ITCC Meeting Minutes  
March 13, 2019 - 4pm  
208 Norwood Hall

Attendees: Dan Uetrecht, Lauren Costoplos, John Singler, Matt Sauer, Al Crosbie, Carla Bates, Daniel Shank, Ellen Cline, Alex Chernatynskiy, Joel Dittmer, Cathy Allison, Mark Bookout, Allen Wilkins, Gerry O’Brennan, Leroy Kierstead, A. Ricardo Morales, Karl Lutzen

Meeting called to order at 4:01pm

1. Review minutes from last meeting (from 3-13-19)- voted and approved

2. IT discussion items:
   a. IT transformation moving forward.
      i. Committees working on prioritized projects
      ii. Governance draft has been finalized
   b. Active directory project moving forward, student move 5/22-24, faculty and staff 5/28
      i. userid@umsystem.edu
   c. Win 7 decommission project
   d. Windows update changes
      i. When the updates are completed, if a restart is required, a box will pop up in the lower right hand corner letting the user know that the computer will restart in 90 minutes (negotiable). The box can be hidden for the first fifteen minutes then it will stay up in the lower corner until the computer is rebooted, either by the user or when the time runs out.
   e. Instrumentation support eval questions from Dr. Costas.
      i. See below for list of questions
   f. Budget cut planning- 10.71% $385,000
      i. Desktop deployment program to move to 5 year cycle
      ii. See below for itemized list of cuts

3. IT informational items:
   a. Adobe pro
   b. Mathematica
   c. Matlab for research

4. Faculty senate referrals – updates

5. Other business

Meeting adjourned at 5:02pm- Singler

Attachment 1: Instrumentation support eval questions from Dr. Costas

When requesting instrumentation support, the following questions will be addressed:
1) Is the driving computer Win 10?
2) If not Win 10, can the system be upgraded to Win 10?
3) If not upgradable to win 10, can the computer be replaced with one that can run win 10?
4) If a computer upgrade is not possible,
5) Is the instrument being used for funded research?
6) If the instrument is being used for funded research, is this capacity available elsewhere on campus?
7) If the instrument is being used for funded research and the capacity is NOT available elsewhere on campus, IT will join the faculty member with a request for upgrading the instrument with funding from other sources.

Attachment 2: Itemized list of IT cuts

<table>
<thead>
<tr>
<th>FY20 IT GRA Reduction Planning Scenarios</th>
<th>Impact</th>
<th>Final Approved Reductions - $385,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operations GRA Reductions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DE move to no subsidies</td>
<td>Departments will need to cover costs above the base desktop machine, currently we subsidize a base laptop and Apple machines.</td>
<td>57580</td>
</tr>
<tr>
<td>Realign portion of network maintenance costs</td>
<td>Move some network maintenance costs out of GRA funding, no impact to service</td>
<td>16956</td>
</tr>
<tr>
<td>New Position Computers</td>
<td>Departments reuse existing equipment or must cover costs to replace, should be minimal with hiring freeze</td>
<td>10000</td>
</tr>
<tr>
<td>Media Services SWB GRA to Revenue</td>
<td>Return existing media services GRA</td>
<td>20000</td>
</tr>
<tr>
<td>DE move to 5 year cycle</td>
<td>This will move from a 4 year replacement cycle to a 5 year replacement cycle for desktop computers. This will impact the quality of redeployed machines going to graduate students.</td>
<td>44957</td>
</tr>
<tr>
<td>New Faculty Computers</td>
<td>Departments reuse existing equipment or must cover costs to replace, should be minimal with hiring freeze</td>
<td>20000</td>
</tr>
<tr>
<td>Eliminate 000XXXXX</td>
<td>Position currently being covered with temp employee</td>
<td>216152</td>
</tr>
<tr>
<td>Eliminate 000XXXXX</td>
<td>Duties will be assumed by other campus support staff</td>
<td></td>
</tr>
<tr>
<td>Eliminate 000XXXXX</td>
<td>Retirement, will likely need to hire at much lower level position next fiscal year</td>
<td></td>
</tr>
<tr>
<td>Eliminate 000XXXXX move person to RSS open position 000XXXXX</td>
<td>Duties will be assumed by other staff</td>
<td></td>
</tr>
<tr>
<td><strong>Net reduction</strong></td>
<td></td>
<td>385000</td>
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</tbody>
</table>