

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday, September 6, 2011
2:00 – 3:20 p.m.
Meramec/Gasconade Room, Havener Center

Present: S.N. Balakrishnan, Jerry Cohen, Michael Davis, K.M. Isaac, Keith Nisbett, Paul Parris, Daniel Tauritz

1. Approval of September 6, 2011 RP&A Agenda.

The agenda was approved with the addition of two items:

- (a) Conflict of October Faculty Senate meeting with Board of Curator's meeting (Davis)
- (b) Determine eligibility of department chair as member of Tenure committee.

As per the June 1 RP&A minutes, K.M. Isaac sent email invitation for Mariesa Crow to address the committee regarding the Institutional Transformation proposal. Since he did not yet receive a response, he will send a followup reminder.

2. Approval of Wednesday, June 1, 2011 RP&A Meeting Minutes.

Approved with two corrections:

- (a) Change all references to "Dan Tauritz" to "Daniel Tauritz".
- (b) Change all references to "Curriculum committee" to "Curricula committee".

3. Department chair eligibility as member of Tenure committee

Bill Schonberg (CAE chair) was submitted as representative of his department to the Tenure committee. The bylaws were examined. Section D.5.f allows a department chair to serve as a member of a standing committee, but not as chair. However, Section D.6.q (3) specifically excludes a department chair from membership on the Tenure committee. K.M. Isaac will notify Bill Schonberg that he is not eligible to serve on the Tenure committee.

4. Chancellor search (Isaac)

The timing of the interview process is being coordinated with the UM President search.

- 5. Dean of Enrollment management search (Davis)**
Interviews were done in St. Louis to reach a short list of four for campus interviews. Interviews and open forums are scheduled and announced to the campus. Michael Davis will check if their resumes can be made available.
- 6. Conflict of Interest Committee status (Isaac)**
The chair of the Conflict of Interest committee, Jonathan Hines, has requested a representative of Faculty Senate be chosen to fill the expired term of Walt Eversman. This raised discussion to clarify the status of this committee. In Oct. 2008, the Faculty Senate created an ad hoc Conflict of Interest committee which is not the same as the committee under discussion. Its duration was defined to be for one year, so the ad hoc committee is no longer in existence. The committee chaired currently by Jonathan Hines was originated by the Chancellor and is currently active. It was noted that since this committee qualifies as a Special Committee as defined in section D.8 of the bylaws, it should be kept updated on the Faculty Senate website. Michael Davis will ask Mitsy Daniels to update the website to remove the expired ad hoc committee and to update the current Conflict of Interest committee.
- 7. Retirement plan (Davis)**
No new information.
- 8. Student Honor Code (S. Acar/Grott)**
K.M. Isaac received a draft from the Student Council President, Selin Acar, of a proposed Student Honor Code. He will circulate it to RP&A by email for further discussion.
- 9. Conflict of October Faculty Senate meeting with Board of Curator's meeting (Davis)**
It was deemed to be problematic to reschedule the October Faculty Senate meeting. To allow Michael Davis to represent the campus at the Board of Curator's meeting, S.N. Balakrishnan will preside over the October Faculty Senate meeting.
- 10. FS meeting agenda for September 15, 2011**
K.M. Isaac will send the agenda for RP&A approval by email.
- 11. Scheduled Meeting times and locations for this year. (See below)**
Meeting times and locations are noted below.

12. Adjourn

The meeting adjourned at 3:20 pm.

Referrals Ongoing

Ongoing Monitoring (Review as necessary)

1. VPAA SB 389 Committee (L. Haynes)
2. Provost's web site – posting of T&P rules. (G. Cohen)
3. Archiving FS data (Isaac)

Other Committee Items (Review as necessary)

1. Academic Integrity (Academic Freedom & Standards) (Waiting for IFC progress)

Scheduled RP&A meeting times and locations 2011-1012

2:00 – 4:00 PM, Tuesday, September 6, 2011 (Meramec/Gasconade)

2:00 – 4:00 PM, Tuesday, October 11, 2011 (Meramec/Gasconade)

2:00 – 4:00 PM, Tuesday, November 8, 2011 (Meramec/Gasconade)

2:00 – 4:00 PM, Tuesday, December 13, 2011 (Meramec/Gasconade)

2:00 – 4:00 PM, Tuesday, January 10, 2012 (Meramec/Gasconade)

2:00 – 4:00 PM, Tuesday, February 7, 2012 (Silver & Gold)

2:00 – 4:00 PM, Tuesday, February 28, 2012 (Silver & Gold)

2:00 – 4:00 PM, Tuesday, April 10, 2012 (Meramec/Gasconade)

2:00 – 4:00 PM, Tuesday, June 5, 2012 (Silver & Gold)