

**Volume XVI, Number 3**  
**Minutes of the Faculty Senate Meeting**  
**January 26, 2023**

**I. Call to Order and Roll Call**

The meeting was called to order by President Dr. Kate Sheppard at 2:04 pm. Roll was called by Secretary Dave Westenberg. Those whose names are grayed out below were absent.

Lana Alagha, Venkat Allada, Stuart Baur, Matthew Burmeister, Devin Burns, Jeff Cawlfeld, Alex Chernatynskiy, Amitava Choudhury, Steve Corns, Kathryn C. Dolan, William Fahrenholtz, Mahelet Fikru, Darin Finke, Mark Fitch, Mary Gillis, Michael Gosnell, Sarah Hercula, Kelly Homan, Wenqing Hu, Sahra Sedigh Sarvestani for Ali Hurson, Kurt Kosbar, Umit Koylu, K. Krishnamurthy, Alanna Krolikowski, Bih-Ru Lea, Kelly Liu, Ashok Midha, Parthasakha Neogi, Jorge Porcel, Prakash Reddy, Melissa Ringhausen, Paul Runnion, Chaman Sabharwal, William Schonberg, Sahra Sedigh Sarvestani, Jeff Smith, Shoaib Usman, Dan Waddill, Jee Ching Wang, David Westenberg, Daniel Willis, Vincent Yu, Maciej Zawodniok

**II. Approval of Minutes**

The minutes of the November 10, 2022 meeting were distributed prior to this meeting. A motion was made to approve the minutes.

*Motion passes.*

**III. President's Report**

Dr. Kate Sheppard opened the meeting at 2:08 pm

- Dr, Sheppard shared information on upcoming state legislation that may affect the university.
- Informed the Senate that the Board of Curators will be meeting at S&T on April 20.
- Encouraged nominations for Ombuds position.
- Encouraged nominations of students for the Remington R. Williams Award.
- Informed the Senate that, going forward, the Public Occasions Committee will be present its reports as informational and will no longer be taking a vote on schedules events.
- Shared information on upcoming policy change regarding chair and above access to written student evaluations.
  - Discussion ensued regarding why the policy is being implemented despite faculty senate vote against providing access.
- Informed the Senate of an upcoming visit to S&T from Mun Choi on Tuesday, January

31. Requested input from faculty and staff on topics to be discussed. Provided a link to an anonymous survey which will also be emailed to all faculty and staff.

#### **IV. Campus Reports**

##### **A. Staff Council**

- Staff Council President Megan Fowler announced a new Staff Recognition program and encouraged everyone to submit recognition of worthy staff members.

##### **B. Student Council**

- Student Council President Wulfe Retzlaff informed the Senate that StuCo was preparing motion to standardize accommodations for general elections.

##### **C. Council of Graduate Students**

- No report

#### **V. Special Topic – The Office of Undergraduate Education**

- Dr. Dan Reardon, Interim Vice-Provost for Undergraduate Education introduced the mission and resources in undergraduate education to support student success. (See slides for further details.)

#### **VI. Reports of Standing Committees**

##### **A. Campus Curricula**

- Dr. Petra DeWitt presented for the Curriculum Committee (CC). The CC met on December 8 and reviewed 12 course change forms (CC forms), 3 program change forms (DC forms), and 3 experimental course requests (EC forms).
- The CC moves that Faculty Senate approve the 12 CC forms and 3 DC forms.
- *Motion passes.*

##### **B. Committee for Effective Teaching**

- Dr. Devin Burns presented on behalf of the Committee for Effective Teaching (CET) and informed the Senate that data on SET scores will be presented at the February FS meeting.
- Shared information on plans for the semester including testing peer evaluations (see slides for details)

##### **C. Information Technology & Computing**

- Interim CIO Perry Koob presented on behalf of Dr. Dan Stutts for the ITCC.
- Shared information on goals and current status of changes including the upcoming

transition to Windows 11.

- Provided data on the number of computers likely impacted by the transition to Windows 11. (See slides for more details)

#### **D. Administrative Review**

- Dr. Bih-Ru Lea presented on behalf of the Administrative Review Committee.
- Presented a motion to change to evaluation schedule for Chancellor and Provost to a two-year rotation instead of 3 years.
- *Motion passes.*
- Presented the list of administrators to be reviewed in 2023 – Chancellor, Executive Director: Marketing & Communication, Vice Chancellor – Student Affairs, Associate Provost for Faculty Affairs, Chief Institutional Research Officer

#### **E. Budgetary Affairs**

- Dr. Mark Fitch reported on behalf of the Budgetary Affairs Committee.
- Continuing referrals:
  - Report on the “big picture balance sheet”
  - Current and next FY budget
- Non-referral topic – salary increases/raises
  - A lot of valuable data on raise distributions across campus and variations on strategies among departments. (See slides for details)

#### **VII. Unfinished Business**

- None

#### **VIII. New Business**

- None

#### **IX. Adjourn**

- The meeting adjourned at 3:44 P.M.
- Respectfully submitted,
- Dave Westenberg, Secretary