

# Rules, Procedures and Agenda (RP&A) Committee

## Meeting Minutes

Friday, October 10, 2014

2:00 –3:00 p.m.

Library, room 202

Members present: Mark Fitch, Levant Acar, Martin Bohner, Steven Grant, Kelvin Erickson.

1. Approval of the October 10, 2014 RP&Q Agenda. The motion was made and passed.
2. Approval of the September 8 2014 RP&A Meeting Minutes. The motion was made and passed.
3. Faculty Senate Agenda for October 23:
  - a. Reports:
    - i. RP&A – LLRC (Library and Learning Resources Committee) has two vacancies. Dr. Fitch and Dr. Bohner will ask Department Chairs to make nominations
    - ii. Campus Curriculum Committee will report
    - iii. Information Technology & Computing Committee will report
    - iv. Tenure Committee will discuss two issues:
      1. P&T procedures
      2. Title IX
    - v. Public Occasions Committee will move to have the 2015-2016 Academic Calendar approved
    - vi. Personnel Committee will bring from postponement a previous motion regarding NTT faculty hiring and dismissal CRR changes.
  - b. New Business and Announcements
    - i. Evaluation of the Ability to Work discussion
  - c. It was moved and passed to approve the FS Agenda for Oct. 23.
4. New Business:
  - a. RP&A referred to CCC to consider the following motion for the Faculty Senate: The registrar shall, prior to the first class day, notify students lacking prerequisites and shall drop students lacking prerequisites or instructor's permission at the end of the second week of the semester."
  - b. There was a discussion about the difficulty in tracking who is on what committee. The following changes were suggested:
    - i. Remind registrar, (who is the secretary of General Faculty) to maintain those files with cooperation by the Faculty Senate clerical (e.g. election results)
    - ii. The FS President in late Spring should notify the outgoing committee chairs to organize next academic year's committee and to share at that time such information with the committee the membership and to also email and Allfac notice of the link to the committee lists.
    - iii. At every committee change, the Registrar should send a copy to the RP&A chair and FS president, as generic addresses to be updated by FS clerical on 1 August.

- c. The new Student Council Representative to RP&A is Rebecca Ferguson (undergrad). No Graduate Student Council Representative has been selected yet.
5. Motion to adjourn was approved at 2:59 PM.
6. Next meeting will be held on Monday, Nov. 10 at 4:00 PM. Room to be announced.