

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Monday, March 11, 2013
2:30 – 4:30 PM
Meramec/Gasconade Room, Havener Center

Present: S. N. Balakrishnan, Martin Bohner, Michael Davis, Mark Fitch, Steve Grant, Deanne Jackson, Joe Jackson, Barbara Hale, Melanie Mormile, Daniel Tauritz, David Wright

1. Approval of Monday, March 11, 2013, RP&A Agenda

The agenda was approved as distributed.

2. Approval of Monday, February 11, 2013, RP&A Meeting Minutes

The minutes were approved as distributed.

3. Add/Drop Form Change (Davis/Jackson)

Deanne Jackson reported on the current status of a project to eliminate the paper add/drop forms for the first two weeks and instead leave JoeSS open for students during the first two weeks of classes in order to allow students to add/drop/alter class registration during these two weeks. The concept of permission numbers was explained and some related problems were mentioned by Daniel Tauritz. Barbara Hale and Martin Bohner suggested that instructors are notified of any add/drop occurrences during these first two weeks. Mark Fitch added that advisors should be notified as well. Deanne Jackson projected to have the new system in place for Spring 2014. Michael Davis suggested to assign the overview of this project's progress to an ad-hoc committee. Daniel Tauritz made a motion to form an ad-hoc committee of RP&A to work together with the Registrar to make the add/drop process electronic. The motion was seconded and approved.

4. Student Academic Regulations Changes (Davis)

The Registrar suggested three changes to the Student Academic Regulations. 1. Remove "(6 during an 8-week summer session)" from Section VIII.E.2 in order to clarify that the semester honor roll is only calculated for Spring and Fall semesters. Mark Fitch moved to accept this change. The motion was seconded and approved. 2. The Collected Rules and Regulation section should be inserted as the reference for FERPA and the text which starts on page 6 with Section I.2.A and ends on page 11 with Section I.2.R. should be removed. Section I.2 should be changed to read: "Confidentiality Policy the Family Educational Rights and privacy act of 1974. For details on the Missouri S&T implementation of FERPA, reference University of Missouri System Collected Rules and Regulations section 180.020 Student Records." In addition, a link to the policy in the CR&R should be added for ease of navigation. Michael Davis moved to accept this change subject to Steve Grant's approval. The motion was seconded and approved. 3. The sentence in Section IX.A.5 "Readmission as a restricted student is normally with the understanding that the student will complete testing and counseling as prescribed by the Missouri S&T Counseling and Career Development Center" should be removed. No action was taken.

5. Class Conflicts (Grant)

Steve Grant explained the concept of permission numbers that would help flagging a possible conflict of classes in JoeSS. Steve Grant also reported on the occurrence of some required field trips. These field trips can be long but are usually done during the semester break, but there are also field trips that are during the week within the semester and that take several days. Steve Grant offered to look further into these issues.

6. NTT Voting on Department Chair Committees – Current Issues (Bala/Davis)

Michael Davis reported that the question was raised whether an NTT Faculty can vote on the search committee for a Department Chair. The issue was given to the Personnel Committee, and the committee voted that NTT Faculty cannot vote in such cases. No action was taken.

7. NTT Voting on Department Chair Committees (Fitch)

The question was raised whether anything should be rewritten in the bylaws in order to specify the voting rights of NTT Faculty on Department Chair Committees. Barbara Hale moved to leave the bylaws in the form as they are with regard to this question. This motion was seconded and approved. Martin Bohner moved to ask the Provost to forward this question of the bylaws interpretation to UM General Counsel. This motion was seconded and not approved. Daniel Tauritz moved to forward this question again to the Personnel Committee with the task to revisit the issue for better clarity or possible modification. This motion was seconded and approved.

8. NTT Promotion Procedures (Davis/Balakrishnan)

Michael Davis reported on a document approved by the Personnel Committee that should specify the procedures for promotion of NTT Faculty. This issue is being discussed and no further action was taken.

9. Parking Committee Report (Davis)

No report was given.

10. New Business

No new business.

11. Approval of FS Meeting Agenda for March 21, 2013

Michael Davis explained the agenda for the next Faculty Senate meeting. The agenda was approved as in the attachment.

12. Scheduled RP&A Meeting Times and Locations for 2013

The remaining scheduled meeting times as shown in the following were reaffirmed.

2:30 – 4:30 PM, Monday, April 18, 2013 (Meramec/Gasconade)

2:30 – 4:30 PM, Monday, May 6, 2013 (Meramec/Gasconade)

2:30 – 4:30 PM, Monday, June 10, 2013 (Meramec/Gasconade)

13. Adjourn

A motion to adjourn was entertained, seconded, and approved.

Faculty Senate Meeting Agenda

Thursday, March 21, 2013

204 McNutt Hall; 1:30 PM

- I. Call to Order and Roll Call
- II. Approval of 21 February 2013 meeting minutes
- III. Campus Reports and Responses
 - A. President's Report S. N. Balakrishnan (5 mins)
 - B. Administrative Reports
 - i) C. Schrader (5 mins)
 - ii) K. Wray (5 mins)
 - C. Staff Council Report B. Betz (3 mins)
 - D. Student Council R. Beck (3 mins)
 - E. Council of Graduate Students M. Alkazimi (3 mins)
- IV. Vice President for Finance and Administration Address N. Krawitz (20 mins)
- V. Reports of Standing and Special Committees
 - A. Rules, Procedures and Agenda M. Davis (3 mins)
 - B. Curricula D. Tauritz (5 mins)
 - C. ITCC D. Wunsch (3 mins)
- VI. Old Business
 - A. Report on Current Referrals and Actionable Items
- VII. New Business and Announcements
- VIII. Adjourn