Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Wednesday, October 20, 2010
3:00 – 5:00 p.m.
Physics Bldg. 208

Present: M Schulz, M Davis, KM Isaac, D Ahmad (for Y Ma), B Hale, M Fitch, L Haynes, S Balakrishnan, S Raper, K Nisbett, J Martin

1.   Approval of October 20, 2010 RP&A Agenda.
      Approved

2.   Approval of Minutes from September 29, 2010 RP&A Meeting.
      Approved

3.   Duplicate CET committees (Ahmad)

      3 committees are currently operating, with overlapping duties and unclear boundaries: (A) New awards committee (not just teaching); (B) New committee to ensure that CET evaluations are done "correctly" (change questions, go electronic, keep paper option open to instructors who like it, etc); (C) Regular CET committee chaired by A Pringle. KM Isaac says Provost unhappy with Committee B calling itself CET committee, but this is in the bylaws. General confusion.

      Motion: Have the two committee chairs (B and C; Ma and Pringle) meet to develop a proposal to consolidate under auspices of the bylaws, and present said proposal to RP&A at next meeting (Nov 3). *Passed.* KM Isaac will expedite.

4.   Comments from UM – Legal on proposed T & P policies (Cohen)

      No report (postponed)

5.   Education curriculum forms (Nisbett)

      Teacher education personnel have been submitting CC forms to the curriculum committee. Bylaws state that these may only originate from academic departments. Potential solutions: Make an exception; change the bylaw; put EDU in a home department. Curriculum committee requests

feedback from RP&A: Hold the line or select one of the solutions. RP&A agrees that the line should be held, and that an exception should not be made.

6. Bylaws changes for dept chairs' revised responsibilities (Isaac)

    This item appeared to concern the purview or status of the Council of Department Chairs Committee. What their intentions are is unclear. KM Isaac will contact K Ericson for details.

7. MAFS report (Davis)

    Lots of financial discussion at last meeting. Central MO wants different process to appoint curators. Current process is constitutional. RP&A agrees not to get involved. Proposal to have S&T representatives to MAFS serve multi-year terms is rejected. MO Western introduced an idea (not yet a formal proposal) to have reduced tuition for employees transferable across institutions, provided N's are equal. Some interest, wait until a formal proposal is developed.

8. Retirement plan (Isaac)

    Betsy Rodriguez coming to meet with dept chairs, then IFC. Curators meet Nov 1 via teleconference.

9. Review of academic programs by DHE and CBHE (Isaac)

    DHE will review all programs below lower levels of grads/year (rubric is 3 PhD, 5 MS/MA, 10 BS/BA). Affected programs will have to justify their existence, per the request of the governor. KM Isaac prepared a document stating concerns over using such restricted criteria for degree program evaluation. KM will distribute this statement via email for comments, and it will be discussed at the next RP&A meeting.

10. NTT promotion policy (Balakrishnan)

    VP Schwartz wants to send NTT promotion policies to the Personnel Committee for review. B Hale points out that the provost does not need permission to submit proposals to committees.

11.   Presentation of Patti Fleck (Isaac)

KM Isaac contacted D Robinson, who agreed to sponsor the presentation, which will be about alcohol awareness (5-8 minutes). There was concern about the validity of the data. L Haynes and J Martin agreed to review the slides prior to the presentation. KM Isaac will forward this request to Patti Fleck.

12.   Next Scheduled Meeting – November 3, 2010

13.   Adjourn

Referrals Ongoing
1.   RP&A ref - Across the Board versus Targeted Budget Cuts (Budgetary Affairs)

Ongoing Monitoring (Review as necessary)
1.   VPAA SB 389 Committee (L. Haynes)
2.   Provost's web site – posting of T&P rules. (G. Cohen)
3.   Archiving FS data (Isaac)

Other Committee Items (Review as necessary)
1.   Budgetary Planning, Start-up Packages (Budgetary Affairs)
2.   Academic Integrity (Academic Freedom & Standards) (Waiting for IFC progress)