

Minutes for RP&A meeting September 12<sup>th</sup>, 2007

Location: Meeting was held in Electrical Engineering Room 236

Attendees: Kurt Kosbar, Frank Blum, Eun Soo Park, Michael Schultz, Klaus Woelk, Alex Dempsey, Keith Nisbett, Dedie Wilson, Jeff Smith, Doug Carroll

1. The Agenda was Approved.
2. The minutes from the August 28 RP&A meeting were approved.
3. Dates for the RP&A meetings and Academic Council meetings were set for the year. RP&A normally meets on Tuesday afternoons, but there were two exceptions where we will meet on a Wednesday. We have been meeting starting at 1:30, but there was a proposal to move the meeting time to 1:00. Kurt Kosbar will poll the members to see if 1:00 is a better meeting time. Academic Council meets on Thursday afternoons starting at 1:30, as specified in the Faculty Bylaws. Meeting dates are listed below:

RP&A (1:30 PM, 236 Emerson Hall)

Aug 28, 2007

Sep 12(Wednesday), 25

Oct 10(Wednesday), 23

Nov 6

Dec 4

Jan 8, 29, 2008

Feb 12, 26

Mar 11

Apr 8, 22

May 6

June 10

July – None

Academic Council (1:30 PM, 204 McNutt Hall)

Sept 20, 2007

Oct. 18

Nov. 15

Jan. 17, 2008

Feb 21

April 17

June 19

4. The Curriculum Committee submitted that the forms for degree and course changes need to be updated to reflect the current management structure of the university. It was recommended that the approval signature at the bottom of the form for “Recommended by School/College” be deleted. It was recommended that the signature “Recommended by Department” be replaced

with “Recommended by Department Faculty” to emphasize that the changes are being recommended by the faculty in the department.

Both of these recommendations were endorsed by RP&A. The Curriculum Committee will include these proposed changes in their monthly report to the Academic Council on September 20, 2007 and ask that Academic Council approve the changes. If Academic Council approves the changes, the forms will be modified as proposed, and the Curriculum Committee will send out a brief set of guidelines for submitting the forms.

5. The Agenda for the September 20<sup>th</sup> Academic Council meeting was approved as follows:

## Meeting Agenda

Thursday, September 20, 2007  
204 McNutt Hall; 1:30 PM

- I. Call to Order and Roll Call
- II. Approval of June 7, 2007 meeting minutes  
<http://academiccouncil.umr.edu/documents/acmin.06.07.07.pdf>
- III. Academic Council Officer and Committee Elections     D. Myers

Academic Council Slate  
President – F. Blum  
President Elect – E. Park  
Secretary – D. Carroll  
Parliamentarian – M. Schultz

Intercampus Faculty Council Slate  
F. Blum, D. Carroll, K. Kosbar

Missouri Association of Faculty Senates Slate  
F. Blum, D. Carroll

- IV. Campus Reports and Responses
  - A. President’s Report (5 min.)
  - B. Administrative Report (5 min.)                     J. F. Carney III/W. K. Wray
  - C. Staff Council Report (3 min.)                     C. Dew
  - D. Student Council (3 min.)                             B. Groenke

E. Council of Grad. Students (3 min.)

R. K. Singh

V. Reports of Standing and Special Committees

A. Curricula (5 min.)

K. Nisbett

<http://academiccouncil.UMR.edu/documents/Curr.9.04.07Meeting.pdf>

VI. Old Business

A. Annual Committee Reports (Kurt Kosbar will request reports from the standing committees)

a. Academic Freedom and Standards	L. Haynes
b. Administrative Review	R. Alexander
c. Budgetary Affairs	D. Myers
d. Info. Technology / Computing	D. Wunsch
e. Curricula	K. Nisbett
f. Facilities Planning	K. Woelk
g. Honorary Degrees	R. Kohser
h. Library and Learning Resources	A. Stewart
i. Personnel	S. N. Balakrishnan
j. Public Occasions	G. Venayagamoorthy
k. Rules, Procedure and Agenda	D. Myers
l. Student Affairs	J. Smith
m. Student Awards and Financial Aid	T. Philpot
n. Tenure	B. McMillin

B. Report on Current Referrals and Actionable Items

VII. New Business and Announcements

Administrative Change: We deviated from the agenda briefly to discuss an administrative change for the Academic Council. Lois Jacques is leaving her job as the Academic Council secretary to take a different position at the university. We thank Lois for her many years of dedicated service. Dedie Wilson is the new Academic Council secretary, and we welcome her to the team! The Academic Council files have been moved to a room near Dedie's office.

6. There will be a meeting on October 1<sup>st</sup>, 2007 in 216 Parker Hall to discuss the Faculty Bylaws and Collected Rules and Regulations (as approved by the Curators of the University of Missouri System). Lunch is at noon and the meeting is scheduled from 1:00 to 5:00 PM. Doug Carroll, Frank Blum, Kurt Kosbar, Bob Schwartz, Lance Haynes, and Bruce McMillin will represent UMR as we meet with UM System representatives to discuss changes that need to be made to the Collected Rules to accommodate the change in management structure at UMR (elimination of deans, schools and colleges). Frank Blum will contact the Provost office to be sure that all the UMR representatives are on the list for lunch.

If we are successful in addressing problems in the Collected Rules, we plan to ask the Chancellor to call a special meeting of the General Faculty in early November to endorse the new version of the Faculty Bylaws for the University of Missouri-Rolla. If the new version is approved, we will send it to the Board of Curators and ask for their approval at the November meeting.

7. We discussed the “Conflict of Interest Committee”. It was suggested that we have Academic Council committees review the policy developed by this committee.

We discussed the “Center Review Committee” responsible for evaluating the centers on campus. Bruce McMillin is on the committee evaluating the “A-list” of centers. Doug Carroll is on the list to evaluate the “B-list” of committees.

We also discussed the “Corporate Relations Committee”.

8. Request for Professional Leave: The UM system has developed proposed policy for Professional Leave including Research Leave, Development Leave, Sabbatical Leave, Leave of Absence, Family Medical Leave, and Extension of Review Periods. Bob Schwartz has developed proposed guidelines of how these policies will be implemented on the UMR campus. RP&A made a referral to the Personnel Committee to review the proposed guidelines.

9. A policy has been proposed which would grant excused absences for students to participate in “officially authorized university activities”. The policy was referred to the Academic Freedom and Standards Committee and the Student Affairs Committee.

10. Academic Council Budget: Frank Blum polled the other campuses to see what support was given to the Academic Councils. At UMC the president is given 40% release time and one month of summer support, and secretarial support is provided. At UMSL, the president is given release time and there are two full time staff people who support the Academic Council. At UMR the president is given \$10k support, another \$10k is provided for travel and miscellaneous expenses, and \$11k is provided for secretarial support. At UMKC the Academic Council is provided approximately \$8k in funding.

11. New Campus Tenure Policy: Frank Blum will ask the Provost to state at the Academic Council meeting if he accepted the new new tenure policy. We will ask that he say officially that the new policy has been accepted and implemented, and post the new policy on the Provost web site.

12. Academic Council Standing Committee Membership/Slates: We have a limited number of nominees for the standing committees. Kurt Kosbar will send another reminder to the chairs asking for nominations and email the faculty again. He will also ask Bob Schwartz to remind the chairs to submit nominations for the standing committees. The slates need to be ready for the Academic Council meeting. Alex Dempsey will send the names of student representatives to Kurt Kosbar.

13. The meeting was adjourned.

14. There was a closed meeting of the Academic Council officers to discuss personnel matters.