

**University of Missouri-Rolla
Academic Council
Rules, Procedures and Agenda Committee Meeting
McNutt Hall, Room 268
October 17, 2006 13:30 – 14:45**

Present: Frank Blum, Richard DuBroff, Douglas Carroll, Beth Groenke, Lance Haynes, Kurt Kosbar, Don Myers, Keith Nisbett, Eun Soo Park, Robert Schwartz, Adam Sibley, Jeff Smith, and Klaus Woelk.

The minutes from the October 3, 2006 meeting were approved.

There was some discussion of Mid-semester Teaching Evaluation and the issue was **referred** to Personnel Committee and Academic Freedom and Standards Committee:

RP&A requests that the Personnel Committee and the Academic Freedom and Standards Committee discuss the matter of mid-semester evaluation of instructors with all interested parties, and report back to RP&A.

Interested parties may include UMR Student Council, Council of Graduate Students, and the Committee for Effective Teaching.

Formation and membership of the Ad hoc Committee of Bylaws Revision was discussed. The committee chaired by Doug Carroll was asked to come up with a proposal to properly accommodate zero-dean model. Kosbar was asked to send an email to all faculty to recruit volunteers to serve in the committee.

A discussion of Certificate Programs identified the history and progress of these programs which are especially important to distance learning. There are typically no budget items associated with the approximately 20 that are currently in place. The graduate certificate can be used as an entrée into the Graduate Program.

The meeting was adjourned at 14:45.

Respectfully submitted,

Eun Soo Park, Secretary
Academic Council