

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Thursday, 25 March 2010  
1:00 – 3:00 p.m.  
Silver and Gold Room

Those whose names appear were present at the meeting.

Greg Gelles, Neil Book, Michael Davis, Lance Haynes, Paul Voss, Dave Westenberg, Klaus Woelk, Michael Schulz, KM Isaac, Barbara Hale, Ben Payne, Keith Nisbett, Mariesa Crow

1. Approval of 25 March 2010 RP&A agenda

Approved

2. Approval of minutes from 11 March 2010 RP&A meeting

Approved

3. Rescheduling of Faculty Senate and RP&A Committee meetings

The Faculty Senate meeting scheduled for 22 April 2010 conflicts with the S&T Board of Trustees and Golden Shillelagh events. To avoid these conflicts, the Faculty Senate meeting will be rescheduled for 29 April 2010. An RP&A meeting will be scheduled for Tuesday, 20 April 2010 to finalize the agenda for the Faculty Senate meeting. Professor Gelles will announce the rescheduling of these meetings.

4. Preparations for luncheon with the Board of Curators

Professor Schulz reported that the guest list had been finalized and invitations were in the process of being sent.

5. Report from the Administrative Review Committee

Professor Crow reported that the survey of those administrators under review this year was complete and provided the tabulated results and comments of the respondents to Professor Schulz. Professor Schulz is responsible for transmitting the results and comments to the administrators under review and to their immediate supervisor. Professor Crow will transmit the summary of the tabulated results so that they can be posted on the Faculty Senate web site. Faculty who completed the survey can view the complete tabulation of results that will be kept in the Faculty Senate office. Professor Gelles will announce the availability of the results in the RP&A report at the 29 April 2010 Faculty Senate meeting.

6. Nominations for representatives to standing committees

Professor Schulz contacted the slate of proposed nominees for standing committees to insure that they were willing and able to serve. A full slate of candidates was presented. A motion was made and passed to use the slate as the RP&A nominees to the Faculty Senate.

Professor Gelles will request applications for the faculty position on the Grievance Hearing Panel for which the term is expiring.

Professor Gelles will remind departments to elect representatives to the Information Technology and Computing, Tenure, Effective Teaching, and Discipline Specific Curriculum Committees.

7. Discussion of the number of Faculty Senate representatives for each department

The Bylaws indicate that the number of Faculty Senate representatives accorded to a department is based on the number of full-time faculty. The decision was reached that the number of full-time faculty would be determined at the time of the election using the report from Human Resources. It was further decided that all Faculty Senate representatives would be allowed to complete their full term of office.

8. Executive report of the capacity task force

Dean Goff acknowledged receipt of the RP&A resolution concerning the content of the executive summary of the task force report. The capacity task force has not met to finalize the report.

9. Rapidity of S&T responses to IFC issues

Professors Schulz and Isaac reported that complaints have been lodged against the delays that result from the S&T practice of referring multi-campus issues presented at IFC meetings to S&T committees. The S&T committees require time to study the issues and develop reports that are then presented to the Faculty Senate for approval. Suggestions for streamlining the S&T process included more frequent meetings of the Faculty Senate, direct presentation of the issues at Faculty Senate meetings, and approval by IFC representatives on behalf of the S&T faculty. The discussion concluded that multi-campus issues should be expedited by simultaneous study and review on all campuses. This would allow S&T to maintain the current practice of referral to committees that have expertise and experience with the issue and would not introduce delays.

10. Representative to the Committee for Restructuring Awards

Election of the representative to the Committee for Restructuring Awards was added to the RP&A report at the 29 April 2010 Faculty Senate meeting.

11. Standing committee reports

Professor Haynes reported that the Academic Freedom and Standards Committee was nearing completion of a report on the issue of time conflicts between scheduled classes and common exams that occur during the semester.

12. Draft of documents concerning classroom intellectual property rights

The draft of documents concerning classroom intellectual property rights was referred to the Personnel Committee for review with a request for a report at the 29 April 2010 Faculty Senate meeting.

13. Draft of academic dishonesty procedures

The draft of the academic dishonesty procedures was referred to the Student Affairs Committee for review with a request for a report at the 29 April 2010 Faculty Senate meeting.

14. Faculty representatives to the Campus Assessment Committee

Professor Schulz reported that there was a request for nominees to serve as faculty representatives to the Campus Assessment Committee that is being formed. A motion was made and passed to recommend Professors Nesbitt and M. Fitch to the committee.

15. Adjourn