

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Wednesday, January 12, 2011
2:00 – 4:00 p.m.
Toomey 144

Present: M Fitch, S Miller, K Isaac, D Tauritz, B Hale, D Westenberg, J Martin

1. Approval of January 12, 2011 RP&A Agenda.
Approved
2. Approval of Minutes from December 8, 2010 RP&A Meeting.
Approved
3. Implementation of electronic evaluations (Miller)
CET committee has pondered and responded to the questions referred from RP&A, as communicated by e-mail. It was moved that “IT’s Lance Callaway be an ex-officio member of CET, as he worked with the pilot test of the system. It is suggested that his advice be taken on questions of implementation.” *Approved.*

CET committee asked RP&A to endorse a motion to the Faculty senate to implement electronic evaluations for all courses for the Spring 2011 and Fall 2011 semesters. Suggestions were made to improve the wording that had been shared.
4. NTT policy (Balakrishnan)
Personnel Committee requests VP Schwarz to present the NTT Promotion policy at the Senate meeting in January. The Personnel Committee recommends its approval. RP&A asked that VP Schwarz share a copy of this policy with RP&A.
5. Academic integrity (Isaac)
IFC has drafted a statement, not to be part of the CRR, and asks that FS pass that statement. Concern was raised that the statement implies that the syllabus alone defines plagiarism, and that the current definition in the S&T student handbook may not be included in the term ‘program materials’ as used in the statement. IFC would like to move on with a clear yes or no vote in IFC. Motion to advise the IFC representatives against adopting the statement was approved.
6. Tenure/Promotion procedures (Cohen)
No report
7. Grievance procedures (Isaac)
A new version of the Grievances Procedures (revision of 370.015) has been submitted to IFC. Most of the changes appear to be minor. RP&A members are invited to review the document distributed by KM (RPA docs_2011.01.12). Any

suggestions or improvements should be submitted to KM no later than 25 Jan 2011.

8. Bylaws changes for dept. chairs' revised responsibilities and related topics (Isaac)
Provost distributed a document in 2010 delineating new responsibilities for dept chairs. DCC has requested that these duties be encoded in the by-laws. Some RP&A members object that this could put DCC on the level of Faculty Senate. These issues will be further discussed at the next RP&A meeting. The chair of DCC will be invited to present that committee's specific requests.
9. Retirement plan (Davis)
No report
10. Academic appointments/titles (Isaac)
IFC has argued that there are too many titles in NTT appointments. Some have proposed a streamlining. This will be a topic at future IFC discussions.
11. Nepotism (Balakrishnan)
No report
12. FS meeting agenda for January 20, 2011

Next Scheduled Meeting – February 9, 2011

Adjourn

Referrals Ongoing

1. RP&A ref - Across the Board versus Targeted Budget Cuts (Budgetary Affairs)

Ongoing Monitoring (Review as necessary)

1. Provost's web site – posting of T&P rules. (G. Cohen)
2. Archiving FS data (Isaac)

Other Committee Items (Review as necessary)

1. Budgetary Planning, Start-up Packages (Budgetary Affairs)
2. Academic Integrity (Academic Freedom & Standards) (Waiting for IFC progress)