

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday, September 30, 2008
1:30 – 3:30 p.m.
141 Schrenk Hall

Attendees: Frank Blum, Neil Book, Dianna Meyers, Lance Haynes, Michael Schulz, Doug Carroll, Klaus Woelk, Gerry Cohen, Joseph Newkirk, Lia Leventis, K. M. Isaac

The committee discussed the composition of RP&A. Lia Leventis may have conflict. Partho Neogi will substitute if necessary.

1. Approval of October 7, 2008 RP&A Agenda. The agenda was approved.
2. Approval of Minutes from September 9, 2008 RP&A Meeting. The minutes were approved.
3. Frank Blum indicated that most of the committee chairs have been finalized. Remaining ones will be completed expeditiously. List will be sent to Dedie Wison.
4. Staffing (Performing Arts Series, Corporate Relations Committee, Chancellors Council). Barbara Hale will be performing arts representative. Don Wunch will be the corporate Relations Committee chair. Past president, president and president-elect will serve on chancellor's council. Don Myers will be on food service committee.
5. Submission of Committee Membership to Registrar. Frank Blum will submit the list. K. Krishnamurthy, VPR, reported on the Conflict of Interest issues. Last year's committee had 7 members. We need a 5-member standing committee instead of a special committee, with the chair appointed by the chancellor. Administrative person is needed to support committee work. UM is demanding a new standing committee for COI. A motion was passed to present details to Faculty Senate.
6. Dean of Enrollment Management and Dean of Extended Learning Position. The provost will provide written explanation for the title change.
7. Revising/re-titling Tenure Regulations. A motion was passed to refer the matter to the tenure and promotion committee.
8. Missouri S&T Branding / Historical use of UMR. The item was taken off the agenda. Can be reinstated in the future, if necessary.
9. Phase II of bylaws revision - Conflict of Interest Committee. This item was tabled. Will be discussed in the Oct. 7 meeting.

10. Revised Residential College Proposal (Curricula and Student Affairs). Dianna Meyers reported on funding application meeting, Health ad-hoc Committee chair search, and new Green Campus Initiative. The listserv is available on the web. The blood drive was a success. A student rec survey is being conducted.
11. Confidentiality of Form used by Chairs to evaluate faculty (F. Blum). Problem with post-tenure review was brought up. Partho Neogi had discussions with the provost. The provost will instruct the chairs appropriately. This item will be included in the October 7 meeting for further discussion/action.
12. Supplementary/Soft Money Raises. Budgetary affairs got data from Carol Heddinghouse. Didn't have many instances of soft money raises. Barbara Hale will find out how it would affect benefits.
13. Cost of Name Change (F. Blum). Briefly discussed the cost. Some variance from the budgeted amount was noted.
14. Annual P&T Area Membership Report & other stuff (Tenure). Discussion was deferred.
15. Other Old Business with Faculty Standing Committees
 - a. Budgetary Planning, Start-up Packages (Budgetary Affairs)
 - c. Best Practices for forming dept. tenure committees (Tenure)
 - d. Campus Policy on Handling Student Concerns about Instructors (AF&S, Student Affairs)
 - e. Monitor progress of new P&T procedures (Tenure)
 - f. Emergency Preparedness (Facilities)
 - g. Graduate Student Support (Grad. Faculty)
 - h. Conflict of Interest Ad-Hoc Committee
 - i. VPAA SB 389 Committee (Neil Book)
 - j. Academic Dishonesty (Academic Freedom & Standards)
 - k. Spousal Actions (Personnel)
16. Postponed Items
 - a. Post Tenure Review Procedures (Personnel), waiting for annual Tenure Committee elections
17. Special Programs
 - a. Residential College
 - b. Aerospace Studies
 - c. Military Science
 - d. Physical Education
 - e. Freshman Engineering
18. Adjourned