



DATE: September 12, 2008
TO: Frank Blum, President
Faculty Senate 2007-2008
FROM: Jeff Cawlfeld, Chair
Administrative Review Committee

JDC 9/12/08

The Administrative Review Committee carried out four reviews in 2007-08 for Vice Provost Schwartz, Vice Provost Allada, Vice Provost Krishnamurthy and Vice Provost Weibe.

Members of the Committee were:

- Jeff Cawlfeld, Chair
- Rick Stephenson
- Bruce McMillan
- Gerry Wilemski

There were 36 reviews returned for VP Schwartz, 34 returned for Allada, 35 returned for Krishnamurthy and 33 returned for Weibe. The survey instruments were sent to all tenure-track regular faculty members using the email list serve and faculty members were instructed to print each survey and fill it out and return a hard copy to Ms. Dedi Wilson who collected the surveys and turned them over to the committee. Two years ago we used BLACKBOARD to conduct the reviews and there were concerns expressed that anonymity might be compromised, so we went to the hard copy returned via campus mail this year. The low number of returns (both using BLACKBOARD and using the process adopted this year) might suggest that in future years hard copies be sent to every faculty that they can return – just to make the effort required as simple as possible for the faculty (but such approach would require a large number of copies be made and mailed by the committee).

I compiled summary statistics for each question and reported the MEDIAN in large bold font -- the 25th percentile and the 75th percentile are reported on either side of the MEDIAN in smaller font. One of the members of the committee suggested I also add the AVERAGE but no one else supported that and, since the AVERAGE is usually within a few percentage points of the MEDIAN, I thought I would leave the report as is. For the small number of responses, the MEDIAN is a better representation of central tendency.

I typed all comments provided by any responder verbatim at the end of each VP report -- not too many comments were received but each VP had a few comments directed their way.

If you need additional information or want to suggest reporting changes etc. please let me know.