

Rules, Procedures and Agenda (RP&A) Committee Meeting Minutes

Monday, April 14, 2015

3:30 – 4:10 p.m.

202 MS&T Library

Attendance: Martin Bohner, Mark Fitch, Steven Grant, Michael Bruening, Michael Davis, Barbara Hale, Don Madison

Meeting was called to order at 3:30 PM, and the minutes of the March 10, 2015 RP&A meeting were approved. (<http://facultysenate.mst.edu/rpameetings/>) The Agenda of this RP&A meeting was approved.

The Agenda for 23 April Faculty Senate Meeting was considered.

- a) Nominations for officers were as follows: President, Steve Grant, ECE, President Elect, Barbara Hale, Physics; Secretary, Michael Bruening, History; Parliamentarian (Nomination pending acceptance of nominee). Further nominations can be made from the floor
- b) Committees: completion of membership for the Standing Committees was reviewed. Mark Fitch made entries on spreadsheet indicating names nominated to be approved by Faculty Senate.
- c) The AF&S committee unanimously recommends the following minimum BS degree requirements: i) Minimum degree credit hours: 120; ii) Communications: 1 writing intensive course in major OR 2 writing emphasized courses in major; 1 writing intensive course out of major OR 2 writing emphasized courses out of major; iii) Humanities plus Social Sciences: 21 credit hours (must be content approved by the department and school); iv) Mathematics and Science: college algebra or higher; 18 credit hours; v) Minimum cumulative GPA of 2.0
- d) Old Business
 - i) Budgetary Affairs Committee (BAC) met with Walt Branson and no formalized effort to track departmental budgets was substantiated. It was reported, however, that a pilot program on campus was examining the finances of three departments. The BAC will defer report until it has more data.
 - ii) No update on OCR and grade appeals process.
- e) New Business:
 - i) Defining "faculty" to determine the number of departmental Faculty Senators was discussed. A motion by B. Hale (second, M. Fitch) that any full-time Lecturers should be counted as faculty for the purposes of Faculty Senate representation was approved.
 - ii) Chair searches and NTT faculty (M. Bruening) -- refer to Personnel Committee; it will be necessary to have documentation placed in the FS minutes if resolved.
 - iii) Promotion procedure for NTT faculty. See a) CR310.035K - directs each campus to adopt the procedures and b) draft promotion process for NTT faculty on Provost's web site. <http://provost.mst.edu/media/administrative/provost/documents/ntt/NTT%20Promotion%20Procedures%2002.17.11%20Senate%20Approved.pdf>
- i) Motion to be proposed by RP&A to the Faculty Senate:

That the "draft" notation on Provost's web site (NTT Promotion) be removed.

A motion to approve the Agenda for the 4-23-15 Faculty Senate Meeting was passed.

(http://facultysenate.mst.edu/media/campusupport/facultysenate/documents/fs-agenda/2015/FS_Agenda_23Apr_2015.pdf)

The RP&A meeting was adjourned at 4:10 PM.

Minutes submitted by Barbara Hale