

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday September 3, 2013
2:30 – 4:30 p.m.
Toomey Hall 144

Members present: Levent Acar, S.N. Balakrishnan, Joel Burken, Michael Davis, Mark Fitch, Steven Grant, and Melanie Mormile

1. The Agenda for Tuesday, September 3rd, 2013 RP&A Meeting was unanimously approved.
2. The Minutes from the Monday, June 10th, 2013 RP&A Meeting were unanimously approved.
3. Student Affairs Committee – status of referral in regards classes that ask or require students to miss other classes? The Department Chairs Committee may be forming a committee on the issue of evening exams. Is there coordination between these committees?-Steve Grant and Mark Fitch

Steve Grant stated that a meeting of the Student Affairs Committee (SAC) will be called to hold a meeting to discuss proposed policies to be followed in regards to classes with common exams. Currently, the students in these classes do not check to see if the common exam schedules conflict with other classes that they might take. If there is a conflict, the students then have to miss the class that conflicts with the exam. Possible policies to be discussed by the SAC include waivers for students when they have a conflict or to make accommodations for the effected students to take the exams at other times. It was mentioned that the Department Chairs Committee was also going to discuss this issue.

Steve Grant also stated that the SAC will discuss how to handle required fieldtrips that can potentially cause students to have conflicts with other classes.

The Grade Replacement Policy in regards to its handling across the four campuses of the University of Missouri System was also mentioned. Intercampus Faculty Council (IFC) has suggested that this should be left to the individual campuses on how they handle these requests. Steve Grant will also take this to the SAC for further discussion.

4. Mark Fitch asked for reports by Parking, Facilities Planning , and Administrative Review (Haynes) at Sept. 19 meeting.

Diana Ahmad, Greg Gelles, and Lance Haynes, are expected to present their reports for the Parking, Facilities Planning, and Administrative Review committees, respectively, during the next Faculty Senate Meeting on Thursday, September 19, 2013.

5. IT examination of Blackboard referred by Fitch to ITCC-Thomas Vojta

Mark Fitch reported that the ITCC is aware of IT's investigation into the usefulness of our Learning Management Software (BlackBoard) and are also accessing this. Attempts

are being made to identify any complaints about BlackBoard and are assessing if BlackBoard is the best Learning Management Software system for our campus.

6. Public Occasion Committee-Joel Burken

Joel Burken reported that the dates for next year's Homecoming will come up for a vote at the September 19th Faculty Senate meeting.

The Agenda was modified at this point so that item #8 was discussed before item #7. The Agenda for the Faculty Senate Meeting on September 19th was approved.

7. NTT service on chair search committees. Provost's request for clarification Committee--Michael Davis, Levent Acar (invitees to help RP&A since Chair of Personnel hasn't been elected)

Levent Acar and Michael Davis represented the Personnel Committee at the RP&A meeting. The Personnel Committee interpreted:

"(3) When the position of department chair is vacated, a search and screening committee consisting of only individuals elected by the department tenured/tenure track faculty will search for and screen applicants (in accordance with Missouri S&T EEO/AA procedures), will select candidates to be interviewed, and will interview them with the assistance of other faculty, administrators, staff, and students. Up to five candidates will then be selected by a majority vote of the department tenured/tenure track faculty, and the names of the selected candidates will be forwarded to the Provost." under the Faculty Bylaws of the Missouri University of Science and Technology,

to mean that the non-tenure track (NTT) faculty can serve on department chair search committees, if elected, but they cannot vote.

The RP&A committee referred this back to the Personnel Committee to determine if the statement above is clear. If the statement is found not to be clear, the Personnel Committee has been charged to develop a proposal for replacement language that is clear.

8. Approval of FS meeting agenda for June 20, 2013

9. New Business

There was no new business discussed.

10. Adjourn