly. Dan asked for a charge back revenue funded position that the Provost approved to help take care of this. To recover costs people will now be charged \$35 per hour for IT staff to move their equipment.
8. New Business: (Dan Uetrecht) IT will be outsourcing printer support through Marco. We will start buying printers from Marco and Marco will provide service. New printers will be under contract with toner included. Will not include paper. We have an escape clause in the contract

as well should we be not be happy with service at any point.

(Vojta)- May ITCC meeting? It will depend on what the budget situation does.

Meeting adjourned at 4:40 pm.