

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes  
Wednesday, April 6, 2011  
3:00 – 5:00 p.m.  
Physics Bldg. 208

*Present: KM Isaac, J. Cohen, L. Haynes, B. Hale, M. Fitch, M. Davis, S. Balakrishnan, E. Malone, T. Vojta, D. Tauritz, J. Martin*

1. Approval of April 6, 2011 RP&A Agenda.  
*Approved with additions*
2. Approval of Minutes from March 2, 2011 RP&A Meeting.  
*Approved*
3. Library and Learning Center communication (E. Malone)  
*This committee has drafted a letter to Provost Wray expressing concern over increasing costs of journal subscriptions and a failure of the acquisition budget to keep pace with these increases. RP&A suggested that the LCC committee present a resolution to Faculty Senate to air these concerns.*
4. Bylaws changes for dept chairs' revised responsibilities and related topics (Isaac)  
*The following revision was approved by RP&A:*

**d. Department Chairs Council**

The Department Chairs Council (DCC) consists of titled departmental chairs, including acting and interim Chairs and other officials who supervise faculty and report to the Provost. The charge of the DCC is to be a collective voice for matters relevant to the departments. The DCC, acting in accordance with the General Faculty Bylaws and the Rules and Regulations of the Board of Curators, is charged with helping formulate, recommend, and implement procedures relevant to departmental operations and issues which are of mutual concern to department chairs and their faculty, and which are not otherwise addressed in these Bylaws. The DCC considers all matters referred to it by the Board of Curators, the President of the University, the Chancellor, the Provost, the General Faculty, Faculty Senate, and individual department chairs.

5. New FS officers (Davis)  
*One faculty member has agreed to serve. Members of RP&A were encouraged to supply additional candidates to M. Davis.*

6. Populating Standing Committees (Isaac)  
*KM has just received the current list of incumbents. He will solicit new members via e-mail to department chairs.*
7. Grievance Procedures (Isaac)  
*FS officers and others met with system representatives during the Board of Curators visit in March. Administrators want to move ahead with the “pilot” program that was rejected at the last FS meeting. Therefore the proposal will be reintroduced at the next FS meeting, with invited commentaries and time for informed discussion.*
8. Academic Appointments (Isaac)  
*The issue of who are faculty and who aren't is being discussed at IFC. There are different criteria at the four campuses, and a common definition is required. IFC will vote on this issue next week.*
9. Retirement Committee Report (Davis)  
*No report.*
10. Interim chancellor appointment/chancellor search (Isaac)  
*Discussion over how Rolla faculty might influence the appointment of the interim chancellor. M. Fitch drafted the following resolution, which was approved for the next FS meeting:*  
  
*Whereas the position of interim chancellor is significant, the FS respectfully requests that the S & T faculty's opinion be considered in the selection of the interim chancellor.*
11. Presidential Search (Davis)  
*No report*
12. Comments from UM – Legal on proposed T & P policies (Cohen)  
*The Provost has exhibited some activity in reviewing the new policy.*
13. ITCC motions (Wunsch/Vojta)  
*Two motions were submitted via email to RP&A. The first concerned determination of policies over which entities can have a web presence. This motion was approved by RP&A for introduction at the next FS meeting:*

Motion 1:

Historically, the ITCC was not consulted when policies pertaining to Web presence, Electronic Marketing, Web site creation, URL assignment, and associated reporting relationships were decided upon. The faculty reminds the

administration that the ITCC is the right place to initiate and revise policy discussions pertaining to these matters. In view of rapidly changing technologies, policies such as these need to be reexamined.

*The second motion called for recommendations for professional assistance in protecting data security. It was argued that some of the language (“scapegoats”) in this motion was unnecessarily inflammatory. The motion will be revised by ITCC and resubmitted to KM Isaac:*

Motion 2:

The ITCC recognizes that problems are never guaranteed to be avoidable. Therefore we recommend that the university adopt a perspective of learning from problems rather than identifying scapegoats. We also recommend that individuals with responsibilities for the protection of sensitive data seek the involvement of professionals to ensure that safety is provided. Furthermore, guidance to accomplish this should be provided to people with such responsibilities.

13. Academic Integrity (Davis)  
*No integrity.*

14. Curriculum committee (Tauritz)  
*The Distance Education and IST departments have requested approval for a BS program developed exclusively for American National College in Colombo, Sri Lanka. Urgent approval is desired from CC (the program “must be approved” at the next FS meeting. D. Tauritz requested guidance from RP&A for the procedures to be followed if CC recommends rejection of the new program.*

15. FS Agenda

16. Next Scheduled Meeting – April 27, 2011

17. Adjourn

### **Referrals Ongoing**

1. RP&A ref - Across the Board versus Targeted Budget Cuts (Budgetary Affairs)

### **Ongoing Monitoring (Review as necessary)**

1. Provost's web site – posting of T&P rules. (G. Cohen)
2. Archiving FS data (Isaac)

### **Other Committee Items (Review as necessary)**

1. Budgetary Planning, Start-up Packages (Budgetary Affairs)

2. Academic Integrity (Academic Freedom & Standards) (Waiting for IFC progress)