

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Tuesday December 10, 2013  
2:30 – 4:30 p.m.  
Meramec/Gasconade Room, Havener Center

Members present: Martin Bohner, Mark Fitch, Steven Grant, Don Madison, Melanie Mormile, Timothy Philpot, Daniel Tauritz

1. *Approval of December 10, 2013 RP&A Agenda*

Approved.

2. *Approval of October 31, 2013 RP&A Meeting Minutes*

Minutes were approved as corrected.

3. *Referrals (M. Fitch):*

a) *Experiential learning (info shared by VPUS) to CCC asking their opinion about implementation*

Mark Fitch made the motion to seek input from the Campus Curricula Committee (CCC) in regards to their opinion about implementing experiential learning into the undergraduate curriculum.

Discussion ensued especially in regards to how Departments will determine what experiential learning will be. The issue of Degree Change (DC) forms was also discussed.

The motion passed.

b) *Experiential learning (info shared by VPUS) to AF&S asking their opinion about standards*

Mark Fitch made the motion that the Academic Freedoms and Standards (AF&S) Committee establish the standards involved in experiential learning. This would set the basis of what would define experiential learning.

Discussion ensued. Daniel Tauritz asked what is the timeline for the implementation of experiential learning as defined in the Strategic Plan. Mark Fitch informed the committee that experiential learning was to be incorporated into the curriculum by the end of May 2015.

There was no further discussion.

The motion passed.

c) *Rule changes on Deans to RP&A*

Discussion ensued. Steve Grant stated that the Collected Rules and Regulations (CRR) should be changed before a Dean search is initiated. It was agreed that this is unlikely to happen. However, everyone agreed that the CRR should be changed to describe the role that Deans will play in the promotion and tenure process, especially in regards to the promotion and tenure cases coming up in 2014. Daniel Tauritz also mentioned that the

responsibilities of the Vice Provost of Academic Affairs (VPAA) should also be reassigned throughout the CRR.

A motion was made by Mark Fitch to refer the revision of the CRR in regards to the role of Deans in the promotion and tenure process to the Tenure Committee. The revisions would be due in April 2014.

Discussion ensued. The deadline of April 2014 was selected so that the Board of Curators could vote on the revised CRR, allowing the changes to be in place for the 2014 promotion and tenure cases.

The motion passed.

Other committees were considered to determine if referrals needed to be made in regard to the role that Deans would possibly play. Daniel Tauritz stated that Faculty Senate needs to be consulted in regard to moving degree programs to a different Discipline Specific Curricula Committee (DSCC), such as Computer Science to the Engineering-DSCC because of the Department being moved to the College of Engineering and Computing, within the new College structure. It was determined that CRR 300.030D.6.f.(2).(b) *“Every degree program shall be associated with one, and only one, DSCC. This association will be stated in the charter of each DSCC, and may be altered only with the approval of the Provost and the Faculty Senate.”* clearly indicates that Faculty Senate also has to approve these changes.

No other referrals appear to be necessary.

4. *New Business*

No new business.

5. Adjourn  
3:20 PM

**Referrals Ongoing**

1. NTT guidelines (Personnel Committee)
2. Can degrees have different course requirements depending on location? (AF&S)