

ADMINISTRATIVE REVIEW
2016-2017

Vice Provost and Dean, College of Arts, Sciences, and Business
Dr. Stephen Roberts

Please evaluate the performance of **Dr. Stephen Roberts** as Vice Provost and Dean of the College of Arts, Sciences, and Business in each of the following areas of responsibility.

You do not have to respond to any item; however, you will be notified if you miss an item. If Qualtrics notifies you that you did not respond to any item, you may continue if you intended not to answer any item. Not responding to any items will not affect your responses to other items. If you do not have sufficient information or are unsure how to respond, please mark the “insufficient information/unsure” option.

University Mission, Vision, and Strategic Plan

Dr. Stephen Roberts

1. Develops effective long- and short-range plans to achieve college goals and objectives that align with the University’s mission and strategic plan.
2. Effectively assesses the college’s strengths and weaknesses.
3. Analyzes market conditions, and identifies needs and resources to adapt to changing conditions.
4. Strategically develops new programs and resources to meet student enrollment needs while taking budgetary and other constraints into account.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Collaboration

Dr. Stephen Roberts

1. Facilitates meaningful interdisciplinary collaboration both within the college and between the College of Arts, Sciences, and Business and the College of Engineering and Computing.
2. Encourages new and innovative college-wide programs, especially in emerging interdisciplinary areas involving diverse partnerships.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Advocacy

Dr. Stephen Roberts

1. Advocates for the departments and programs in the College.
2. Promotes and advocates venues that highlight student and faculty research and creative activity.
3. Advocates for students and the continual expansion/evolution of experiential, personalized, cutting-edge learning opportunities in and out of the classroom.
4. Effectively develops and fosters communication with internal and external stakeholders.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Planning and Management

Dr. Stephen Roberts

1. Oversees and manages the continuing shift in administrative responsibilities.
2. Collaborates on the development and application of personnel policies and procedures within the College, and ensure their compliance.
3. Takes responsibility for and effectively oversees the academic operations of the college.
4. Develops methods for effectively measuring success and collecting relevant data, and reforms operations as needed.
5. Is effective at developing/coordinating project plans and managing resources to meet the objectives of the university and the college.
6. Is effective in hiring and evaluating professional and supporting staff to meet the college's missions with respect to teaching and research.
7. Effectively delegates authority and holds accountable those individuals appointed to positions.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Fiscal Responsibilities

Dr. Stephen Roberts

1. Provides sound, responsible fiscal leadership and stewardship of University resources.
2. Develops and maintain successful relationships with funding entities to advance education, research, creative activity, and other functions.
3. Advances the College's successful development/fundraising portfolio.
4. Effectively exercises financial responsibilities.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Inclusion/Diversity

Dr. Stephen Roberts

1. Understands and appreciates the importance of promoting inclusive atmospheres in the classroom, in scholarship, and in service.
2. Works with administrators, department chairs and faculty to successfully foster the professional development of a diverse faculty that is strongly committed to excellence in teaching, research and/or creative activity, and service.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

External Partnerships

Dr. Stephen Roberts

1. Strengthens and broaden relationships with alumni and community.
2. Cultivates and steward corporate and foundation relationships.
3. Promotes local, state, regional, national and international partnerships.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Advance research, scholarship, and creative works

Dr. Stephen Roberts

1. Advances the growth of relevant and prominent research and/or creative activity and external funding activity, both in terms of applications for funding and research expenditures.
2. Fosters critical thinking, skilled communication and a lifelong appreciation of artistic expression, history, entrepreneurship, technological innovation, and the natural world.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Academic Programs and Responsibilities

Dr. Stephen Roberts

1. Demonstrates a commitment to academic excellence, attracts a diverse and academically talented student body, and maintains high standards for student performance.
2. Facilitates opportunities for students to study abroad via faculty-led programs, study abroad scholarships, global internships, etc.
3. Manages strategic growth areas based on market needs by balancing faculty resources, faculty to student ratios, and SCH projections.
4. Fosters participation, through personal involvement, with student recruitment, retention and graduation initiatives.
5. Supports development of new undergraduate and graduate programs that contribute to the development of talented, engaged professionals.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Professionalism

Dr. Stephen Roberts

1. Enables collaborative and transparent decision-making within the college.
2. Sets by example the highest standards of personal and professional integrity.
3. Is willing to accept constructive criticism.
4. Is committed to enhancing inclusion and diversity.
5. Assumes responsibility for his actions.
6. Completes tasks on time.

Scale: Strongly Agree, Agree, Disagree, Strongly Disagree, Insufficient Information/Unsure

Overall Assessment

Dr. Stephen Roberts should be retained in his position as Vice Provost and Dean of the College of Arts, Sciences, and Business

Scale: Agree, Disagree

In the space below, please add any other comments you wish regarding the performance of **Dr. Stephen Roberts** as Vice Provost and Dean of the College of Arts, Sciences, and Business.

Faculty Senate might decide to disclose comments. If you wish to protect your confidentiality, make sure your comments do not identify you.