

Library and Learning Resources Committee

September 13th, 2012

3:00 PM

Library, Room 204

Meeting called by:	Maggie Trish	Type of meeting:	Committee Meeting
Facilitator:	Maggie Trish	Note taker:	Sarah Pearson
Attendees:	Gearoid MacSithigh, Maggie Trish, Michael Bruening, Hong Sheng, Thomas Schuman, Soumitra Nande		

Minutes

Agenda item:	Introductions	Presenter:	All Attendees
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Discussion:

Each attendee introduced him or herself and indicated what department they were with.

Agenda item:	General Budget Updates	Presenter:	Maggie Trish
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Discussion:

The library is looking at a five thousand dollar cut to balance inflation, in addition to an already realized savings of \$12k through moving to consortial licensing. Reference is currently reviewing a list of databases for suggested cuts. They are looking at possibly cutting a general science encyclopedia and a small business database.

Despite an increase of about two thousand students on campus, the library is operating at its 1985 staffing levels with the loss of two more positions, for a total of three positions lost at this time.

Half of the student budget was paid for out of salary savings from Andy's salary and revenue from the library's print shop. The Provost has received a request to keep that money in our budget. A cut in that money may impact building hours.

The Library Systems Office is looking at a potentially large cut for 2014 and some small cuts for inflation this year. There is a possibility that we will lose both the ProQuest Technology collection (TRD/Materials Science) and the current file of Compendex.

The size and unique needs of the campus make our favorite resources a target for budget cuts.

Agenda item:	Journal Pruning Process	Presenter:	Maggie Trish
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Discussion:

Our previous methodology for journal pruning was to do 0 uses and \$1000 or more cost per uses over a 3.5 year period. We also accepted requests for new journals during the pruning process. Last year the new journal requests cost more than we saved. We are proposing a couple of changes for this years pruning process.

First, we would like to move the methodology to 0-2 uses and \$800 or more cost per use. This deepens the cut a bit. Additionally, the library has evaluated the list and checked to ensure all titles on the list are readily available via ILL and has made recommendations for a few titles to keep based on other considerations.

During the pruning the process the library has thus far been able to honor all appeals to not cut a journal. We need to make sure the faculty is aware that electronic versions of these journals are often available and position this pruning process as a positive that might give them the potential to gain access to something that may have more appeal.

Currently there are 50 titles on the cut list. We will remove titles likely to be affected by system cuts or where use has gone up since the statistics were pulled. It was suggested that on the current cut list, arranging the cut list by department would make this list easier to read.

Agenda item: Thesis and Dissertation Update **Presenter:** Maggie Trish

Discussion:

We should be live with the online submission process soon, it's ready to go but we haven't made it available yet. Online thesis submission will still be an option this year; next year thesis submission will be online only.

The hold policies are due for reconsideration by the Graduate Faculty this term as there were not enough attendees at the meeting to decide last term. Currently, if material has a hold marked on the form 2 or form 7 it will not be submitted to Proquest. The Graduate Faculty will be considering how to handle holds, options on holds and how long will holds last before published.

Agenda item: JSTOR Weeding Process **Presenter:** Maggie Trish

Discussion:

We have the JSTOR weeding list ready. The original plan was to email the list to the faculty later in the term, to ensure it was not confused with the journal portfolio evaluation. After some discussion it was decided to send the list in the same email along with the journal portfolio evaluation. It was decided that if each list is clearly marked with clear instructions imbedded in each document that it would be easier for faculty to review each list in one sitting rather than be confused by one list now and one list later in the semester.

Agenda item: Scholars' Mine Update **Presenter:** Maggie Trish

Discussion:

The Mine is working through a person by person review of each faculty member's publications at this time. There was a recommendation to reach out to department secretaries if there are issues with getting updated CV's. Several departments already have methods in place to corral the most up to date CV's from faculty members; we should take advantage of methods that are already in place.

Yearbooks are ready and will be online for the homecoming reception. Scholars' Mine will be set up at the Havener center to display and demonstrate the new online yearbooks.

The Mine is moving its content to Mospace. Mospace is currently the repository for three campuses. We will have better preservation on content and quality control with this move. Branding of Scholars' Mine does not have to change unless we want it to. This change should be effective in January 2013. The Scholars' Mine content will still be available during this transfer period.

The Provost and Chancellor have partnered with the library to upgrade a large-format scanner that we received when the UM System Library Systems Office dissolved its digitization unit. We have placed the order for the upgrade. When it is complete, we will have the capability of digitizing materials of a 4 x 6 foot size, including some of our fragile thesis maps. We hope to make this unit available to the campus, local organizations and individuals. We will be looking at a fee structure to ensure we are able to maintain the unit.

Agenda item: Library Response to Student Survey **Presenter:** Maggie Trish

Discussion:

In response to the spring user survey the library has installed a quick print terminal that allows student to quickly print an item or check email before classes. We are also in the process of installing a coffee/hot drink machine, which will be available on the ground floor when installation is complete.

We now have student workers monitoring the third floor to ensure that it is more quiet and conducive to studying.

We will be working with IT on the CLC machines and to make wireless printing available to the students.

Based on student demand and lack of availability in this more rural area we are looking at the feasibility for more personal interest books both print and electronic. Most of these services are subscription based; we are pricing them out and will be sending our request to the chancellor.

The new public library director has expressed interest in partnering with us and there may be a possibility of partnering on endeavors like the above mentioned personal interest books

Agenda item: Election of Chair for FY2014

Presenter: Maggie Trish

Discussion:

Committee voted and elected Gearoid MacSithigh as Chair for FY2014.

Agenda item: General Updates

Presenter: Maggie Trish

Discussion:

There is no movement currently on the renovations for the library. Fundraising needs to be done. Maggie will be contacting the development office to determine who the library fundraising rep is.

Currently the timeframe for selecting the new library director is 9 to 12 months, possibly more.