

Minutes of the Library and Learning Resources Committee (LLRC) Meeting

April 23, 2013 – 2:05-3:10 PM / Room 204, Curtis Laws Wilson Library

- I. Welcome
- II. General Budget Update
- III. Library Director Search
- IV. Fundraising – Library Fee and Advancement
- V. Library Peer Comparison
- VI. Annual Report to Faculty Senate
- VII. Scholar's Mine Update
- VIII. Thesis Hold Update
- IX. Adjourn

1) Welcome

Gearoid opened the meeting by welcoming the faculty present. Those attending the meeting were Michael Bruening, Ed Malone, Gearoid MacSithigh, Wei Jiang, and Alexey Yamilov. Absent faculty were Tom Schuman and Hong Sheng.

2) General Budget Update

Gearoid asked Maggie for the budget outlook. Maggie stated that the Provost's office had asked her to develop a budget with a 2%, 3 ½% and 5% cut. In the past, the library has taken the money at even percentages from the E&E and Materials fund. Previous cuts had caused the loss of three open positions. The plan for this year is to offer the Provost two options. One option cuts some money from E&E by cutting an open position, which would result in the loss of library hours during the day on weekends, and with the rest of the money coming from the materials budget. The other option is to take the entire portion from the materials budget. Gearoid commented that her report sounds very grim and asked if any thought had been given to what materials would be cut. Maggie explained that she had not worked the numbers down to that level of detail as yet, but that cuts of materials would be handled as usual, with cost per use made available and with extensive consultation with the LLRC and academic departments. She went on to explain that there are large chunks of funds that cannot be cut based on the licensing agreements that must remain in place. Ed asked whether, in the 5% scenario, the library should cut back hours to 8-5 rather than make the proposed deep cuts to subscriptions and acquisitions. Maggie noted that existing pressures on the student wage budget will lead to cuts in hours during breaks and intersessions even without a budget cut. Maggie explained that she does have a peer review comparison that the committee will look at later in the meeting which shows where this library stands in comparison to its peers. Maggie will be turning in the budget tomorrow with an impact statement. Maggie also discussed the effect of the inflation increase coming through the Library System Office and the effect that would have related to ProQuest and Compendex which are critical since Scopus does not get down to the conference paper level .

Ed asked about larger contracts. Maggie explained the issues that would arise in dropping the larger contract. The library might consider dropping Wiley down to the STEM level and pick up some of the higher usage humanities titles individually.

Alexey asked about Springer Open Access and asked if Maggie had reviewed any of the press on their offering to all disciplines. Maggie had not seen the press on that “no subscription required” offering. Alexey asked about the black list. Maggie indicated the library does have access to the black list and checks out publishers through that site as well. She did indicate that some good researchers are being pulled into publication sites that do not address ownership or preservation.

3) Library Director Search

Maggie advised the group that three candidates will be invited to the campus for onsite interviews, hopefully in early May. Michael asked if there would be any open forums and Maggie indicated forums would be scheduled. As soon as the itineraries have been confirmed, notification will go out to this committee first and then to the eConnection. The challenge is getting all the search committee schedules coordinated.

4) Fundraising – Library Fee and Advancement

Maggie commented that last year some efforts were made to try and obtain fees levied as a component of the IT fee for the library. The approach that was investigated revealed some statutory issues and the Provost has indicated that the best course of action would be to try and obtain a library fee that would support student-interest electronic resources and technologies. On the Advancement front, their office lost several staff members and the library did not have any representation for an extended period of time. That situation has been corrected and the library will be meeting with them to discuss fundraising for the library.

Gearoid brought up the learning commons. There was a lengthy discussion on how that effort needs to be centralized in the library.

5) Library Peer Comparison

Maggie distributed a peer comparison report that compares Wilson Library to peer institution libraries and sister institutions. Some indicators include librarians per student FTE, materials expenditures per student FTE, and materials expenditures per faculty member. In pulling the data together, some institutions were not an exact match as they were privately funded. Some key points from the discussion:

- Data pulled from IPEDS and Association of College and Research Libraries (ACRL)
- Tie the data from this comparison to the Strategic Planning tiers; show how it relates
- Michigan Tech is a peer institution we should aim to replicate
- Georgia Tech was another institution mentioned

6) Annual Report to Faculty Senate

Each year we must prepare a short report for the Faculty Senate. Last year's report was just a summary of agenda items and discussion from each meeting. After today's meeting, we will put together the report utilizing the same format and send it to the committee for approval.

7) Scholar's Mine Update

Maggie informed the group that Scholar's Mine has now been moved to MOspace. Soon each campus will have templates designed to meet their specific needs. Maggie also mentioned the purchase of a new large format scanner that can scan blueprints, maps and other large format material for preservation. Alexey asked if the scanner would be available as a service to the campus and Ed asked if there were any plans to scan past catalogs. There will be a service available to patrons to have library staff scan large material and there are plans in place to scan past catalogs, alumni magazines, and newspapers. The newspapers do present more of a challenge. Maggie also mentioned the poster shop that also can do some large format scanning. The poster shop, which used to be a revenue stream for the library, is now in a losing money situation with student salaries and supplies due in large part to the campus print shop eating into our business. The campus print shop does not have to show a profit and therefore can undercut the library poster shop prices.

8) Thesis Hold Update

Maggie provided a review of the last meeting with the graduate faculty on changes to thesis holds. No definitive answers were reached and the library will be meeting again with that committee. The current form indicates "no hold," "hold patent pending," and "other hold / DOD / Classified." Sometimes the last box is checked with no real information which has resulted in a very large number of holds. The library is moving to an electronic submission system and the form will be changing. There will be a separate hold form that will need to be signed by the advisor and the student to keep research appropriately secured. Since the student owns the copyright on the thesis, they need to be aware of any holds placed on their material. There was a lengthy discussion about why a thesis would be on hold, how it affects future publications and third party sites (i.e. Research Gate). There was also discussion on technical publications and a uniform way to add them to Scholar's Mine. Maggie indicated that the library could host journals, conference proceedings, or technical report series. If anyone is interested in that, please contact Roger Weaver.

9) Library News

As a result of the recent survey conducted by the library, we are in the process of adding more scanners, computers, and a stand up book scanner. There was a lot of interest in the book scanner and the features. Maggie indicated that scanning could be done to email or a USB flash drive or to the cloud in multiple format options, tiff, jpeg, or pdf and even audio files. At this time, the library will not be offering to print and all copyright notifications will be present at the

scanner. The scanner will be located downstairs and needs to be out of direct light.

The library's weeding project of the print backfiles of JSTOR titles has been completed. We will be looking now at other journal backfiles where we have perpetual online access and can consider transferring our copies to the depository. We will work closely with the LLRC and campus faculty on any proposed project.

VHS replacement to DVD has been completed for high usage, classic material and faculty requested replacements. Some VHS will not be replaced.

With no further business to be address, Gearoid asked for a motion to adjourn. Motion so made by Ed Malone and seconded by Michael Bruening. Meeting adjourned at 3:15 p.m.