

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Thursday, 3 September 2009  
1:00 – 2:00 p.m.  
Silver and Gold Room

Those whose names appear in boldface were present at the meeting.

**Greg Gelles, Frank Blum, Douglas Carroll, Michael Schulz, K. M. Isaac, Neil Book, Michael Davis, Lance Haynes, Mariesa Crow, Barbara Hale, Don Wunsch, Keith Nisbett, Klaus Woelk, Dan Tauritz, Lia Sotiriou-Leventis, David Westenberg, Steve Raper, Joseph Newkirk, Gerry Cohen, Shriram Gadekar, Paul Voss**

1. Approval of 3 September 2009 RP&A Agenda  
Approved
2. Approval of Minutes from 18 August 2009 RP&A Meeting  
Approved with the following change: The Bylaws revisions will be sent to the Board of Curators as they were approved by the General Faculty, without any changes.
3. Discussion of Changing the Date for Faculty Senate Meeting from 9/17 to 9/24 and changing the time for the next RP&A Meeting.  
For various reasons, 9/17 is not suitable for the Faculty Senate meeting. The meeting will be on 9/24, the originally scheduled date. Michael Schultz will ask the chancellor and the provost to designate one of the other administrators to give their reports.
4. Prepare Agenda for the upcoming Faculty Senate Meeting Including Officer Elections.  
The agenda for the September 24, 2009 Faculty Senate meeting was prepared and approved. RP&A will nominate the following slate of candidates for the Faculty Senate officers: RP&A Chair: Greg Gelles, President: Michael Schultz, President-elect: K. M. Isaac, Secretary: Neil Book, Parliamentarian: Michael Davis. Other than Gelles and Davis, the others will follow the traditional order of serving, starting as the parliamentarian and continuing as secretary, president-elect, president and RP&A chair. There may also be other nominations from the floor. Doug Carroll will chair the Intercampus Faculty Council.

5. Discussion of Decision to put Chemistry's BS Degree (non-ACS certified) on Inactive Status. Dr. Woelk would like to put this on the agenda for the next Faculty Senate meeting.  
It wasn't clear if this item was tabled or postponed. Clarification is needed before action can be taken.
6. Discussion of Physical Facilities Master Plan. Marvin Patton would like to present the plan to the Faculty Senate before Sending It to the Board of Curators.  
The consensus was to ask Klaus Woelk, Facilities Planning Committee chair, to give a short report and ask Marvin Patton to post the Master Plan on the web with easy access for viewing by the campus community.
7. Report from ITCC Meeting. (Gelles)  
Discussion regarding the new proposal for greater administration access to employee email is in progress.
8. Election for Faculty Grievance Panel (Book)  
A motion to elect two representatives to serve staggered terms passed. Applications will be invited for serving on the panel. The one with the most votes will serve a three-year term and the runner-up will serve a two-year term. Vice Provost Harvest Collier will be the administration representative.
9. Curriculum committee will have a five-minute report.
10. Moment of silence and memorial for Don Myers for the September meeting. Lance Hayes will read a memorial for Don Myers highlighting his contributions to the Academic Council/Faculty Senate. This will be followed by a moment of silence.
11. Lance Hayes reported that the Academic Freedom and Standards Committee has endorsed the Campus Assessment Plan. The following motion will be introduced: "The Academic Freedom and Standards Committee recommends that the Faculty Senate endorse the proposed Campus Assessment Plan."
12. Next Meeting – To Be Determined
13. Adjourn