

Rules, Procedures and Agenda (RP&A) Committee
Meeting Minutes
Tuesday, September 4, 2018

1. Call to order

The meeting was called to order at 9:30 am.

Steve Corns, Steve Raper, Richard Dawes, Jonathan Kimball, Kaeden Kessinger, David Westenberg, Wayne Huebner, Nancy Stone, Mike Bruening, Ian Ferguson, Maciej Zawodniok, and Sahra Sedigh Sarvestani were present.

2. Approval of minutes

Approval of the minutes of the June 5, 2018 meeting was postponed to the October RP&A meeting, as these minutes were not available as of September 4.

3. Preparation of agenda for September 13, 2018 Faculty Senate meeting

The agenda for the meeting was prepared and approved.

4. Unfinished business

No unfinished business.

5. New business

a. Proposal for Department Realignment Process (S. Raper)

Dr. Raper, who chairs the Ad Hoc Special Committee for Department Creation/Realignment presented two proposals for the process. One version is intended as a policy memorandum and another for eventual incorporation into bylaws. The committee will revisit the matter and may merge the two versions. Dr. Raper will report the results to RP&A on Oct. 9

b. Discussion of potential changes to commencement ceremonies, beginning in May 2019 (S. Raper).

Dr. Raper, who chairs the Commencement Committee, reported that a subcommittee is considering potential changes to the ceremonies. A preliminary report will be presented to Faculty Senate at the October meeting.

c. Referrals and other standing committee activity

- i. A referral regarding the promotion policy for non-tenure track faculty will be made by Dr. Bruening to the Personnel committee. They will be asked to report to Faculty Senate in October.
- ii. Dr. Bruening has made a referral to the Committee for Effective Teaching to request their review of the IFC document on teaching evaluation.
- iii. The Library and Learning Resources Committee will be meeting with senior administration to discuss future plans for the library and request that they engage with faculty and especially the committee prior to making decisions.
- iv. A referral will be made to the Intellectual Property Committee to ask that they review the new invention assignment agreement. IFC representatives will also be asked to raise the issue at IFC.
- v. A referral will be made to the Administrative Review Committee to request that they report to Faculty Senate in October about the administrators to be reviewed during this cycle and the tentative schedule for this review.

6. Adjourn

The meeting adjourned at 10:30 am.



Faculty Senate Meeting Agenda

Thursday, September 13, 2018
125 Butler-Carlton Hall; 1:30 PM

- I. **Call to Order and Roll Call**
- II. **Approval of Minutes**
- III. **Campus Reports**
 - A. Staff Council J. Cook (5 min)
 - B. Student Council M. Moore (5 min)
 - C. Council of Graduate Students P. Bhowmik (5 min)
- IV. **President's Report** M. Bruening (10 min)
- V. **Reports of Standing Committees**
 - A. Curricula T. Schuman (5 min)
 - B. Budgetary Affairs
No report.
 - C. Public Occasions S. Sedigh Sarvestani (10 min)
Motion to move Spring 2019 Orientation Week
Discussion of changes to fall break
 - D. Academic Freedom and Standards K. Kosbar (10 min)
AFS Plus Minus Grading Motion (from June 2018)
- VI. **Administrative Reports**
 - A. Chancellor's Report C. Maples (10 min)
 - B. Provost's Report R. Marley (10 min)
- VII. **New Business**
- VIII. **Adjourn**