

POLICY PROPOSAL

The process to be followed for academic unit reorganization. Unit(s) in this document shall refer to college, department, program, or special programs as defined in the Missouri S&T Faculty By-Laws. Affected unit(s) shall refer to the unit(s) considered in a reorganization, which could vary in number and that would be reorganized as a result of this process.

1. Faculty/Unit(s) impetus:
 - a. Initiating faculty should come from an affected unit(s).
 - b. Request must be initially approved by affected units, which must provide a statement on the proposed reorganization to their Dean and, when applicable, to the Dean of any other affected units. This statement should identify both positive and negative potential impacts on affected units. Support of or opposition to the proposed reorganization should be by majority vote of the ranked faculty in the unit. *Unless the majority vote supports the proposed reorganization then the process will end and shall not be reviewed for one academic year.*
 - c. If faculty from affected unit(s) approve the proposal, the Dean(s), after receiving statements from all affected units, shall issue individual statements endorsing or rebutting the proposal that shall be shared with initiating unit(s) and the Faculty Senate.
 - d. The Faculty Senate shall review all statements and issue an advisory vote to endorse or rebut the proposed reorganization after receiving input including the Budgetary Affairs Committee and the Personnel Committee. The Faculty Senate will provide its vote, along with a report, to the Provost.
 - e. The Provost provides feedback, along with all accumulated statements from affected units and the Faculty Senate, to the Chancellor for final determination.
 - f. If approved by the Chancellor, the Provost shall appoint a committee of key stakeholders affected by the reorganization to identify key implementation issues, such as budget, academics, scholarship, department leadership, etc. The committee will also recommend the implementation and transition time-line.
 - i. The Registrar shall be responsible for informing all University of Missouri system and Missouri S&T units potentially affected by the reorganized unit/department and its incorporation into their records.
 - ii. The Provost shall notify the Marketing and Communications Department when the reorganized unit is approved and shall coordinate the timing of the public announcement with the Chief Marketing and Communications Officer.
2. Administrator (Dean, Provost, Chancellor) impetus:
 - a. Administrator must notify any affected unit(s)* of proposed reorganization and provide a rationale and statement of impact for any proposed reorganization. The affected units will then provide a statement which identifies both positive and negative potential impacts on affected units.

- b. Support of or opposition to the proposed reorganization should be by majority vote of the ranked faculty in each affected units. If all affected units support the proposed reorganization, the votes shall be forwarded to Provost along with the units' rationale for said vote. *Unless the majority vote supports the proposed reorganization then the process will end and shall not be reviewed for one academic year.*
- c. If faculty from affected unit(s) approve the proposal, then administrator must notify Faculty Senate, who shall issue an advisory vote to endorse or rebut the proposal after receiving input from the Budgetary Affairs Committee and Personnel Committee and any affected units. The Faculty Senate will provide its vote, along with a report, to the Provost.
- d. The Provost provides feedback, along with any accumulated statements from the Faculty Senate and affected units to the Chancellor for final determination.
- e. If approved by the Chancellor, after reviewing all feedback, the Provost shall appoint a committee of key stakeholders affected by the reorganization to identify key implementation issues, such as budget, academics, scholarship, department leadership, etc. The committee will also provide the implementation and transition time-line.
 - i. The Registrar shall be responsible for informing all University of Missouri system and Missouri S&T units potentially affected by the reorganized unit/department and its incorporation into their records.
 - ii. The Provost shall notify the Marketing and Communications Department when the reorganized unit is approved and shall coordinate the timing of the public announcement with the Chief Marketing and Communications Officer.