

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Monday, August 16, 2010
2:30-4:30 PM
Physics 208

The following individuals were present at the meeting.

Michael Davis, Mark Fitch, Barbara Hale, Lance Haynes, KM Isaac, Lia Sotiriou-Leventis, Jim Martin, Steve Raper, Michael Schulz, Dave Westenberg

1. Approval of 16 August RP&A agenda

Approved

2. Approval of minutes from 03 June 2010 RP&A meeting

Approved

3. Proposed changes to UM system retirement plan

The proposal to move toward a defined contributions retirement plan for new UM system faculty was discussed, and the following action steps will be taken:

- a. Refer the issue to the S&T Personnel committee for analysis and subsequent report to Faculty Senate. The Personnel Committee will be asked to explicate the ramifications of defined benefits versus defined contributions plans. Prof. Isaac will supply documentation to the committee, including prior survey results and communications from the President's office, and will provide any other assistance they may need to facilitate their deliberations.
- b. Profs. Schulz, Isaac, and Davis will participate in discussions on this issue at the upcoming Inter-Faculty Council meeting.
- c. At the next (Sept 16) Faculty Senate meeting RP&A will propose the electronic distribution of a single-item poll to S&T faculty members: "Do you favor a defined contribution plan or a defined benefit plan for new UM employees?" This poll will be conducted under the auspices of Prof. Isaac.

4. Signature authority for employee email access under extraordinary circumstances.

The Information Technology and Computing Committee (ITCC) submitted a motion to Faculty Senate at the June 17 meeting proposing that the campus faculty representative for authorized email access should be the ITCC Chair, with alternates provided by the ITCC Vice-Chair and other task force chairs. This motion was postponed. At the September 16 Faculty Senate meeting RP&A will propose the following amendment to the ITCC motion: "The campus faculty representatives providing signatures of approval should be any two Faculty Senate officers after consultation with the ITCC Chair, the ITCC Vice-Chair or an ITCC Task Force Chair."

5. **S&T representative to UM Shared Services Task Force.**

RP&A will introduce the following motion at the Sept 16 Faculty Senate meeting:
“Be it resolved that the Missouri S&T Faculty Senate respectfully requests representation on the UM Shared Services Task Force”.

6. **Replacement for Potthast on Intellectual Property Committee.**

Three names were proposed, and Prof. Schulz will solicit them in the following order: 1) Prof. Park; 2) Prof. Grasman; 3) Prof. Bieniek. The eligibility of each nominee will be verified before the solicitations are made. If a nominee is found to be ineligible, declines to serve, or fails to respond to Prof. Schulz’s request after one week, the next nominee on the list will be approached.

7. **Academic Affairs retreat feedback.**

Concern was expressed about certain operations within the ITCC and other standing committees, including leadership selection and positions on key S&T computing issues. Prof. Isaac stated that he would send an email reminding all committee chairs about the importance of following campus regulations in elections and related business. An informal meeting between Profs. Isaac, Haynes, Wunsch, and CIO Cline was suggested, to improve the coordination between ITCC and Faculty Senate.

8. **Reports from Standing Committees**

Prof. Hale (Budgetary Affairs) has asked Carol Heddinghaus to prepare a report specifying the costs of student services.

Respectfully submitted,
Jim Martin