

**Volume V, Number 5  
Minutes of the Faculty Senate Meeting  
January 19, 2012**

**I. Call to Order and Roll Call**

The meeting was called to order at 13:30 by President Michael Davis and roll was taken.

Those whose names are grayed out below were absent.

Mohamed Abdelsalam, Levent Acar, S.N. Balakrishnan, Jerry Bayless, Martin Bohner, Brenden Burke, Steve Corns, Michael Davis, Joel Dittmer, Bob Dubois, Cassie Elrod, Fikret Ercal, Bill Fahrenholtz, Mark Fitch, Daniel Forciniti, Ron Frank, Steve Grant, Barbara Hale, Lance Haynes, Amber Henslee, Wayne Huebner, Kurt Kosbar, Bih-Ru Lea, Nicholas Leventis, Michael Meagher, Ashok Midha, Glenn Morrison, Mark Mullin, Ken Ragsdell, Robert Roe, Tom Schuman, Dan Stutts, Shoaib Usman, Thomas Weigert, Doug Welter, Paul Worsley, David Wright and Chengshan Xiao.

The November 17, 2011 meeting minutes were **approved** as submitted.

**II. Campus Reports and Responses**

**a. President Report – Michael Davis**

Dr. Davis reported on performance-based funding, IFC, and the tax-deferred investment plans.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/presidentreports/2012/MDavis.FS.01.19.12.pptx>

**b. Administrative Report – Harvest Collier for Interim Chancellor Wray**

Dr. Collier gave reports on the new chancellor designate, the governor's state of the state address, and up-coming events.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/chancellor/2012/Wray.01.19.12.pptx>

**c. Administrative Report – Harvest Collier for Interim Provost Schwartz**

Dr. Collier gave reports on the offices of Undergraduate Studies, Graduate Studies, Sponsored Programs, Enrollment Management and International Affairs.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/provost/2011/Schwartz.FS.Report.01.19.12.ppt>

**d. Staff Council Report – Stacy Jones**

Ms. Jones reported on the Grace donations which included three pick-up truck loads full of toys and groceries and about \$800 in cash.

Staff Day will be held on June 6, 2012.

Staff Council is working with the Office of Human Resources to improve and change the service award program for staff members.

The Office of Human Resources gave a presentation to Staff Council on the MyLearn module. Implementing the module will provide staff opportunities for personal and professional development.

**e. Student Council Report – Selin Acar**

Ms. Acar gave an update on the construction project of the new Student Involvement and Leadership Center, computers in the Havener Center, RSO Survey, and Student Interest Survey.

Details can be found at the following link:

[http://facultysenate.mst.edu/documents/studentcouncil/2011/Student\\_Council\\_Slides.FS.01.19.12.pptx](http://facultysenate.mst.edu/documents/studentcouncil/2011/Student_Council_Slides.FS.01.19.12.pptx)

**f. Council of Graduate Students (CGS) – Muhammad Azeem Raza**

No report.

**III. Reports of Standing and Special Committees**

**a. RP&A – KM Isaac**

KM Isaac reported the need to replace open representative slots on the Curriculum and Grievance Panel Committees.

RP&A nominated Dr. Tom Schuman for the vacant position on the Curriculum Committee.

**A motion to approve Dr. Tom Schuman as a representative on the Curriculum Committee was passed unanimously.**

RP&A nominated Drs. Don Madison and Kurt Kosbar to serve as alternates on the Grievance Panel.

**A motion to approve Drs. Don Madison and Kurt Kosbar as alternate representatives on the Grievance Panel was passed unanimously.**

Dr. Isaac reported on the issue of creating a new option of NTT faculty status for librarians that was currently before IFC. Since the current proposal would require approval from each campus, it would not automatically affect this campus. The referral to the Personnel committee has been retracted.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/rpa/reports/2012/RPA.FS.Slides.01.19.12.pptx>

**b. Curricula Committee – Daniel Tauritz**

The Missouri S&T Campus Curricula Committee recommends that the curriculum changes and degree proposals be approved. This includes 7 Degree Changes (DC), 18 Course Changes (CC) and 14 Experimental Course (EC) forms.

**A friendly motion to approve the submitted forms except those from Chemical Engineering as posted on the web passed unanimously.**

**A motion to approve CC8200 and CC8201 passed unanimously.**

**A motion was made to table CC8202, CC8203, and CC8204 until next meeting and seconded. The motion passed unanimously.**

The Campus Curricula Committee is reviewing all aspects of the curricula approval process on campus in order to stream-line it. Dr. Tauritz explained the current process and presented proposed changes to the process.

**A motion to approve replacing the current EC process with the proposed EC process as stated below was withdrawn. Comments from the discussion will be taken back to the Curricula Committee.**

**Current EC Process**

An EC form must be submitted before an experimental course is to be offered. EC forms approved SP2009 or later allow the course to be offered **twice** at any time during the following **three year** period. After an experimental course has been offered **twice**, a CC form may be submitted to request a permanent course number. A new course that is required as part of a degree program, minor, or graduate certificate may be submitted on a CC form to receive a permanent course number. Co-listed offerings should be submitted on one form, originating from the primary discipline.

**Proposed EC Process**

New courses must be offered first experimentally by submitting an EC form, unless they are required as part of a degree program, minor, or graduate certificate, in which case they may skip the experimental phase. An approved EC form allows the experimental course to be offered anytime during the following five year period. Once the fourth week enrollment of an experimental course has met the minimum enrollment values as listed in the January 1, 2008 revision of S&T's Office of the Chancellor's Memorandum No. II-30 (five for a 400-level course, ten for a 300-level

course, and fifteen for a 200 or lower level course – with exceptions permitted when justified per condition 6 or 7 of said memorandum), a CC form may be submitted during the following three year period to make the course permanent. A new course which is co-listed should be submitted on one EC form, originating from the primary discipline.

Details can be found at the following links:

<http://facultysenate.mst.edu/documents/curricula/2012/Curricula.01.19.12.pdf>

<http://facultysenate.mst.edu/documents/curricula/2012/Curricula.Slides.FS.01.19.12.pptx>

**c. Public Occasions**

The Public Occasions recommended approving the Open House dates for the 2012-2013 academic year and the 2013-2014 academic year calendar.

**A motion to approve the Open House dates for the 2012-2013 academic year and calendar for the 2013-2014 academic year passed unanimously.**

Details can be found at the following link:

[http://facultysenate.mst.edu/documents/publicoccasions/2012/Pub\\_Occas\\_Cal\\_2012-2013\\_FS\\_2012Jan19.ppt](http://facultysenate.mst.edu/documents/publicoccasions/2012/Pub_Occas_Cal_2012-2013_FS_2012Jan19.ppt)

[http://facultysenate.mst.edu/documents/publicoccasions/2012/Pub\\_Occas\\_Cal\\_2013-2014\\_FS\\_2012Jan19.ppt](http://facultysenate.mst.edu/documents/publicoccasions/2012/Pub_Occas_Cal_2013-2014_FS_2012Jan19.ppt)

**d. Committee for Effective Teaching (CET) – Scott Miller**

Scott Miller gave a summary on the Fall 2011 electronic teaching evaluations. The committee will be working this semester to further promote the electronic process.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/cet/2012/CET.Rpt.FS.01.19.12.pptx>

**IV. Old Business - None**

**V. New Business – None**

The meeting was adjourned at 15:05 PM.

Respectfully submitted,  
Keith Nisbett, Secretary