

**University of Missouri-Rolla
Academic Council
Rules, Procedures and Agenda Committee Meeting
McNutt Hall, Room 268
October 3, 2006 13:30 – 14:47**

Present: SN Balakrishnan, Frank Blum, Richard DuBroff, Douglas Carroll, Beth Groenke, Lance Haynes, Kurt Kosbar, Bruce McMillin, Don Myers, Keith Nisbett, Robert Schwartz, Jeff Smith, and Klaus Woelk.

The minutes from the September 5, 2006 meeting were approved.

There was some discussion of the Standing Committees. Kosbar is going to notify chairs of those committees, asking them to participate in the RP&A meeting and also to ensure that each committee has elected an appropriate chair.

The list of Referrals and Actionable Items was discussed. It was felt that RP&A should keep an accurate list of these items.

A discussion of Certificate Programs identified the history and progress of these programs which are especially important to distance learning. There are typically no budget items associated with the approximately 20 that are currently in place. The graduate certificate can be used as an entrée into the Graduate Program.

The October 12 Academic Council meeting agenda was finalized. It was determined that it was not appropriate to include a powerpoint for each of the areas that the Administration is responsible for. The Administrators' Reports (written and oral) should only include items of relatively direct impact to Academic Council.

The Post-Tenure Review process was discussed and it was agreed that IFC representatives should discuss any process issues at IFC (Faculty notification, Provost in the loop, etc.). The Personnel Committee will be asked to review issues concerning the uniformity of criteria set across the departments relative to the goals of the program.

A proposal for a minor in Global Studies was discussed. This item will be considered at the Curricula Committee meeting.

The meeting was adjourned at 14:47.

Respectfully submitted,

Frank Blum, Acting Secretary
Academic Council