

## Rules, Procedures and Agenda (RP&amp;A) Committee

## Meeting Minutes

13 October 2020

10:00AM

Via Zoom

## 1. Call to order

The meeting was called to order at 9:58M.

## 2. Jerry Cohen, Steven Corns, Kathryn Dolan, Kelly Homan, Doug Ludlow, Cesar Mendoza, Steve Raper, Sahra Sedigh Sarvestani, Kathleen Sheppard, Jeff Smith, Dave Westenberg, were present.

## 3. Approval of minutes of Sept 3, 2020 meeting was not discussed

## 4. Reports from special/ad hoc committees

## Bylaws Revision Committee

Dr. Schuman, chair was not present, Steve Corns shared that they are ready present the proposed changes to the Faculty Senate.

## 5. Reports from standing committees

## a. Academic Freedom and Standards:

## i. Non-standard semester changes

The committee was going to bring forward a motion related to introducing or changes to the 2 and 4 week semester, but the administration has changed their proposal so the committee is waiting on updates.

## ii. Spring 2020 S/U grading option

The committee will bring a motion to Faculty Senate which formally clarifies several issues related to Registrar implementation of the S/U Grading Option. The committee will include, as part of this motion, the formal expectation that the S/U grading option would be used only for Spring 2020 and that it would not be available in future semesters, even if instruction was limited to online.

## iii. Learning Management Systems (LMS)

The committee is reviewing whether campus administration can require or prohibit faculty from using a specific LMS.

iv. Online Proctoring

The committee is reviewing issues related to proctoring software, including concerns raised by students over use of webcams.

v. Learning Transition Team

A campus-level committee, the Learning Transition Team, is making key decisions affecting campus academics. At present, neither RP&A nor one of the Faculty Senate subcommittees has a seat on the LTT.

Decision: RP&A Representation on the Learning Transition Team

The Faculty Senate RP&A Committee requests a representative on the Learning Transition Team. Kathleen Sheppard volunteered to serve as the RP&A representative.

Dr. Kosbar, chair, no report

b. Administrative Review:

Dr. Huebner, chair, emailed that he will be bringing details of the administrative review questions

c. Budgetary Affairs:

- i. Budget for the current and next fiscal years, respectively.

Dr. Fitch, chair, reported on the financial implications of combining the GGPE and mining departments, which were negligible.

d. Curricula

Dr. Raper, chair, was not present but emailed to say the usual summary report to Faculty Senate will be made.

e. Effective Teaching: motion for Faculty Senate to consider had been mentioned

Dr. Oerther, chair, no report, will ask for update on motion

f. Facilities Planning:

- g. Dr. Erickson, chair, reported that he did contact Ted Ruth and details of ongoing and upcoming projects will be discussed his information about ongoing and future projects will be presented at the next Faculty Senate meeting.

- h. Honorary Degrees

Dr. Ludlow, chair, reported that there are not many honorary degrees since we haven't had any graduation ceremonies.

Steve Raper mentioned that UM System was asking about conferring honorary degrees in absentia, and there was no feedback against it so we reported that we didn't object.

- i. Information Technology and Computing:

- i. Investigate policy and practices associated with IT access of information on and potentially "bricking" employee-owned mobile devices.
- ii. Examine the campus monitoring policy (camera). There was a policy drafted but ITCC didn't think that their feedback was included. Open forum is being scheduled and if their objections are still not satisfactorily addressed they would like to bring it to the Senate.

Dr. Singler, chair, was not present but shared the information on the camera policy via email.

- j. Intellectual Property and Tech Transfer:

Dr. Kimball, chair, no report.

- k. Library and Learning Resources:

Dr. Mendoza, chair, met with Oliver chen, who presented about the library collection budget

- l. Personnel:

- i. No response from HR regarding emeritus faculty rights

Dr. Westenberg, chair, reported on the combination of the GGPE and mining departments. No major issues were identified.

- m. Public Occasions:

Dr. Sedigh Sarvestani, chair, reported that there was nothing to report

n. Student Affairs:

- i. Previous discussions were related to dead week, the week preceding finals exams. Although there has been some concerns expressed over the naming of the week, students have greater concern over what faculty are requiring during that week.

Dr. Smith, chair, had nothing to report

o. Student Awards and Financial Aid:

Dr. Kosbar, chair, no report

p. Tenure Policy:

Dr. Cohen, chair, reported that there were many changes to the tenure and promotion regulation. The largest issue was that the letters were fully shared with the candidates. It was discussed that we objected but it doesn't seem that it is going to be changed back.

We are currently looking at updates to make sure our policy does not conflict with these updates to the CR&R.

6. Preparation of agenda for October 22, 2020 Faculty Senate meeting

The agenda for the meeting was prepared and approved.

7. Unfinished business

No unfinished business.

8. New business

No new business.

9. Adjourn

The meeting adjourned at 10:50 pm.