

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Tuesday, 12 May 2009  
1:00 – 2:00 p.m.  
141 Schrenk Hall

Members whose names appear in boldface were present.

**Frank Blum, Douglas Carroll, Michael Schulz, , K. M. Isaac, Neil Book, Lance Haynes, Mariesa Crow, Barbara Hale, Don Wunsch, Keith Nisbett, Klaus Woelk, Dan Tauritz, Lia Sotiriou-Leventis, David Westenberg,** Jeff Smith, Joseph Newkirk, Gerry Cohen, Shriram Gadekar, Dianna Meyers

1. It was proposed to add to the agenda items regarding a curriculum issue in the Mining and Nuclear Engineering department, and discussion of the succession plan for the faculty senate officers. The items were added to the agenda.
2. Approval of 12 May 2009 RP&A Agenda. Agenda was approved.
3. Approval of Minutes from 7 Apr 2009 and 21 Apr 2009 RP&A Meetings. The minutes for both meetings were approved.
4. Curriculum Issue for Mining Engineering. The Mining Engineering department wishes to make significant changes to their curriculum for the fall semester, but it is too late at this point for the curriculum committee to do their part of the review process to get the changes approved at the June faculty senate meeting. The Collected Rules and Regulations (CRR) requires that the Curriculum committee go through their process for all curriculum changes, so RP&A decided that it would be in violation of the CRRs to vote on the proposed curriculum change for Mining Engineering at the June faculty senate meeting.
5. Review of Bylaws issues/vote (Blum). Items for the June Board of Curators meeting must be submitted and approved by May 22. May 22 is the last day for faculty to vote on the proposed revision to the Bylaws, and UM Legal must review the changes and make their recommendation before the Board of Curators will act on the proposal. At this point it appears that the proposed changes will go to the Board of Curators at their July meeting.

6. Facilities Planning Update (Woelk). The Facilities Planning Committee is working on the Campus Master Plan. The \$80M proposed building for Chemistry, Biology and Chemical Engineering has been split into 3 smaller buildings. This will make it more likely that we can obtain the required funding. The Facilities Planning Committee requested time at the September faculty senate meeting to present the Master Plan.
7. Potential referral to AF&S (Blum)  
*Referral to the Academic Freedom and Standards Committee (AF&S). AF&S is requested to consider the processes for assessment of student learning outcomes, specifically aimed towards approval of processes of the assessment plan associated with the 7 learning objectives on page 19 of the "Campus Assessment Plan." This item was not discussed.*
8. Review of Administrative Review (Crow). This portion of the meeting was a closed session. President Carroll will distribute the appropriate information to the faculty and administration.
9. Calendar Spring 2010. The Public Occasions committee recommended a 15 week calendar for Spring 2010, rather than the 16 week calendar we normally use. They also recommended that the Reading Day on the Saturday before final exams be eliminated from the calendar.
10. Staffing/Succession. This portion of the meeting was a closed session.
11. Review Referrals, Monitoring, and Other Items (as appropriate, see next page)
12. Next Meeting – 9 June 2009
13. Adjourn

### **Referrals Ongoing**

1. FS0708ref-5 Graduate Student Stipend/Fees (Grad. Council)
2. FS0708ref-8 Spousal Actions (Personnel)

### **Ongoing Monitoring (Review as necessary)**

1. Revising Tenure Regulations (G. Cohen)
2. Supplementary/Soft Money Raises (B. Hale)
3. Emergency Preparedness (K. Woelk)

4. VPAA SB 389 Committee (D. Carroll and L. Haynes)
5. Provost's web site. (G. Cohen)
6. Archiving FS data (Isaac and Blum)

**Other Committee Items (Review as necessary)**

1. Budgetary Planning, Start-up Packages (Budgetary Affairs)
2. Best Practices for forming dept. tenure committees (Ten. Comm. Declined)
3. Academic Dishonesty (Academic Freedom & Standards) (Waiting for IFC progress)

**Special Programs (Potential and Kinetic)**

1. Residential College
2. Aerospace Studies
3. Military Science
4. Physical Education
5. Freshman Engineering

**Recently Closed Referrals and Other Actions(information only)**

1. FS0708ref-7 Soft Money Raises (Budgetary Affairs)
2. Grievance Procedures – Closed with FS action
3. Monitor progress of new P&T procedures (Tenure)