

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Wednesday, June 1, 2011
3:00 – 5:00 p.m.
Silver and Gold Room, Havener Center

Present: M. Davis, L. Haynes, D. Tauritz, J. Cohen, S. N. Balakrishnan, K. M. Isaac, David Westenberg, Scott Miller

1. Approval of June 1, 2011 RP&A Agenda.
Approved
2. Approval of Minutes from May 12, 2011 RP&A Meeting.
Approved
3. Population of Committees (Isaac)
K. M. Isaac reported that some departments are yet to respond to requests for nominations and names of department representatives for various committees. A subcommittee was formed to develop recommendations to improve the process of populating the committees with special consideration of the length of the term and the size of some of the committees which are difficult to populate. K. M. Isaac, Daniel Tauritz and xxx are members.
4. Electronic teaching evaluations (Scott Miller)
Scott Miller summarized the results of the Spring 2011 evaluations. He will present a report at the June 16, 2011, Faculty Senate meeting
5. Special Programs (Daniel Tauritz)
Daniel Tauritz gave the current status and explained the Curricula Committee's position. Further enquiries from administration should be referred to the Curricula Committee.
6. Institutional Transformation Proposal (Isaac)
K. M. Isaac reported on a meeting of the Faculty Senate representatives and a group of women faculty and Dr. Elizabeth Creamer, a consultant, who visited the campus, to explore the possibility of preparing an NSF proposal under the "Advance" program. Faculty Senate support for the proposal was requested. RP&A asked K. M. Isaac to contact Dr. Mariesa Crow to attend the next RP&A meeting for a briefing.
7. Chancellor search (Isaac)
K. M. Isaac reported that the chancellor search is under way. Dr. Larry Gragg and Ms. Cheryl Walker are co-chairs of the search committee, who will serve as spokespersons for the committee. A web site will be created to disseminate information regarding the search. Dr. Gragg has agreed to attend the June 16, 2011, Faculty Senate meeting to report on the committee's work.
8. Adding DCC responsibilities to the Bylaws (Isaac)

RP&A moved to present the following description mutually agreed upon by RP&A and DCC for approval at the June 16, 2011, Faculty Senate meeting.

d. *Department Chairs Council*

“The Department Chairs’ Council (DCC) consists of titled department chairs, including acting and interim Chairs and other officials who supervise faculty and report to the Provost. The charge of the DCC is to be a collective voice for matters relevant to the departments. The DCC, acting in accordance with the General Faculty Bylaws and the Rules and Regulations of the Board of Curators, is charged with helping formulate, recommend, and implement procedures relevant to departmental operations and issues which are of mutual concern to department chairs and their faculty. No statement or input from the DCC shall be construed to be representative of the faculty or its Standing Committees unless it first receives the endorsement of the Faculty Senate. The DCC considers all matters referred to it by the Board of Curators, the President of the University, the Chancellor, the Provost, the General Faculty, Faculty Senate, and individual department chairs.”

9. ITCC Report (Davis)

There was a discussion of the policy changes related to employee email proposed by the university system. RP&A expressed concerns about the implications of the proposed changes and the insufficient vetting of the proposed changes.

10. Retirement Plan (Davis)

Michael Davis will attend a telepresence meeting on June 3, 2011.

11. Adjourn

Referrals Ongoing

1. RP&A ref - Across the Board versus Targeted Budget Cuts (Budgetary Affairs)

Ongoing Monitoring (Review as necessary)

1. Provost's web site – posting of T&P rules. (G. Cohen)
2. Archiving FS data (Isaac)

Other Committee Items (Review as necessary)

1. Budgetary Planning, Start-up Packages (Budgetary Affairs)
2. Academic Integrity (Academic Freedom & Standards) (Waiting for IFC progress)