

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Wednesday, November 3, 2010
3:00 – 5:00 p.m.
Physics Bldg. 208

Present: L Haynes, M Fitch, M Schulz, Y Ma, K Isaac, A Pringle, M Davis, D Tauritz, B Hale, S Balakrishnan, J Martin

1. Approval of November 3, 2010 RP&A Agenda.

Approved with insertion of new item for retaining L Haynes on Strategic Planning Steering committee as per provost request. (Item 5)

2. Approval of Minutes from October 20, 2010 RP&A Meeting.

Approved.

3. Duplicate CET committees (Ma)

Per request from a previous RP&A meeting, the chairs of the two existing CET committees met to work out mutual responsibilities. Currently the Faculty Senate CET, under leadership of Y Ma, is responsible for all matters related to student evaluation of teaching, except the distribution of awards, which are given to the top 10% of faculty each year. This last duty is performed by the Provost's ("original") CET committee, under the presumptive leadership of A Pringle. Among others the provost has wondered why there are two CET committees. RP&A decided two committees were in fact justified, as a committee serving under Faculty Senate auspices should not be in the business of distributing awards. Therefore it was decided to recommend the continued service of both committees, with the request that the provost's committee operate under a new name. This suggestion will be made to the provost at the next meeting between FS officers and the provost and chancellor.

4. Electronic teaching evaluations (Ma, Isaac)

The Faculty Senate CET committee favors electronic evaluations over paper and pencil evaluations. Y Ma will present a proposal for this switch at the next

Faculty Senate meeting on Nov 18. Owing to time constraints it is likely that the Fall 2010 evaluations will continue to be paper-pencil.

5. New agenda item: L Haynes

L Haynes is authorized to serve on the Strategic Planning Steering Committee, Senate Rep to Stuco Exec, Grievance Oversight committees.

6. Comments from UM – Legal on proposed T & P policies (Cohen)

No report.

7. UM system awards (Isaac)

KM asked if RP&A should be involved in the nomination process; there was no support for this idea.

8. Bylaws changes for dept chairs' revised responsibilities and related topics (Isaac)

KM reported that he has yet to receive a report from K Erickson and the Chairs committee. No action.

9. Retirement plan (Isaac)

Betsy Rodriguez met with the chairs—no news. There was a telepresence meeting with the curators. A new committee has been formed to advise the president.

10. FS presentation by Patti Fleck (Isaac)

Student Wellness sent a short slide presentation to KM, who distributed it to RP&A. It was decided that the content of the presentation was not clearly related to Faculty Senate business. KM will encourage the group to find another venue to get the message across.

11. Review of academic programs by DHE and CBHE (Isaac)

The provost has already recommended program cuts. KM will request that he discuss these in his next FS report.

11. FS meeting agenda November 18, 2010
12. Next Scheduled Meeting – December 8, 2010
13. Adjourn

Referrals Ongoing

1. RP&A ref - Across the Board versus Targeted Budget Cuts (Budgetary Affairs)

Ongoing Monitoring (Review as necessary)

1. VPAA SB 389 Committee (L. Haynes)
2. Provost's web site – posting of T&P rules. (G. Cohen)
3. Archiving FS data (Isaac)

Other Committee Items (Review as necessary)

1. Budgetary Planning, Start-up Packages (Budgetary Affairs)
2. Academic Integrity (Academic Freedom & Standards) (Waiting for IFC progress)