

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Tuesday, Feb 10, 2009  
1:00 – 3:00 p.m.  
141 Schrenk Hall

**Those in boldface were present at the meeting:**

**Frank Blum, Douglas Carroll**, Michael Schulz, K. M. Isaac, **Neil Book, Lance Haynes**, Mariesa Crow, Barbara Hale, Don Wunsch, Keith Nisbett, **Klaus Woelk**, Dan Tauritz, **Lia Sotiriou-Leventis, David Westenberg**, Jeff Smith, Joseph Newkirk, **Gerry Cohen**, Shriram Gadekar, **Dianna Meyers**

1. Approval of Feb 10, 2009 RP&A Agenda  
The Agenda was approved.
2. Approval of Minutes from Feb 3, 2009 RP&A Meeting  
The minutes were approved.
3. Agenda for 19 Feb 2009 FS Meeting

There will be no reports from the tenure committee or the Global Studies minor issue at the February faculty senate meeting.

The Ad-Hoc Bylaws committee will report, but will not ask for a vote on the changes being proposed to the Bylaws.

The Personnel Committee will give a report on the new pilot grievance procedures. They plan to recommend that S&T be included in the pilot program.

The Public Occasions Committee will propose changing the calendar to include the homecoming event.

The RP&A committee will report on Proxy voting issues, and on the most recent Board of Curators meeting.

There will also be a report on actions of the Missouri Association of Faculty Senates.

4. Personnel Committee Member on Campus T&P Committee (Sotiriou-Leventis) No Report.
5. Grievance Procedures (Sotiriou-Leventis). The new pilot program has a grievance review panel of 3 people, including one administrator and two faculty. They all serve for three-year terms and hear all grievances. Faculty who serve on the panel will receive training and release time. There are two years in the pilot, after which time we will evaluate whether we wish to adopt the new grievance process on a permanent basis.

The committee will recommend at the faculty senate meeting that we request that the Board of Curators allow S&T to join the pilot program.

6. Annual P&T Area Membership Report & other stuff (Tenure) This will be accomplished at the April faculty senate meeting.

Best practices for tenure committees (request) The committee will respond to the request at a future date.

7. Proxy voting. The issue of Proxy voting came up when one of the Faculty Senate members asked to vote by proxy, and it was determined that we do not have a policy regarding proxy voting. After discussion, the following resolution will be proposed by RP&A at the faculty senate meeting, and the faculty senate will be asked to adopt it.

Resolution: "A substitute for a Faculty Senate Member be allowed at a Faculty Senate Meeting if (1) the substitute is from the same department as the Member and (2) the substitute presents themselves to the Secretary as a substitute. Proxy voting by any other means is not allowed at Faculty Senate meetings."

8. Perpetual Calendar (Book) Doug Carroll will work with Dedie Wilson to begin establishing a perpetual calendar.
9. Meeting with Accreditation Team (Carroll) The NCA accreditation team will meet with the RP&A committee on February 24, 2009 at 10:45 to 11:45 in the Carver-Turner room of the Havener center.
10. Review Referrals, Monitoring, and Other Items (as appropriate, see next page) Not Discussed.

11. Next Meeting – 24 Feb. 2009
12. Adjourn. Meeting was adjourned.

### **Referrals Ongoing**

1. FS0708ref-5 Graduate Student Stipend/Fees (Grad. Council)
2. FS0708ref-7 Soft Money Raises (Budgetary Affairs)
3. FS0708ref-8 Spousal Actions (Personnel)

### **Ongoing Monitoring (Review as necessary)**

1. Revising Tenure Regulations and Appropriateness of Area Subcommittees (G. Cohen)
2. Supplementary/Soft Money Raises (B. Hale)
3. Emergency Preparedness (Facilities)
4. VPAA SB 389 Committee (D. Carroll and L. Haynes)
5. Provost's web site. (G. Cohen)
6. Academic Dishonesty (F. Blum) – Waiting for IFC

### **Other Committee Items (Review as necessary)**

- a. Budgetary Planning, Start-up Packages (Budgetary Affairs)
- b. Best Practices for forming dept. tenure committees (Tenure)
- c. Monitor progress of new P&T procedures (Tenure)
- d. Academic Dishonesty (Academic Freedom & Standards) (Waiting for IFC progress)

### **Special Programs (Potential and Kinetic)**

- a. Residential College
- b. Aerospace Studies
- c. Military Science
- d. Physical Education
- e. Freshman Engineering

### **Recently Closed Referrals (information only)**

#### **Closed Items (information only)**