

Agenda of the Library and Learning Resources Committee (LLRC) Meeting

November 7, 2008 4:00-5:00 PM / Room 204, Curtis Laws Wilson Library

- I. Call to Order, Roll, and Approval of Minutes
- II. Strategic & Tactical Plans for the Library
 - a. Continual Assessment of Campus Needs
 - i. Internal assessment tools (e.g., collecting & analyzing usage data)
 - ii. External assessment tools (e.g., departmental feedback & profiles)
 - b. Library Decision Making: Transparency & Faculty Input
 - i. Publicizing library decision making processes (e.g., LLRC agendas & minutes, expenditure formulas)
 - ii. Publicizing library feedback loops (e.g., departmental liaisons to the library and library liaisons to the departments)
 - iii. Keeping departmental liaisons informed (e.g., budget statements and deadlines)
 - iv. Ensuring faculty input in time-critical decision processes (e.g., consulting LLRC)
 - c. Ensuring Sufficiency of Library Budget to meet Campus Needs
 - i. Reducing spending on underutilized resources (e.g., thesis binding)
 - ii. Increasing efficiency (e.g., can we reduce ILL fees and/or increase ILL fee income?)
 - iii. Obtaining increased budget from current funding sources (e.g., collecting the \$200K listed in the campus tactical plan)
 - iv. Developing new funding mechanisms (e.g., collecting promised share of grant and new degree program funds)
 - d. Keeping the Library Relevant in the 21st Century
 - i. Inform campus community of accomplishments (e.g., percentage of customer demands met broken down by department)
 - ii. Make library website a preferred starting place for information gathering (e.g., add new features like searching by acquisition date)
 - iii. Keep up with technology changes (e.g., replacing VHS tapes with DVDs)
- III. Items from the Floor
- IV. Review Action Items
- V. Adjourn