Missouri S&T | Faculty Senate

- Update: Web initiative from President Choi
  - President Choi asked Gary Allen (UM System IT) to come up with an alternative to terminal four for campus websites
  - Pantheon was chosen, but the campuses are not required to replace terminal four
  - Our campus does not plan to replace terminal four in the near future

Faculty Senate

- Faculty Senate referral
  - Multiple colleagues have asked Faculty Senate to investigate the claim that a small number of faculty members are able to read every faculty email.
  - The ITCC investigated this claim, and contacted Dan Uetrecht (IT CIO) and Karl Lutzen (IT Information Security Officer).
  - At the request of the ITCC, details of the claim were shared directly with S&T Chief Information Officer Karl Lutzen only (for the sake of discretion).

Faculty Senate

– Karl Lutzen investigated and informed the ITCC of the following information:

- At Missouri S&T, only IT information security staff are able to access faculty email – and only after an approved electronic records access request (more below).

- An IT analyzer tool was run to determine access privileges of individuals named in the claim, and this confirmed the user(s) in question do not have access to all faculty email.

- An audit of the entire UM System was performed, and this showed that only IT information security staff, system administrators, and security analysts can access faculty email – only after an approved records access request.

Faculty Senate

– Electronic records access (ERA) requests
- The policy for ERA requests at Missouri S&T was set by the faculty senate (after work by the ITCC) in 2011:
    – http://facultysenate.mst.edu/media/campussupport/facultysenate/documents/itcc/2011/ITCC.Electronic.Records.Requests.04.13.11.pdf
- A request can be made online:
    – https://itweb.mst.edu/auth-cgi-bin/cgiwrap/docflow/startDocument.pl
- A request goes to (in order for faculty)
    – Faculty Senate President
    – Chancellor
    – CIO
    – IT Information Security Officer

Faculty Senate

– Electronic records access (ERA) requests

- If the ERA is authorized, IT information security only provides copies of information that matches keyword searches and does not violate FERPA or other regulations (as appropriate).

- <u>Direct access to any of the information is not provided</u>.

- When allowed, the account holder(s) will be notified of the ERA request as soon as practical. Depending on the type of request, full details of the request may or may not be fully revealed to the account holder(s).

- IT information security officers at Missouri S&T sign a confidentiality agreement annually.