**Rules, Procedures and Agenda (RP&A) Committee**

**Meeting Minutes**

**9/13/2021**

**8:30 a.m.**

**Zoom**

1. Call to order

The meeting was called to order 8:35

KC Dolan, Mark Fitch, Kelly Homan, Jonathan Kimball, Dan Oerther, Steve Raper, Sahra Sedigh Sarvestani, Kathleen Sheppard, Dave Westenberg, were present.

1. Approval of minutes of \_\_\_\_May 24, 2021\_\_\_\_\_ meeting
2. Dr. Raper asked Dr. Homan, to speak about objectives for the coming year for faculty senate. Discussion on several issues of importance occurred based on his objectives and lingering issues from the previous year
3. Reports from special/ad hoc committees

Bylaws Revision Committee

Dr Sedigh Sarvestani member of the committee, reported that they met on Friday, 10 September and discussed future steps/activites to move forward.

1. Reports from standing committees
   1. Academic Freedom and Standards: No report but Dr. Kosbar requested time on the agenda through email communication.
   2. Administrative Review:

No report, but Dr. Raper and Homan will reach out to Dr. Huebner who will present the results from the previous semesters review.

* 1. Budgetary Affairs:

Dr. Fitch, chair, reported that he will make his normal presentation and that his committee would meet with the new CFO prior to the faculty senate meeting.

* 1. Curricula

Dr. Raper, chair, reported that he will present the normal report from the most recent CCC meeting.

* 1. Effective Teaching:

Dr. Oerther, chair, reported that he would stand in as chair of the committee but a new chair may be elected. Dr. Homan indicated he would mention issues around teaching effectiveness in his Presidents report.

* 1. Facilities Planning:

Dr. Zawodniok, chair, No report communicated through email.

* 1. Honorary Degrees

Dr. Ludlow, chair, No report.

* 1. Information Technology and Computing:

Dr. Stutts, chair, communicated he could not attend, but RP&A members present in the meeting requested he provide a status report on current and pending issues.

* 1. Intellectual Property and Tech Transfer:

Dr. Kimball, chair, No report.

* 1. Library and Learning Resources:

Dr. Mendoza chair, No report.

* 1. Personnel:

Dr. Westenberg, chair, No report.

* 1. Public Occasions:

Dr. Sedigh Sarvestani, current chair, requested placeholder time on the agenda, indicating election for a new chair would be occurring.

* 1. Student Affairs:

Current chair to be determined, No report.

* 1. Student Awards and Financial Aid:

Dr. Dolan, chair, No report.

* 1. Tenure Policy:

Dr. Cohen, current chair, No report, but communicated in email that a new chair may be elected.

1. Preparation of agenda for 23 September, 2021 Faculty Senate meeting

The agenda for the meeting was prepared and approved.

1. Unfinished business

No unfinished business.

1. New business

No new business. (none at the moment, but Dr. Homan may request a topic.

1. Adjourn

The meeting adjourned at 9:34 a.m.