ITCC Meeting Minutes
April 9, 2014

Attending: Thomas Vojta, Maciej Zawodniok, Fatih Dogan, Abhijit Gosavi, Maggie Trish, Roger Weaver, Zhaozheng Yin, John Singler, Brandi Klein, Bob Cesario, Richard Dawes, David Esping, Al Crosbie, John Bax, Wayne Huebner, Meg Brady, Mark Bookout, Gerry O'Brennan, Lori Duncan

Meeting called to order at 4:15 PM.

1. Learning Management System (LMS) – Faculty Senate had asked ITCC's opinion about the recommendation of the LMS Review Committee to change the LMS from Blackboard to Canvas. Brief discussion based on final report of the LMS Review Committee (attached to the minutes). Increased LMS adoption at schools that switched to Canvas is notable. Motion to endorse the recommendation of the LMS committee ( ). Unanimous vote in favor of endorsing the recommendation.

2. Faculty Accomplishment System (Wayne Huebner) – It would have to be a tool that faculty would be willing to use & the administration would actually use it. myVITA is the name for a faculty activity mgmt. system developed by Data180 for a product called Faculty 180. This product has been endorsed by Intercampus Faculty Council & Provosts. (see attached PPT presentation for more details)

   a) Why are we replacing the existing system?
      - Faculty appreciate the value of having a repository to hold records of their activities.
      - Current FAS is cumbersome & many faculty don't use it. So, reporting was severely limited.
      - Reliable trusted mechanism to track productivity
   b) Implementation Process
      - Weisbrook overseeing overall project
      - Campus project leaders are heading up the effort on each of the 4 campuses.
      - UM System IT has provided a PM to oversee details
      - Data180 is providing training for system administrators & others.
   c) Advantages for Faculty
      - Single & convenient place to keep data
      - Standard & custom CVs can easily be produced.
      - Bio-sketches for grants are easy to produce from existing templates.
      - Once data has been entered, dept chairs will be able to access the data directly from myVITA
      - The data will be available to generate 3rd year reviews
      - Able to aggregate departmental data for custom reporting
      - Annual review templates are easy to build & review online.
      - Built-in templates for producing CVs & tables for accreditation self-studies
   d) Advantages for Deans & Provosts
      - Will have faculty & departmental data in one location
      - Able to easily aggregate data for custom reporting
      - P&T & other reviews can be managed through the system.
   e) Features
      - Will accept data feeds from external databases
      - Accept feeds from UM data
      - Files can be uploaded from other sources
      - Includes a workflow process for data entry, P&T process, etc.
      - Activities can be classified to facilitate searches & reporting
      - Faculty can also be classified to facilitate searches & reporting
      - Web profiles are easily generated

- Word searches can facilitate collaboration among faculty
- All faculty will be expected to enter their data into myVITA
- Chairs will be expected to use myVITA for annual reviews
- Use for pre-tenure & post-tenure reviews & promotion tenure process

f) Expectations
- Communication & collaboration among like disciplines across the campuses such that the sections & fields for data input will be consistent.

g) FAQs
- What will happen to existing data?
  o FAS will be imported as requested by depts.
  o Resources available to clean up legacy data.
- Who will have access to my data?
- What is the timeline for implementation?
  o Transition will begin over summer & fall 2014.
- How are decisions being made?
  o System group, led by Weisbrook. Composed of campus project leaders.

h) Questions?
- Are there licenses that will need to be purchased (i.e. Web of Science) in addition to the software & who's paying for it?

3. RTD 2014 (Mark Bookout) – we have approx. 1 month to generate interest for this event. We would like faculty to host birds of feather sessions on Monday morning; you can sign up to host one of these on the website. We intend to bring other researches here for faculty to engage with. Enrollment is capped at 350 people.

Meeting adjourned at 5:20 PM.