

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday, 7 Apr 2009
1:00 – 2:00 p.m.
141 Schrenk Hall

Members whose names appear in boldface were present.

Frank Blum, Douglas Carroll, Michael Schulz, K. M. Isaac, Neil Book, Lance Haynes, Mariesa Crow, **Barbara Hale,** Don Wunsch, **Keith Nisbett,** Klaus Woelk, Dan Tauritz, Lia Sotiriou-Leventis, **David Westenberg, Jeff Smith,** Joseph Newkirk, **Gerry Cohen,** Shriram Gadekar, **Dianna Meyers**

1. Approval of 7 Apr, 2009 RP&A Agenda
Approved
2. Approval of Minutes from 17 Mar, 2009 RP&A Meeting
Approved
3. FS Agenda for 16 Apr 2009 meeting.
Action Items: Curriculum, Tenure , Public Occasions
Calendar: Dave Westenberg.
Four dates for Admissions Open Houses are added. Oct. 31 can be family day. Some inconvenience may be caused because it is Halloween Day.
Committee approved open house dates and Family Day.
Curriculum committee: Curriculum Committee is sticking with the original plan to present Global Studies with the other items proposed for passage in a single vote. This item will be considered separately only if requested by FS members.
Tenure: Most changes from last open forum have been incorporated. The candidate can approach any member of the committee for inclusion of additional items in the dossier. The previous report will be taken off the table and the new report will be considered instead.
Bylaws: Curt Kosbar will handle it in the FS meeting.
4. Archiving FS data (Blum, Isaac and Ahmad) – Find student to do archives and check if Scholars Mine is appropriate place.
Ahmad: Paper version should be preserved as part of the University Archives. The following web site has details:
[www.umssystem.edu/recordsManagement/member services/records](http://www.umssystem.edu/recordsManagement/member%20services/records)

The library will pay scanning expenses. The Faculty Senate records are public and there is no problem to include them in Scholars' Mine.

The following motion was introduced: *Documents from 1969 and 1970 should be scanned first for Scholars' Mine. RP&A should then review the process to decide how to proceed. Ultimately the paper records will be transferred to University Archives.* The motion passed.

5. Response of Chancellor to Bylaw discussion on eliminating departments. (Carroll)
RP&A Committee discussed the chancellor's response to Kurt Kosbar requesting removal of the paragraph concerning elimination of departments from the proposed bylaws.
7. Personnel
The curators accepted, as part of their consent agenda, to let S&T be the pilot program for faculty grievance policies.
8. Board of Curators' meeting: The curators expressed the need to have a special meeting for a comprehensive discussion of University Benefits.
6. Review Referrals, Monitoring, and Other Items (as appropriate, see next page)
Faculty representation Performing Arts Committee: Dave Westenberg was invited to become a member. Faculty Senate might suggest to the Chancellor to include faculty members on the committee. This item can be brought up during the next FS officers' meeting with the chancellor and provost.
7. Next Meeting – 21 Apr. 2009
8. Adjourn

Referrals Ongoing

1. FS0708ref-5 Graduate Student Stipend/Fees (Grad. Council)
2. FS0708ref-8 Spousal Actions (Personnel)

Ongoing Monitoring (Review as necessary)

1. Revising Tenure Regulations (G. Cohen)
2. Supplementary/Soft Money Raises (B. Hale)
3. Emergency Preparedness (Facilities)

4. VPAA SB 389 Committee (D. Carroll and L. Haynes)
5. Provost's web site. (G. Cohen)
6. Academic Dishonesty (F. Blum) – Waiting for IFC

Other Committee Items (Review as necessary)

- a. Budgetary Planning, Start-up Packages (Budgetary Affairs)
- b. Best Practices for forming dept. tenure committees (Tenure)
- c. Monitor progress of new P&T procedures (Tenure)
- d. Academic Dishonesty (Academic Freedom & Standards) (Waiting for IFC progress)

Special Programs (Potential and Kinetic)

- a. Residential College
- b. Aerospace Studies
- c. Military Science
- d. Physical Education
- e. Freshman Engineering

Recently Closed Referrals (information only)

1. FS0708ref-7 Soft Money Raises (Budgetary Affairs)

Closed Items (information only)

Grievance Procedures – Closed with FS action