

# ITCC MEETING

## Wednesday, September 2, 2009

### 236 EECH

#### Minutes

Called to order at 4:00 PM

1. Approve minutes of previous ITCC meeting.

Motion 1 made: David Wright 2<sup>nd</sup>: Frank Liu  
Minutes from last meeting were approved. Unanimously

- 1A. Mark Bookout - announcement, summarized by email below:  
Relative to my comments yesterday, I'm providing this note for inclusion in the ITCC meeting minutes:

IT has evaluated Dell precision workstations and find them to be a good fit for our support structure. These workstations are higher performance computers than are available through our DE program. The Precision workstations utilize the Intel Core 7 architecture. We are prepared to support these machines at low or no cost, depending on the end configuration. Select configurations of these machines are being processed by the IT standards committee.

Other consumer grade machines, such as the Dell XPS also utilize this type of processor, but are not supportable by IT at no cost.

More information about this family of computers will be available this fall. For faculty and staff who have a need to purchase a computer with greater processing power and still retain low or minimal support costs, please contact IT.

2. Scheduling upcoming ITCC meetings.

Motion 2:

Motion made to schedule regular meetings on 2<sup>nd</sup> Wed. of month 4pm to 5 (ish) pm, with exceptions for the ITCC Retreat (December or January) and the ITCC Open Forum (April).

Motion by: Thomas Vojita

2<sup>nd</sup>: Frank Liu

Unanimous Aye's

Meeting reminders will be sent as usual beforehand.

The exact timing of the ITCC retreat and ITCC Open Forum will be discussed soon, probably at the October meeting.

### 3. Collected Rules and Regulations revisions to Acceptable Use Policy.

At the request of RP&A, the ITCC has been discussing the proposed revisions to the Acceptable Use Policy of the Collected Rules and Regulations.

The initial discussions occurred this summer, when the matter was referred to the ITCC and email discussions were initiated. Afterwards, Don Wunsch had a teleconference with the Margaret Cline to relay the comments received. She has had constructive discussions with Gary Allen and Wunsch was given the opportunity to make suggestions. In particular, he suggested that some other wording would be preferable to "legitimate business need", for example, words like "crucial" or "critical" come to mind. The feedback we received from university counsel was that the difference of wording would be moot.

This topic was further discussed at the ITCC meeting. The substance of the discussion was that while we recognized the fact that legitimate business needs do arise, the potential for misuse of this rule also exists and therefore proper procedures must be followed to prevent such misuse. This prevention is itself a legitimate business need of the institution -- some universities have lost large lawsuits for failing to observe such protections. We have previously developed a procedure in anticipation of these changes to the Collected Rules and Regulations. That was passed unanimously by this committee and also unanimously by the Faculty Senate. (FS 0708res-3 Computing Privacy)

Margaret Cline requested that we revisit this procedure, in order to examine practical considerations of workability. She also pointed out that IT employees are required to sign a document promising to ensure privacy and will be fired for violating that promise.

Practical considerations aside, it is imperative that we now revisit this procedure anyway, because the referral of this issue to us also included an "Attachment A" (second page of the attached file, entitled Electronic Access Procedure) with guidelines for such procedures. Nobody should attempt to unilaterally assess whether or not our procedure meets those guidelines, or the appropriateness of said guidelines. So the committee does need to meet again to address our internal procedure.

The discussion resulted in the following motions:

Motion 3 (Motion by Potthast, second by Liu):

The ITCC recommends approval of the revisions to the Collected Rules and Regulations Acceptable Use Policy, with the proviso that internal procedures must be followed.

Motion 4 (Motion by Potthast, second by Wojta):

The ITCC will review Missouri S&T's internal procedures at its November meeting.

Both motions passed unanimously.

4. Specialized instructional software issues.

Klaus Woelk - chemistry classwork consisting of approx 700 Freshman Students. Two years ago they decided to save money and switch to online homework. Some students reported a problem using the online system and were dissatisfied with the level of assistance they received from the helpdesk. Pros and cons of increasing support were discussed. After some description and discussion it was determined that the instructor or TA could provide a help sheet of tips that helpdesk staffers would have access to in case of inquiries. That way students would get a bit more assistance and help desk staff would know what assistance is permissible without undue burden on limited IT resources.

5. Overview of IT issues: Print Management Solution

Print management is now in place in CLC's and working well. There might be more feedback as people run into their quotas.

6. Adjourn at 5:40 PM