

Rules, Procedures and Agenda (RP&A) Committee

Meeting Minutes

Wednesday, February 12, 2014

2:30 – 4:30 p.m.

Meramec/Gasconade room, Havener Center

Members present: S.N. Balakrishnan, Martin Bohner, Michael Davis, Mark Fitch, Steve Grant, Don Madison, Melanie Mormile, Tom Schuman, Daniel Tauritz

Guest present: Jeff Cawlfild

1. *Approval of February 12, 2014, RP&A Agenda*

Mark Fitch motioned to suspend the order of the agenda. Bala seconded the motion. The motion passed. These minutes reflect the order of discussion that occurred during the meeting. The numbering reflects the agenda order that was sent to members of the committee.

3. *Referrals:*

a) *Promotion and Tenure Training to Tenure Policy Committee (Balakrishnan)*

Bala reported that Mariesa Crow, of the Tenure Committee (policy committee), requested that training be provided to the members of the Promotion and Tenure Committee. Discussion followed.

Mark Fitch made the following motion:

RP&A refers to the Tenure committee consideration of issues of propriety in the P&T process. There are various problems that may occur, ranging from violations of confidentiality to the inclusion of hearsay or discussion of wholly inappropriate topics in P&T deliberations.

a) Should there be information provided to P&T committees at all levels on best practices, guidelines, or even training, and if so what materials should be provided/used?

b) Should there be penalties and a process for faculty who flagrantly violate confidentiality or otherwise inappropriately attempt to affect the process?

Bala seconded the motion.

A friendly amendment was stated and both Mark and Bala accepted it:
The Tenure committee shall report to RP&A at the April RP&A meeting.
The amended motion passed.

2. *Approval of January 14, 2014, RP&A Meeting Minutes*
Approved.

4. *Campus Master Plan (Davis)*

Michael Davis reported that the Master Plan should be completed within the next few weeks. Discussion ensued. It was suggested that Ted Ruth of the Facilities Planning Committee present on the Master Plan during a future Faculty Senate meeting. It was agreed upon that this will be placed on a future RP&A agenda.

3. *Referrals (continued):*

c) Deans and P&T Procedures (Fitch)

Mark Fitch reported that the Provost requested that the RP&A committee form an ad hoc committee to address the changes to be made to the Bylaws regarding the reinstatement of the Dean structure.

Daniel Tauritz made the following motion:

The RP&A committee shall establish an ad hoc bylaws committee to review any necessary changes to the bylaws regarding bringing back deans and that all standing committees are to report back to the ad hoc committee on any implications of bringing back the deans that they see in the purview of their committees.

Mark Fitch seconded the motion.

Mark Fitch provided a friendly amendment:

Members of this ad hoc committee shall be Martin Bohner, Mark Fitch, and Daniel Tauritz.

The amended motion passed.

e) Experiential Learning --- AF&S' response (Madison)

Don Madison reported that a document was already developed in August, 2013. The Academic Freedom and Standards (AF&S) Committee requests that this document be considered instead of producing a competing document. It was acknowledged that the document developed in August was presented during a previous RP&A meeting, presented during the

Faculty Senate President's report, and also presented during a Provost's report. The document states that each department should determine their own definition of what experiential learning is. It was discussed that the Campus Curricula Committee (CCC) and the AF&S committees should consider these definitions. These committees would then report back to the Faculty Senate. It was apparent that item 3 b of the agenda (Experiential Learning, CCC's response) should be discussed next.

b) Experiential learning --- CCC's response (Tauritz)

Daniel Tauritz provided the Campus Curricula Committee (CCC) response to implementing a campus-wide experiential learning minimum standard. This response can be found on the 3rd and 4th pages of the CCC's February 5th meeting minutes

(<http://registrar.mst.edu/media/administrative/registrar/documents/curricula/2014/Minutes-%2005%20FEB%202014.pdf>).

Discussion ensued.

Bala thanked Daniel and the CCC for providing their response.

Bala motioned that the CCC's response be referred to the Academic Freedom and Standards Committee for consideration.

Mark seconded the motion.

The motion passed.

d) Description of B.A., and B.S. standards --- AF&S' response (Madison)

Don Madison responded that the committee found no violations in the campus standards for the B.A. and in particular, in the B.S. The committee considered developing a new set of common standards for B.S. degrees but decided that this was not needed.

Tom Schuman stated that the lack of standards for the B.S. has led to problems and that a set of standards is needed.

Daniel Tauritz made the following motion:

An ad hoc committee will be formed to develop a set of standards for the B.S. degrees and to send the developed set of standards to the AF&S for consideration.

Michael Davis seconded the motion.

Discussion ensued in regards to the need for such standards.

Daniel Tauritz withdrew the motion.

It was agreed that this matter would be referred to the CCC to prepare a draft set of standards for the B.S., to be presented to RP&A for subsequent referral to AF&S.

f) NTT Guidelines (Acar)

Levent Acar did not attend the meeting and so could not present an update on the NTT guidelines that the Personnel committee has been considering. It does not appear that progress is being made. Tom Schuman stated that there are conflicts between the Bylaws and the NNT policy and this must be resolved. Mark Fitch will follow-up with Levent Acar on this matter.

5. *New Business*

a) Michael Davis stated that the Tenure committee will consider the promotion and tenure policies and procedures regarding the reinstatement of the Deans.

b) The agenda for the next Faculty Senate meeting was discussed and approved (attached).

6. *Adjourn*

Meeting adjourned at 4:15 PM.

Faculty Senate

@ Missouri University of Science and Technology

2013-2014
Mark Fitch, President
Martin Bohner, President-Elect
Melanie Mormile, Secretary
Steve Grant, Parliamentarian
S. N. Balakrishnan, Past President
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Faculty Senate Meeting Agenda

Thursday, February 20, 2014

204 McNutt Hall; 1:30 PM

I. Call to Order and Roll Call

II. Approval of January 23, 2014 meeting minutes

III. Campus Reports and Responses

A. President's Report

Mark Fitch (5 mins)

B. Administrative Reports

i)

C. Schrader (5 mins)

ii)

K. Wray (5 mins)

http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/provost/2014/Feb_2014_Provost_Positive_Happenings.ppt

C. Staff Council Report

N. Weaver (3 mins)

D. Student Council

A. Koesterer (3 mins)

E. Council of Graduate Students

K. Limmer (3 mins)

IV. Betsy Rodriguez (Vice President Human Resources, UM System)

V. Reports of Standing and Special Committees

A. Rules, Procedures and Agenda

S. N. Balakrishnan (5 mins)

B. Curricula

D. Tauritz (5 mins)

C. ITCC

T. Vojta (5 mins)

D. Personnel Committee

L. Acar (2 mins)

VI. Old Business

A. Report on Current Referrals and Actionable Items

B. Common Exams Motion

VI. New Business and Announcements

VII. Adjourn