

Rules, Procedures and Agenda (RP&A) Committee  
Meeting Minutes

Monday June 10, 2013

2:30 – 4:30 p.m.

Meramec/Gasconade Room, Havener Center

Members present: Michael Davis, Mark Fitch, Steven Grant, Kakkattukuzhy M. Isaac, Melanie Mormile, Daniel Tauritz, and David Wright. Laura Stoll, Dean of Enrollment Management was also in attendance.

1. The Agenda for Monday June 10, 2013 RP&A Meeting was unanimously approved.
2. The Minutes from the Monday May 6, 2013 RP&A Meeting was unanimously approved.
3. Combining of Committees, Discussion with Laura Stoll (Davis)

The issue of combining the Student Scholastic Appeals Committee with the Tuition and Residence Committee was discussed. The objective was to possibly reduce the number of committees that did not meet very often, as it is difficult to find enough people to serve. Dean Stoll mentioned that the committees had very different functions. The Student Scholastic Appeals Committee was primarily focused on academic policy while the Tuition and Residence Committee focused on determining state residency of students. The University System mandates that our campus have a Tuition and Residence Committee. This committee is also populated with administrators while the Student Scholastic Appeals Committee is not. A question was asked in regards to the number of students that attempt to repeal their residency status and Dean Stoll replied between 1 to 2 students attempt this per year. It was agreed that these two committees should not be combined.

Steve Grant suggested that the membership of the Student Scholastic Appeals Committee be reduced from 8 members to 5 members.

Mark Fitch made the motion to change the line for the membership to “The committee shall consist of five members: two faculty members elected from and by the Faculty Senate, one elected from and by the General Faculty, one student member selected by the Student Council, and one student selected by the Council of Graduate Students”. There was a second. The motion passed unanimously.

4. Course Renumbering Initiative (Tauritz)

Daniel Tauritz gave an overview of the course renumbering initiative. He also mentioned that there is a FAQ in regards to this on the Provost's web page. The Initiative will come up for a vote during the June 20, 2013 Faculty Senate Meeting.

5. Add Drop Procedure (Tauritz)

Daniel Tauritz provided the minutes of the RP&A Ad Hoc Add Drop Procedure Committee meeting held May 9, 2013. Said committee made the following motion:

Replace in Student Academic Regulations, Section IV.A.1, the second and third sentences with "From the third through sixth week (second and third week of an eight-week summer session), a student may only add Research, Special Problem, or Seminar courses and must receive the permission of his/her advisor, the instructor of the course, and the chair of the department teaching the course. Students may not add any courses after the sixth week (third week of an eight-week summer session) of the semester." The motion was discussed and passed unanimously.

Further discussion ensued in regards to waiting to see if this policy change would be effective in reducing the number of paper drop/add slips processed.

6. Committee Nominations (Davis)

Nominations were received from most departments on campus. From this list, all nominations arising from Faculty Senate will be forwarded for a vote.

7. Faculty Accomplishment System (Davis)

Mark Fitch reported that a request for proposals was made by the University System to vendors with systems that have been implemented by other universities.

8. Student Academic Regulation Changes (Davis)

Mark Fitch reported that he asked Scott Miller if former students who return to the campus receive any advising. Scott Miller replied that this is no longer done. Mark Fitch will contact the undergraduate studies office to determine whether they are willing to assume the responsibility of "testing and counseling" currently assigned to the Missouri S&T Counseling and Career Development Center in Section IX.A.5 of Student Academic Regulations.

9. Grade Replacement Policy (Davis)

The question, can a grade be replaced for courses that are taken between the University of Missouri System campuses, was raised. It was suggested that this be referred to the Student Affairs Committee. The motion passed unanimously.

10. Facilities Planning Report (Davis/Wright)

David Wright agreed to provide a report at the June 20, 2013 Faculty Senate Meeting.

11. The Faculty Senate meeting agenda for June 20, 2013 was approved unanimously.

12. New Business

There was no new business discussed.

13. Adjourn